



City of Kingsburg  
**PLANNING APPLICATION**  
 City Hall, 1401 Draper Street, Kingsburg, CA 93631  
 (559-897-5328 (559)897-6558) Fax

**OFFICE USE ONLY**

Date Received: \_\_\_\_\_  
 File No.: LLA- \_\_\_\_\_  
 Mailing Radius: N/A \_\_\_\_\_  
 Fee: **\$400.00** \_\_\_\_\_

Applicant \_\_\_\_\_  
 e-mail address \_\_\_\_\_  
 Applicant's Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Day Phone \_\_\_\_\_  
 Representative \_\_\_\_\_  
 e-mail address \_\_\_\_\_  
 Representative's Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Day Phone \_\_\_\_\_  
 Property Owner (if other than applicant) \_\_\_\_\_  
 e-mail address \_\_\_\_\_  
 Owner's Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Day Phone \_\_\_\_\_

- Please check all for which you are applying (Separate forms are required for each item):
- Administrative Approval
  - Conditional Use Permit
  - Conceptual Presentation
  - Environmental Assessment
  - General Plan Amendment
  - Lot Line Adjustment
  - Parcel Map
  - Parcel Map Exemption
  - Planned Unit Development
  - Rezone/Prezone
  - Sign Review
  - Site Plan Review
  - Tract Map
  - Variance
  - Zone Change

Please indicate if correspondence is to be sent by Postal service or e-mail to:  
**Please circle one**  
 Applicant  Representative  Property Owner

Description of Request (attach additional sheet if necessary) \_\_\_\_\_  
 \_\_\_\_\_

Project Location \_\_\_\_\_ Current Designation \_\_\_\_\_

APPLICANT/REPRESENTATIVE: I have reviewed this completed application and the attached material. The information provided is accurate. I understand the city might not approve this request, or might set conditions of approval.

Signed \_\_\_\_\_ Date \_\_\_\_\_

PROPERTY OWNER/AUTHORIZED AGENT: I have read this completed application and consent to its filing.  
 (Notarized letter from owner/agent may be required)

Signed \_\_\_\_\_ Date \_\_\_\_\_

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<b>ROUTE TO:</b> <input type="checkbox"/> Planning Director <input type="checkbox"/> City Engineer <input type="checkbox"/> Public Works <input type="checkbox"/> Police Department	<input type="checkbox"/> Building Official <input type="checkbox"/> SKF <input type="checkbox"/> Fire Department
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**RETURN TO:**  
 Planning Department Secretary  
 Phone (559)897-5328  
 Fax (559)897-6558

Distribution Date \_\_\_\_\_ Received by \_\_\_\_\_ Comments Attached  Yes  No

N.R.U.Q. FORM ATTACHED YES  NO



CITY OF KINGSBURG  
PLANNING DEPARTMENT  
1401 DRAPER STREET  
**APPLICATION FOR LOT LINE ADJUSTMENT**

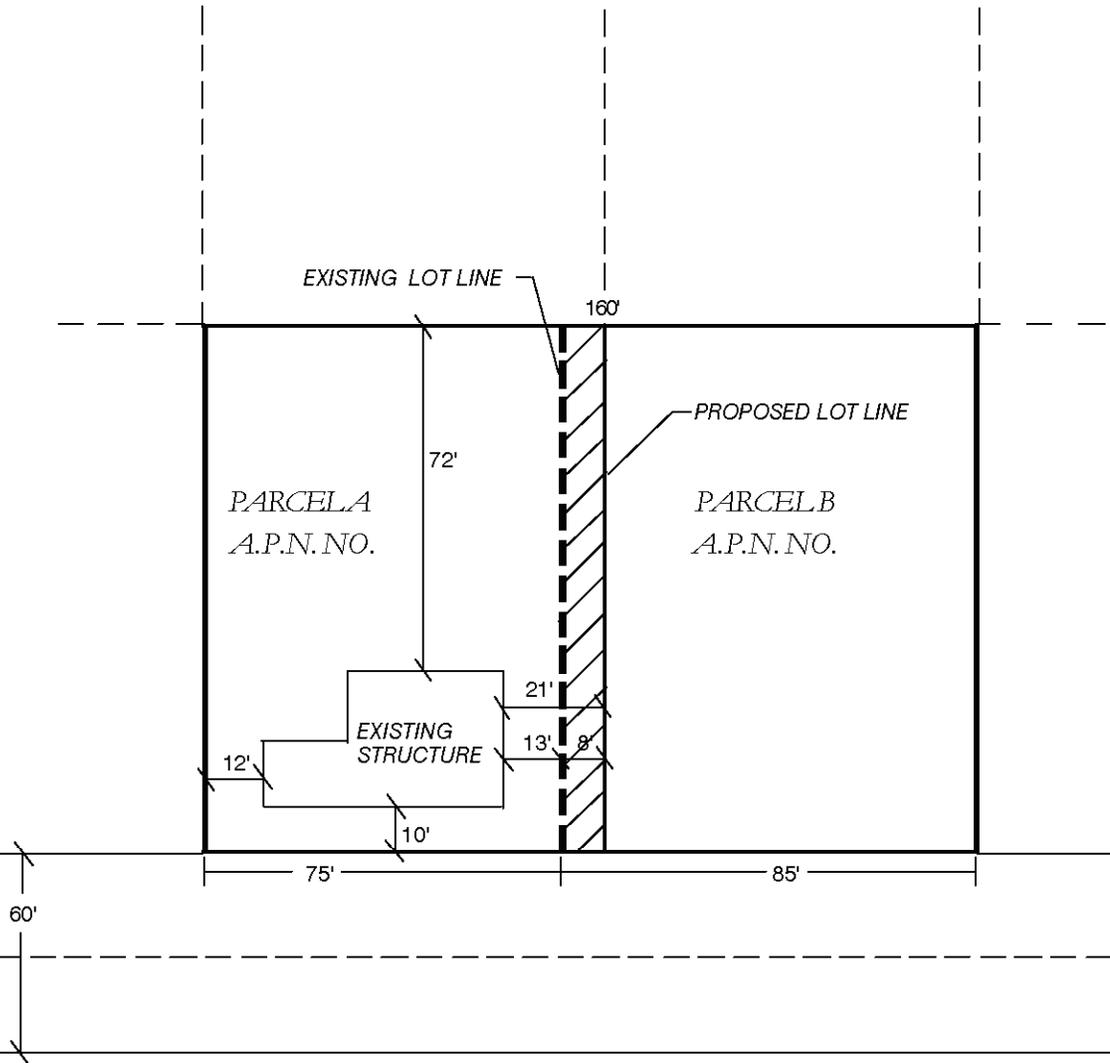
The following information must be provided in your submittal, and the attached application must be filled out completely. No public hearing is required for this application, but must be approved by the Planning Commission.

