

**MINUTES
KINGSBURG CITY COUNCIL
REGULAR MEETING
AUGUST 7, 2019 – 6:00 P. M.**

Invocation was given by Pastor Ricky Chambers of the Kingsburg Community Church, followed by the Pledge of Allegiance led by Mayor Michelle Roman.

Call to Order and Roll Call: At 6:00 P. M. Mayor Michelle Roman called the regular meeting of the Kingsburg City Council to order.

Council Members present: Jewel Hurtado, Vince Palomar, Sherman Dix, Laura North, and Mayor Michelle Roman.

Staff present: City Manager Alexander Henderson, City Attorney Michael Noland, Finance Director Alma Colado, Community Services Director Adam Castaneda, Fire Chief Dan Perkins, and City Clerk Abigail Palsgaard.

Public Comments:

Susana Esparza de Pinal, representing the US Census Bureau, spoke about the 2020 Census that is coming soon and gave Council Members information to help their constituents respond.

Approve Agenda: A motion was made by Council Member North, seconded by Council Member Hurtado, to approve the Agenda, as published. The motion carried by unanimous voice vote.

Consent Calendar: A motion was made by Council Member Palomar, seconded by Council Member Dix, to approve the items appearing on the Consent Calendar. The motion carried by unanimous voice vote.

- 4.1 Approval of City Council Minutes:** Approve the minutes from the July 17, 2019 Regular City Council Meeting, as prepared by City Clerk Abigail Palsgaard.
- 4.2 Check Register:** Ratify/approve payment of bills listed on the check register for the period July 6, 2019 through July 31, 2019 as prepared by Accounts Payable Clerk Grace Reyna.
- 4.3 Planning Commission Appointment-** Affirm Mayor Roman's appointment of Ben Carlson to the Kingsburg Planning Commission to a term that is set to expire in August 2023.
- 4.4 South Kings Groundwater Sustainability Agency JPA -**Affirm Mayor Roman's appointment of Council Member Sherman Dix as the City's Representative and Board Member and Council Member Jewel Hurtado as the alternate.
- 4.5 Kingsburg District Chamber of Commerce -** Affirm Mayor Roman's appointment of Council Member Jewel Hurtado as the City Council Liaison, and Council Member Laura North as the alternate, to the Kingsburg District Chamber of Commerce.
- 4.6 Community Services Commission -** Affirm Mayor Roman's appointment of Council Member Laura North as the City Council Liaison, and Council Member Jewel Hurtado as the alternate, to the Community Services Commission.

- 4.7 Adopt Resolutions 2019-041; 2019-042; and 2019-043 Approving the Applications for Statewide Park Development And Community Revitalization Program Grant Funds for Athwal Park, Heritage Park, and the Dog Park.-** Staff Report prepared by Community Services Director Adam Castaneda
- 4.8 Adopt Resolution No. 2019-044-** A Resolution of the City Council of the City of Kingsburg in the matter of authority to execute contracts with Fresno Madera Area Agency On Aging. - Staff Report prepared by Community Services Director Adam Castaneda
- 4.9 Approve Proposed Wage Schedule-** Staff Report prepared by Director of Administrative Services Christina Windover.

REGULAR CALENDAR

Fresno County Rural Transit Agency Trolley Purchase- Staff report prepared by City Manager Alexander Henderson. Presentation by FCRTA General Manager Moses Stites.

City Manager Alexander Henderson gave background history on looking into getting a trolley. As part of the Fresno County Rural Transit Agency's (FCRTA) FY 2019/2020 budget process, they approved the appropriation of \$300,000 for the purpose of purchasing a trolley for the City of Kingsburg.

Moses Stites, FCRTA General Manager, explained that this is an opportunity for collaboration, a benefit of being a part of the FCRTA JPA. They have the funding to purchase the trolley (Measure C). The City would be in charge of the fuel and the insurance. By it being run by the City, you can have a partnership with the Historical Society, Friends of the Depot, and the Chamber of Commerce. FCRTA would do the maintenance and train the drivers. It would be allocated to the City and wouldn't be pulled for other uses. He spoke about the engine type and different fuel options. He said that gas is more dependable.

Council, Staff, and the public went out to the street and checked out the Clovis trolley. Mr. Stites showed pictures of the electric buses. Upon returning, the Council discussed and agreed that the gas engine is fine.

Council Member North moved that the City purchase the gas trolley that is on hold. The motion was seconded by Council Member Hurtado and carried by unanimous voice vote.

Council directed staff to have the Economic Development Committee recommend colors, route, and the cost, to Council. Mr. Stites said that we can have it available for the Crawfish Festival.

July & August 2019 Kingsburg Fire Department Council Update- Report prepared by Fire Chief Daniel Perkins

Fire Chief Perkins reviewed and commented on statistics, equipment, and staffing.

