

**Kingsburg City Council
Regular Meeting Minutes
May 06, 2020 At 6pm.**

THIS MEETING WAS HELD VIA TELECONFERENCE PURSUANT TO EXECUTIVE ORDER N-29-20 ISSUED BY GOVERNOR GAVIN NEWSOM. THE COUNCIL CHAMBER WAS CLOSED TO THE PUBLIC. THE PUBLIC HAD THE OPTION TO CALL 1 (559) 207-3003 PASSCODE 5821 TO PROVIDE COMMENTS ON AGENDA ITEMS. WRITTEN COMMENTS WERE COLLECTED UNTIL 5/5/2020 at 4:30pm. THEY WERE NOT READ OUT LOUD.

Invocation was given by Council Member North.

Call to order and roll call: At 6:00pm Mayor Roman called the regular meeting of the Kingsburg City Council to order.

Council Members present via teleconference: Jewel Hurtado, Vince Palomar, Sherman Dix, Laura North and Mayor Michelle Roman.

Council Members absent: None.

Staff present: City Manager Alexander Henderson, Finance Director Alma Colado and City Clerk Abigail Palsgaard.

Staff present via teleconference: Fire Chief Daniel Perkins, Police Chief Neil Dadian and City Attorney Michael Noland.

Public Comments: None.

Approve Agenda: A motion was made by Council Member Hurtado, seconded by Council Member Dix, to approve the Agenda, as published. The motion carried by unanimous roll call vote.

Consent Calendar: A motion was made by Council Member Hurtado, seconded by Council Member North to approve the consent calendar. The motion carried by unanimous roll call vote.

- 4.1 Approval of City Council Minutes:** Approve the minutes from the April 15, 2020 Regular City Council Meeting and the April 23, 2020 Special City Council Meeting, as prepared by City Clerk Abigail Palsgaard.
- 4.2 Check Register:** Ratify/approve payment of bills listed on the check register for the period April 9, 2020 through April 29, 2020 as prepared by Accounts Payable Clerk Grace Reyna.
- 4.3 Accept the Crandell Pool Improvements project completed by California Commercial Pools Inc. and authorize the City Engineer to file the Notice of Completion.** - Staff Report by City Engineer Dave Peters.
- 4.4 Adopt resolution No. 2020-027 approving the final map for Tract 6306 accepting on behalf of the public the streets and easements as offered on the map in accordance with the terms of the dedications and authorize the City Manager to execute the Subdivision Agreement**

**on behalf of the City, subject to review as to form by the City Attorney.- Staff Report by
City Engineer Dave Peters.**

Regular Calendar

2019/2020 Budget Projections and COVID-19 Discussion

City Manager Alexander Henderson presented different scenarios of budget deficits due to the COVID-19 Shelter-in-place order by Governor Newsom. The City has a waterfall fund with a total of \$3,098,705. \$620,356 is specifically set aside for an economic downfall. Council asked if any local business have received relief from the Federal government. City Manager Henderson said some have received payroll protection plan funding, but he was not too sure about other funds. Council discussed if the City is eligible for funding for tax loss and how rural cities need funding just ask much as bigger cities. City Manager Henderson said we are not eligible at the moment. California League of Cities have been trying to work at the Federal level for the next stimulus package. It will take additional lobbying. They have been focused on individuals and small businesses. The need for businesses to be able to open was discussed and the potential of late property tax payments. Council asked for an ongoing update of the financial situation.

Public Comment:

Scott Brandon, county resident, wants to reopen Kingsburg now.

Council thanked staff for putting the presentation together and said it is devastating that this is destroying years of economic development in our community.