Along with the attached application please include 20 copies of a neatly drawn, detailed map, 11 x 17 size is adequate, showing the proposed transaction. This map must include the following information:

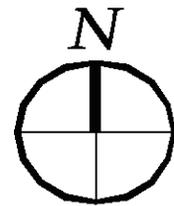
1. The boundary lines and dimensions of the original parcels.
2. The existing and proposed legal description of the parcels.
3. The proposed division lines, dimensions and area of each parcel created.
4. The identification of each parcel with number or letter.
5. All existing buildings, structures, wells, septic tanks and leaching fields within 100 feet of all existing or proposed boundary lines with their major exterior dimensions and distances from boundary lines.
6. The location and widths of any abutting public road right-of-way or private road easements.
7. The locations of any electric, telephone, cable television or gas facilities.
8. The north point and scale.
9. A designation of which parcel each property owner will receive.
10. A copy of a recorded deed showing ownership of parcels to be altered.
11. The attached application which is due four weeks prior to the Planning Commission meeting.

***An example of the information required is included in this application packet.***

# EXAMPLE PLAT



LOT SQUARE FOOTAGE	PARCEL A	PARCEL B
EXISTING		
PROPOSED		



PROPERTY TO BE TRANSFERRED

## LOTLINE ADJUSTMENT PLAT, EXHIBIT "A"

TITLE OF PLAT \_\_\_\_\_  
 ENGINEERING COMPANY \_\_\_\_\_  
 ADDRESS \_\_\_\_\_  
 PHONE NUMBER \_\_\_\_\_  
 ENGINEER'S LICENSE NO. SEAL \_\_\_\_\_

DATE \_\_\_\_\_  
 SCALE \_\_\_\_\_  
 PAGE \_\_\_ OF \_\_\_

CITY OF KINGSBURG  
PLANNING AND DEVELOPMENT DEPARTMENT  
1401 Draper Street Kingsburg, CA 93631  
PHONE 559-897-5328 FAX 559-897-6558

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RECORDING REQUESTED BY and  
AFTER RECORDING, RETURN TO:

City of Kingsburg  
Planning and Development Department  
1401 Draper Street  
Kingsburg, CA 93631

<b>NOTICE OF LOT LINE ADJUSTMENT</b>
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Pursuant to Section 66412.d of the Government Code (Subdivision Map Act) of the State of California, the City of Kingsburg Planning and Development Department hereby certifies that a lot line adjustment was approved on March 8, 2007 for the properties described in Exhibit "A" which is attached and incorporated herein and effected by:

LOT LINE ADJUSTMENT APPLICATION NUMBER:

PARCEL(S):

PROPERTY OWNER(S) \_\_\_\_\_

\_\_\_\_\_

This Notice of Lot Line Adjustment is for notification purposes only and does not effect or accomplish the adjustment of the property line(s) described in Exhibit "A". The Planning Department does not guarantee that the properties described in Exhibit "A" match the above referenced Lot Line Adjustment of Record of Survey. Executed by the City of Kingsburg on this 13th day of March 2007.

Terrence Schmal  
Planning and Development Director  
City of Kingsburg