

**KINGSBURG CITY COUNCIL
REGULAR MEETING MINUTES
SEPTEMBER 2, 2020**

VIA TELECONFERENCE PURSUANT TO EXECUTIVE ORDER N-29-20 ISSUED BY GOVERNOR GAVIN NEWSOM. THE COUNCIL CHAMBER WAS CLOSED TO THE PUBLIC. PUBLIC HAD THE OPTION TO CALL 1 (559) 207-3003 PASSCODE 5821 TO PROVIDE COMMENTS ON AGENDA ITEMS. WRITTEN COMMENTS COULD BE SUBMITTED BY MAIL OR EMAIL TO APALSGAARD@CITYOFKINGSBURG-CA.GOV. THE CUT OFF FOR WRITTEN COMMENTS WAS 9/1/2020 at 4:30pm. THEY WERE NOT READ OUT LOUD.

Invocation was given by Pastor Tim Boyton, Kingsburg Covenant Church.

6 P.M. REGULAR SESSION MEETING:

Call to Order and Roll Call: At 6:00 P. M. Mayor Michelle Roman called the Regular Meeting of the Kingsburg City Council to order.

Council Members Present by Teleconference – Jewel Hurtado, Vince Palomar, Sherman Dix, Laura North, and Mayor Michelle Roman.

Staff Present- City Manager Alexander Henderson and City Clerk Abigail Palsgaard.

Staff Present by Teleconference: City Attorney Michael Noland and Community Services Director Adam Castaneda.

Public Comments: None.

Approve Agenda: A motion was made by Council Member North, seconded by Council Member Palomar to approve the Agenda as published. The motion carried by unanimous roll call vote.

Consent Calendar: A motion was made by Council Member North, seconded by Council Member Hurtado, to approve the items appearing on the Consent Calendar. The motion carried by unanimous roll call vote.

- 4.1 Approval of City Council Minutes:** Approve the minutes from the August 19, 2020 Regular City Council Meeting as prepared by City Clerk Abigail Palsgaard.
- 4.2 Check Register:** Ratify/approve payment of bills listed on the check register for the period August 13, 2020 through August 26, 2020 as prepared by Accounts Payable Clerk Grace Reyna.
- 4.3 Adopt Resolutions 2020-049; 2020-050; 2020-051; 2020-052; 2020-053; 2020-054; 2020-055; 2020-056; 2020-057 Approving the Budget Amendments as Presented and Recommended by The Finance Committee-** Staff Report Prepared by Finance Director Alma Colado.
- 4.4 League of California Cities 2020 Voter Designation-** Designate Council Member Sherman Dix as the City's Voting Delegate and Council Members Laura North and Jewel Hurtado as the City's Alternatives for the 2020 League of California Cities Annual Conference.- Staff Report prepared by City Clerk Abigail Palsgaard.

Regular Calendar

Coronavirus Disease 2019 (COVID-19)/CARES ACT Update

City Manager Alexander Henderson presented that as of August 28 the City has 396 total cases. 281 cleared, 115 active, and 9 deaths. Council Member Dix stated that he would like to see where we sit in the tiered system for the Kingsburg area, if we are doing better or worse than the County.

CARES Act- Mr. Henderson stated that we have received a portion of \$159,000. We have also received more guidance from the State and Council provided more guidance at the last meeting. Now that we know more, staff recommends \$60,000 for payroll for public health and safety employees and \$60,000 for Small Business Assistance. We have learned that the administrative ability to determine who is eligible is easier than businesses turning in receipts and staff reviewing them and holding them from 5 years. We will also recommend \$20,000 for public health expenses, including purchasing PPE and \$5,000 for food programs for seniors and other vulnerable populations.

Council Member Dix asked about a small business relief program with eligibility from the Federal level. City Manager Alexander Henderson explained that they have certain requirements to qualify. We would put together a program to know who would qualify for a grant. Council Member Dix stated that some businesses have fared worse than others in town. He said that he would like the businesses weighted for those that have suffered the most. Mayor Roman stated that any assistance we can do will be appreciated. Council Member Dix said that he would like to do \$2,000 to be able to reach more. Mayor Roman said that she would like to go with \$3,000 to be sure we can help the businesses with enough funding. Council Member Palomar said that he wants to know if the funding is flexible. If we do not spend \$20,000 on PPE, can we use the leftovers for the small businesses? Mr. Henderson said yes, and there can be some industries who qualify for more money compared to others. Council Member Hurtado said that she would like to make sure the businesses that are not allowed to be open are awarded the most. She said that she is for \$3,000, prioritizing the businesses that have been hit the hardest, and to be able to give out the grants as soon as possible. Council Member Dix stated that those that cannot be open without modifications should be the priority recipients.