Coronavirus Disease 2019 (COVID-19) Update-

City Manager Alexander Henderson said the State is not going to release full details about opening Phase 2. As of this report, we have 14 cases, 7 are active, 7 have recovered. One positive of the situation is being able to grow the number of meals being delivered to seniors. Staff has been trying to work with local businesses with what is an essential business, for example pet groomers. Some counties and cities have gone against the Governor's order. Some have guidelines of how they can open. Council is open to discuss. Since 3/19 there has been 11 calls for COVID-19, there hasn't been any tickets or issues. City Attorney Noland said we don't want to lose track that there are legal orders and there are potential liabilities. Council discussed the struggling small business and how hypocritical the order is when smoke shops can be open. Council discussed being conscious that the State has certain licensing powers and may come down on businesses. Council asked City Attorney Noland if there is potential liability to specifically say we are not going to enforce the executive order. City Attorney Noland said he doesn't think there will be enforcement against the City if they take a position like Clovis. He thinks it would be against the individual businesses. Council discussed how they never passed additional regulations and that all Orders are coming from the State and the County.

Public Comment:

Summer Vasquez, resident and business owner, is for opening up Kingsburg. She asked if the City could write a letter of support for beauty salons to be able to open and to have safety guidelines. Council gave direction to staff to draft a letter in support of businesses being able to open and specifically asking for guidelines for salons.

Justin Woods, resident, is for opening the pool. Council and staff discussed staffing and training issues as the Red Cross has suspended all trainings.

Jenn Guerra, resident and business owner, is cautious about opening Kingsburg.

Council discussed wanting to open Kingsburg as soon as possible, maybe with a citizen committee. They discussed with staff the potential information slated to come from Governor Newsom on Thursday. They discussed how they do not have control over state licenses and how they do not want to use City resources to enforce the Order. Council would rather use resources for advocating for the businesses. Council understands if some businesses or employees do not feel comfortable opening up. Council gave direction to call a meeting after Governor Newsom releases more information tomorrow.

Economic Assistance: COVID-19 Transient Occupancy Tax (“TOT”) Deferral

City Manager Alexander Henderson explained the Transient Occupancy Tax process and that numbers of people staying at the hotels are down significantly. Hotels are asking to defer the 1st quarter TOT with a payment plan. Council clarified that this is not an abatement of the tax, it is a delay without penalty.

A motion was made by Council Member Palomar, seconded by Council Member Dix, to approve resolution 2020-026. The motion carried by unanimous roll call vote

2020/21 Capital Improvement Discussion

City Manager Alexander Henderson reviewed the CIP projects that are going on. The Finance Committee reviewed the proposed list and the Council has the final say as it is a part of the budget that they vote on. Informational only.

Council Reports and Staff Communications

Community Services Commission- Council Member North said they have not met.

Public Safety Committee- Council Member Palomar said they met last month, voted to allocate \$20,000 of their budget for the Police Department camera project.

Chamber of Commerce- Council Member Hurtado said they will be meeting next week.

Economic Development- City Manager Henderson said they have been working on potential guidelines for when businesses re-open.

Finance Committee- Council Member Dix said they met last week, discussed the first item on the agenda.

Planning Commission- City Manager Henderson said they are set to meet next Thursday.

South Kings Groundwater Sustainability Agency Joint Powers Authority (SKGSA)- Council Member Dix said they have not met.

City Manager’s Report- City Manager Henderson reported staff did submit the two grants as discussed to the Kingsburg Tri County Health Care District. Council asked what the turn around time is. City Manager Henderson said he believes they will discuss the grants in their June meeting. City Manager Henderson said Valley Health Team is providing COVID-19 testing as needed in Kingsburg. We have been working with Kingsburg Fire Department to expand the testing.

Other Business that may come properly before the City Council

Mayor Roman said Fresno County Rural Transit Authority Director Moses Stites called to talk about our great relationship of working together and will give the Police Department a \$10,000 grant every year. The Police Department can use it as they want, they would just have to patrol the bus stops.

Future Agenda Items

Council discussed a future special meeting as discussed earlier in the meeting.

Adjourn – At 8:21 P. M. Mayor Roman adjourned the Regular Kingsburg City Council Meeting.

Submitted by:

Abigail Palsgaard, City Clerk