Economic Development Committee Report on Agri-Tourism- Staff report prepared by City Manager Alexander Henderson

City Manager Alexander Henderson reviewed the history regarding the request for appropriation of funds for Agri-Tourism. He reviewed the requested budget and expenditures. Staff is recommending utilization of existing funds from the Economic Stabilization Fund which has a balance of \$514,205.

Note: At 7:46 P. M. Council Member Laura North asked to be excused because she was not feeling well.

A motion was made by Council Member Palomar, seconded by Council Member Dix, to appropriate \$50,000 from the Economic Development Budget for Agri-Tourism. The motion carried, four in favor, Council Member North absent.

City Council Social Media Policy Discussion- Staff report prepared by City Attorney Michael Noland

City Attorney Michael Noland presented background and options for a draft policy. He said that he recommends Council Members have a single platform for City business that will be covered by a 3rd party company that can retrieve California Public Records Act (PRA). He said that Facebook pages would continue with each Council Member having their own but a 3rd party company will keep the records. Legally it is how we can respond to PRAs. Even if it is not the popular option, it would assist in the defense of complying with PRAs. He said that we are looking for direction regarding the initial policy. City Manager Alexander Henderson said that we have a policy where we can remove comments if they are racist or for other reasons, but the 3rd party still has the record if we need it. City Manager Alex Henderson said that clear delineation would be recommended; Only discuss City business on your Council Member page and discuss personal stuff on your personal page.

Council wanted more information about how the 3rd party collects information. This item was continued to the next meeting.

Façade and Alley Improvement Grant Guidelines Amendment- Staff report prepared by City Manager Alexander Henderson

City Manager Alexander Henderson reviewed the history, intent, and projects that have participated in this program. Three projects are now being reviewed. Council discussed how this would affect the budget. Mr. Henderson said that staff recommends keeping the budget at \$50,000 and amending the Façade/Alley Program to increase the matching contribution from \$5,000 to \$10,000. If there are requests for more, we can discuss it when it comes. Council commented about how this program has really improved the downtown.

Council Member Palomar moved to approve the Façade/Alley Program Amendment to increase the City's matching contribution from \$5,000 to \$10,000. The motion was seconded by Council Member Dix and carried by unanimous voice vote of the Council Members present.

Mosquito Abatement Property- Staff report prepared by City Attorney Michael Noland

City Attorney Michael Noland reviewed the history and recommendations. In 1963 the City sold the property, located at 1201 Kern Street, to the Consolidated Mosquito Abatement District with the condition that the property revert back to the City when the District ceases to use the property for the purpose for which the District was organized. The District has advised the City that it is moving its operations to a new building and will no longer be using this property.

A motion was made by Council Member Dix, seconded by Council Member Hurtado, to accept the transfer of the Property by the District to the City and direct staff to take necessary actions to complete the transfer on clean title and no environmental issues. The motion carried by unanimous voice vote of the Council Members present.

Council Reports and Staff Communications

Community Services Commission- Council Member Hurtado reported that they met and discussed the Prop 68 grants. They also discussed the fundraiser from Stacked being for community services rather than just for the skatepark.

Public Safety Committee- Council Member Palomar reported that they have not met.

Chamber of Commerce – Mayor Roman reported that they meet next week.

Economic Development – Council Member Dix stated that we got the update tonight.

Finance Committee - City Manager Alexander Henderson reported that they will meet on August 27th.

Planning Commission- City Manager Alexander Henderson reported that they meet tomorrow night.

South Kings Groundwater Sustainability Agency Joint Powers Authority (SKGSA)- City Manager Alexander said that he has no report.

City Manager's Report- City Manager Alexander Henderson reported that we are really busy right now with housing developments, T-Mobile, and an emergency operation plan.

Other Business That May Properly Come Before the City Council - None

Future Agenda Items:

These items will be added to a future agenda with direction from Council - None

Mayor Roman adjourned the Regular Kingsburg City Council Meeting into Closed Session at 8:27 P.M. to discuss the following item(s):

- 9.1 CONFERENCE WITH REAL PROPERTY NEGOTIATOR**
California Government Code Section 54956.8
Tulare County Assessor's Parcel Number: 028-130-0004
City Negotiator: Alexander J. Henderson
Under Negotiation: Purchase terms

Mayor Roman adjourned the Kingsburg City Council out of Closed Session and into the Regular Kingsburg City Council Meeting and report out of Closed Session at 8:49 P.M.

Report Out: City Attorney Michael Noland said that there is nothing to report.

Mayor Roman adjourned the Regular Kingsburg City Council Meeting at 8:50 P. M.

Submitted by:

Abigail Palsgaard, City Clerk
City of Kingsburg