Prop 68 - Statewide Park Development Per Capita Allocation- Staff Report by Community Services Director Adam Castaneda

Presentation by Community Services Director Adam Castaneda. Mr. Castaneda explained that these are non-competitive grant funds and the City will receive \$177,952. There is also \$7,573.76 in Urban Grant money. He went over the timeline and the application process. Project money can only be used on one project, for either a new, renovated, or improved park. He stated that it is areas of disadvantaged communities that qualify. Mr. Castaneda stated that the Community Services Commission will meet next week to discuss potential projects. Council Member Dix asked about how Erling Park is in the area that is approved as a disadvantage area. Mr. Castaneda explained that it is a ½ mile radius from each part of the yellow disadvantaged area. Council Member Dix asked if they would deny a project if they do not like it. Mr. Castaneda said no, they just check to see if it is a qualifying project. Council Member Dix asked if we could split the money amongst multiple parks? Mr. Castaneda said that it can't be something that can be moved around, like a mobile skate park. Council Member Dix stated that he would like to put a bathroom at Athwal Park even if we must match money. Mayor Roman agreed stating that we have promised bathrooms in phase 2 of the skate park with a splash pad. Mayor Roman spoke about how kids would like a BMX track, maybe at Heritage or Bi-Centennial Park. She also commented on improving the dog park. Council Member Hurtado said that she will advocate for Athwal Park bathrooms. She said that she would also like to see Heritage Park and Bi-Centennial Park improved. Council Member North spoke about maybe moving the dog park pack to Erling Park and maybe have the dog park become a BMX park.

A motion was made by Council Member Hurtado, seconded by Council Member Palomar, to adopt Resolution No. 2020-048 approving the applications for Statewide Park Development and Community Revitalization Program Grant Funds. The motion carried by unanimous roll call vote.

Council Reports and Staff Communications

Community Services Commission – Council Member North reported that it will meet next week.

Public Safety Committee -Council Member Palomar reported that 20 cameras have been installed in Kingsburg. Eight more are to be installed for the Police Department to monitor activity. The Committee thinks the cameras are clear and look great. We also spoke about potential uses of this year's funds.

Chamber of Commerce – Council Member Hurtado said that she has nothing to report. It will meet on September 15th.

Economic Development Committee – Council Member Dix reported that it has not met.

Finance Committee – Council Member Dix reported that it met last Tuesday to go over Budget Adjustments that were on the Consent Calendar tonight.

Planning Commission – Council Member North reported that it will meet on September 10th. City Manager Alexander Henderson reported that the Planning Commission had a joint meeting with Tulare County last Thursday.

South Kings Groundwater Sustainability Agency Joint Powers Authority (SKGSA) -Council Member Dix reported that it has not met.

City Manager's Report -City Manager Alexander Henderson reported that he got questions in relation to the Chamber having a Crayfish Festival. He stated that they cannot have a festival due to COVID restrictions but would like to close Draper Street and have existing business expand the dining on that night and have a crayfish dish. They will not have a beer garden or any of the activities from the past years. Mayor Roman said that she supports businesses but there is confusion with calling it Crayfish Festival. Maybe call it something else. Council Members North and Hurtado agreed.

Other Business that may come properly before the City Council

Council Member Dix asked if there is transit money we can utilize for the trolley. Also, CGDB Grants for rental or utility payments for the City. City Manager Alexander Henderson said that he will look into it.

Future Agenda Items

Council Member North asked about a mosquito abatement education presentation to help our community lessen the larva the mosquitoes are spreading.

Council Member Palomar said that he would like an update on the Madsen Bike Trail. Council gave direction to bring these issues back.

Adjourn Kingsburg City Council Regular Meeting – At 7:21 Mayor Michelle Roman adjourned the meeting.

Submitted by:

Abigail Palsgaard, City Clerk
City of Kingsburg