

**Kingsburg City Council
Regular Meeting Minutes
September 18, 2019**

6 P.M. REGULAR SESSION MEETING:

Invocation was given by Pastor Ricky Chambers of Kingsburg Community Church, followed by the Pledge of Allegiance led by Mayor Michelle Roman.

Call to Order and Roll Call: At 6:00 P. M. Mayor Michelle Roman called the Regular Meeting of the Kingsburg City Council to order.

Council Members present: Jewel Hurtado, Vince Palomar, Sherman Dix, Laura North, and Mayor Michelle Roman.

Staff present: City Manager Alexander Henderson, City Attorney Michael Noland, Finance Director Alma Colado, City Engineer Dave Peters, Police Sergeant Shaun Stephens, and City Clerk Abigail Palsgaard.

Public Comments: None.

Approve Agenda: A motion was made by Council Member Hurtado, seconded by Council Member North, to approve the Agenda, as published. The motion carried by unanimous voice vote.

Consent Calendar: A motion was made by Council Member Palomar, seconded by Council Member Dix, to approve the items appearing on the Consent Calendar. The motion carried by unanimous voice vote.

- 4.1 Approval of City Council Minutes:** Approve the minutes from the September 4, 2019 Regular City Council Meeting, as prepared by City Clerk Abigail Palsgaard.
- 4.2 Check Register:** Ratify/approve payment of bills listed on the check register for the period August 29, 2019 through September 11, 2019 as prepared by Accounts Payable Clerk Grace Reyna.
- 4.3 Adopt Resolution No. 2019-048- Kingsburg Housing, LLC Consent and Election to Annex Real Property to the Existing Community Facility District 2017-01 – Staff Report Prepared by City Clerk Abigail Palsgaard.**
- 4.4 Approve Proposed Wage Schedule that includes updated wages for Reserve Firefighters-** Staff Report prepared by Director of Administrative Services Christina Windover.

REGULAR CALENDAR

Capital Improvement Plan Update- Oral Report by City Engineer Dave Peters

City Engineer Dave Peters reviewed his report on numerous ongoing and future Capital Improvement and Planning and Development Projects.

It was noted that the Summerlyn Development is sold out for phase one. Staff is working with the developer for phase two. There was discussion about the elevations and quality of the homes and making sure that it follows the Anderson Specific Plan.

Fresno County Rural Transit Agency Trolley Use Policy Discussion- Staff report prepared by City Manager Alexander Henderson

City Manager Alexander Henderson gave a brief background and went over suggested trolley rental policy language. Council discussed the proposed fees and it was noted that they are higher than the City of Clovis. Council agreed that they would like Kingsburg's schedule to reflect that of Clovis with holiday fees being higher, and a \$60.00 per hour rate for nonprofits.

A motion was made by Council Member North, seconded by Council Member Hurtado, to approve the Trolley Use Policy, with amendments as discussed. The motion carried by unanimous voice vote.

Creation of a Downtown Business Improvement District – Staff report prepared by City Manager Alexander Henderson

City Manager Alexander Henderson gave a detailed background on the Community Planning Assistant Team (CPAT) recommendation to form a Downtown Business Association and Improvement Area to assist in the revitalization of the downtown. To move forward Council would need to adopt a Resolution of Intention. There would be a public hearing with business owners notified and given the opportunity to protest. Staff is looking for direction to hire a consultant.

Council discussed the map and potential cost of a consultant. Council asked if we have reached out to business owners to see if they would be comfortable with this. We would like it to pass. After brief discussion, Council gave direction to move forward with reaching out to a consultant.

Crime Statistics Report for the Month of August 2019 and General Police Department Update- Crime Statistics Report prepared by Kingsburg Police Department Records Supervisor Corina Padilla.

Kingsburg Police Sergeant Shaun Stephens reviewed the statistics. He said that we have seen some increases in crime. We are working on addressing this trend by active policing. He said that he just returned from mental health awareness training. He was asked if there is more gang activity. He said yes, but they are not our residents. He said that Coffee with Cops will begin on October 2nd.

Council Reports and Staff Communications

Community Services Commission- Council Member North reported that they meet next Wednesday.

Public Safety Committee- Council Member Palomar reported that they will be meeting late this month or in October.

Chamber of Commerce- Mayor Roman said that she filled in for Council Member Hurtado. She said that the Chamber Board discussed 27 applicants for future Executive Director. They also discussed the history of the City's relationships with the Chamber.

Economic Development Committee – City Manager Alexander Henderson reported that they met on Friday and discussed the trolley, new economic incentive fund, and agritourism.

Finance Committee – City Manager Alexander Henderson reported that they may meet next week.

Planning Commission – City Manager Alexander Henderson reported that they met last Thursday and approved a short-term rental policy and a lot line adjustment.

South Kings Groundwater Sustainability Agency Joint Powers Authority (SKGSA)- Council Member Dix reported that it has not met. Next meeting will be in October.

City Manager's Report - City Manager Alexander Henderson reported that the fire inspections will start immediately. We will bring in the finalized Measure E figures. The Pool Grant approved by the High School District is moving forward. The Hospital Board is working on two new water fountains.

Other Business That May Come Properly Before the City Council

Mayor Roman spoke about transportation for the League Conference and mentioned the Fresno District Fair.

Council Member Dix asked for an update on code enforcement.

Future Agenda Items

None.

Adjourn – At 8:11 P. M. Mayor Roman adjourned the Regular Kingsburg City Council Meeting.

Submitted by: