City of Kingsburg

1401 Draper Street, Kingsburg, CA 93631-1908
Phone (559)897-5821 Fax (559)897-5568

Mayor Michelle Roman
Mayor Pro Tem Laura North
Council Member Sherman Dix
Council Member Vince Palomar
Council Member Jewel Hurtado

City Manager Alexander J. Henderson

AGENDA

KINGSBURG CITY COUNCIL
REGULAR MEETING

VIA TELECONFERENCE PURSUANT TO EXECUTIVE ORDER N-29-20 ISSUED BY GOVERNOR GAVIN NEWSOM. THE COUNCIL CHAMBER WILL BE CLOSED TO THE PUBLIC. PUBLIC WILL HAVE THE OPTION TO CALL 1 (559) 207-3003 PASSCODE 5821 TO PROVIDE COMMENTS ON AGENDA ITEMS. WRITTEN COMMENTS WILL CONTINUE TO BE SUBMITTED BY MAIL OR EMAIL TO APALSGAARD@CITYOFKINGSBURG-CA.GOV. THE CUT OFF FOR WRITTEN COMMENTS IS 8/18/2020 at 4:30pm. THEY WILL NOT BE READ OUT LOUD.

Wednesday, August 19, 2020 at 6pm

Invocation to be given by Pastor Dennis Fast, Hope Mennonite Church.

6 P.M. REGULAR SESSION MEETING:

1. Call to Order and Roll Call

2. Public Comments: This is the time for any citizen to come forward and address the City Council on any issue within its jurisdiction that is not listed on the Agenda. A maximum of five (5) minutes is allowed for each speaker.

3. Approve Agenda: Action by the Council to approve the agenda or to make modifications. Items that can be added to the agenda is constrained by State law.

4. Consent Calendar: Items considered routine in nature are to be placed on the Consent Calendar. They will be considered as one item and voted upon in one vote unless individual consideration is requested. Each vote in favor of the Consent Calendar is considered and recorded as a separate affirmative vote in favor of each action listed. Approval of the Consent Calendar items include recitals reading ordinance(s) by titles(s) only and adoption of recommended action(s) contained in Staff Reports.

4.1 Approval of City Council Minutes: Approve the minutes from the August 5, 2020 Regular City Council Meeting as prepared by City Clerk Abigail Palsgaard.

4.2 Check Register: Ratify/approve payment of bills listed on the check register for the period July 30, 2020 through August 12, 2020 as prepared by Accounts Payable Clerk Grace Reyna.

4.3 **Adopt Resolution 2020-047**- Authorizing the destruction of City Records approved by the City Attorney. Staff Report prepared by City Clerk Abigail Palsgaard.

4.4 **Accept the 10th Avenue Bike & Pedestrian Trail project completed by MAC General Engineering and authorize the City Engineer to file the Notice of Completion. -** Staff Report by City Engineer Dave Peters.

5. Regular Calendar

5.1 **Adopt Resolution 2020-045 Appointing Laura North to the office of Kingsburg City Council Member, District 2 of this City, who was to be elected on Tuesday, November 3, 2020.-** Staff Report prepared by City Clerk Abigail Palsgaard.
Possible Action(s):
a. Presentation by City Clerk Abigail Palsgaard.
b. Council Discussion
c. Action as Deemed Necessary

5.2 **Adopt Resolution 2020-046 Appointing Brandon A. Pursell, Jr. to the office of Kingsburg City Council Member, District 3 of this City, who was to be elected on Tuesday, November 3, 2020.-** Staff Report prepared by City Clerk Abigail Palsgaard.
Possible Action(s):
a. Presentation by City Clerk Abigail Palsgaard.
b. Council Discussion
c. Action as Deemed Necessary

5.3 **PUBLIC HEARING TO CONSIDER VACATION OF KAMM AVENUE BETWEEN BETHEL AVENUE AND GOLDEN STATE BOULEVARD BY THE KINGSBURG CITY COUNCIL (Continued from 7/15/2020)**
a. Open Public Hearing
b. Presentation by City Engineer Dave Peters
c. City Council Discussion
d. Open for Public Comment
e. Close Public Comment
f. Continued City Council Discussion
g. Close Public Hearing
h. Possible Actions:
1. Adopt Resolution 2020-043 vacating portions of Kamm Avenue and Simpson Street (Golden State Boulevard) as shown in Exhibit “A” and Exhibit “B”.

5.4 **Economic Development Projects Update- Staff Report prepared by City Manager Alexander Henderson**
Possible Action(s):
a. Presentation by Jolene Polyack, Economic Development Consultant
b. Council Discussion
c. Informational, No Action Needed

5.5 Coronavirus Disease 2019 (COVID-19) Update- Staff Report by City Manager Alexander Henderson
Possible Action(s):
a. Presentation by City Manager Alexander Henderson
b. Council Discussion
c. Action as Deemed Necessary

5.6 Crime Statistics Report for the Month of July 2020 and General Police Department Update- Crime Statistics Report prepared by Kingsburg Police Department Records Supervisor Corina Padilla.
Possible Action(s):
a. Presentation by Police Chief Neil Dadian
b. Council Discussion
c. Informational- No Action Necessary

6. Council Reports and Staff Communications

6.1 Community Services Commission
6.2 Public Safety Committee
6.3 Chamber of Commerce
6.4 Economic Development
6.5 Finance Committee
6.6 Planning Commission
6.7 South Kings Groundwater Sustainability Agency Joint Powers Authority (SKGSA)
6.8 City Manager's Report

7. Other Business that may come properly before the City Council

8. Future Agenda Items
These items will be added to a future agenda with direction from Council.

9. Adjourn Kingsburg City Council Regular Meeting into Closed Session

9.1 CONFERENCE WITH LABOR NEGOTIATORS
California Government Code Section 54957.6
City Designated Representative: Alexander Henderson
Employee Organization: Kingsburg Professional Firefighters Association (KPFA)

10. Adjourn out of Close Session into Regular Kingsburg City Council Meeting and report out of Closed Session.

11. Adjourn Regular Kingsburg City Council Meeting.

Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection at City Hall, in the City Clerk's office, during normal business hours. In addition, such writings and documents may be posted on the City's website at www.cityofkingsburg-ca.gov.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the office of the City Clerk (559) 897-6520. Notification 48 hours prior to a meeting

will enable the City to make reasonable arrangements to ensure accessibility to that meeting [28 CFR 35 .102.35.104 ADA Title II].

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 14th day of August, 2020.

_____

Abigail Palsgaard, City Clerk

KINGSBURG CITY COUNCIL
REGULAR MEETING MINUTES
WEDNESDAY AUGUST 5, 2020

VIA TELECONFERENCE PURSUANT TO EXECUTIVE ORDER N-29-20 ISSUED BY GOVERNOR GAVIN NEWSOM. THE COUNCIL CHAMBER WAS CLOSED TO THE PUBLIC. PUBLIC HAD THE OPTION TO CALL 1 (559) 207-3003 PASSCODE 5821 TO PROVIDE COMMENTS ON AGENDA ITEMS. WRITTEN COMMENTS WERE TO BE SUBMITTED BY MAIL OR EMAIL TO APALSGAARD@CITYOFKINGSBURG-CA.GOV. THE CUT OFF FOR WRITTEN COMMENTS WAS 8/04/2020 at 4:30pm. THEY WILL NOT BE READ OUT LOUD.

Invocation was given by Pastor Jeff Sibley of The Well - Kingsburg.

6:00 P.M. REGULAR SESSION MEETING:

Call to Order and Roll Call – Mayor Michele Roman called the Regular Meeting of the Kingsburg City Council to order at 6:05 P. M.

Council Members Present via Teleconference – Jewel Hurtado, Vince Palomar, Laura North, and Mayor Michelle Roman.

Council Members Absent: Sherman Dix

Staff Present: City Manager Alexander Henderson and City Clerk Abigail Palsgaard. City Attorney Michael Noland and City Engineer Dave Peters were present via teleconference.

Public Comments: Ryan Groft, member of the community, stated that someone hangs a confederate flag on 15th Avenue which is upsetting and unwelcoming.

Approve Agenda: A motion was made by Council Member Hurtado, seconded by Council Member North, to approve the agenda as published. The motion carried by roll call vote, four in favor, one absent.

Consent Calendar: A motion was made by Council Member Palomar, seconded by Council Member North, to approve the items appearing on the Consent Calendar. The motion carried by roll call vote, four in favor, one absent.

4.1 **Approval of City Council Minutes**: Approve the minutes from the July 15, 2020 Regular City Council Meeting and the June 29, 2020 Special City Council Meeting as prepared by City Clerk Abigail Palsgaard.

4.2 **Check Register:** Ratify/approve payment of bills listed on the check register for the period July 9, 2020 through July 29, 2020 as prepared by Accounts Payable Clerk Grace Reyna.

4.3 **Authorize City Manager to execute the Grant Deed for right-of-way dedication and transmit the document to Caltrans for recordation. -** Staff Report by City Engineer Dave Peters.

REGULAR CALENDAR

Mid Valley Disposal Presentation
Marianna Fusich-Waller, Recycling Coordinator for Mid Valley Disposal, presented on Quarters 1 & 2 of 2020. She reviewed service requests, recycling, the free mattress drop off and other community issues.

Council Member Palomar asked if they do load checks on trash, or if it is only recycling and green waste. Marianna said that they check recycle and green waste to make sure the load isn't contaminated. Council discussed the upcoming state law where residents will have to recycle green waste. They asked if we will get more bins. Marianna Fusich-Waller stated that this is scheduled to begin 1/1/2022. We have done outreach and organic waste recycling education. You can combine green waste and organic waste.

Council Member North said that she would like to partner with educating students about recycling organic waste. She stated that she would like to know if they have a plan or they would like to get together to continue to educate the youth. Mid Valley representative said that they have been thinking about a video and would like to work together.

Council Member Hurtado thanked Mid Valley for going the extra mile for our residents.

Informational - No Action Needed

Business Improvement District (BID) Resolution of Intent- Staff Report by City Manager Alexander Henderson

Presentation by City Manager Alexander Henderson and BID Consultant Jan Minami. Mr. Henderson presented the history including the CPAT planning team in 2017 that recommended a Downtown Business District. In September 2019, the business owners presented a petition to look into forming a BID. He stated that tonight Council has in front of them a Resolution of Intent to levy the new assessment and hold a public hearing, no sooner than 45 days, which will be October 7th.

Jan Minami spoke about the volunteer steering committee which formed the management. The purpose is to bring business to the District and make it a place that people will want to come visit. Five members will be on the Advisory Board.

Council Member Palomar asked who besides the steering committee was present at the community workshops? Jan said that at the open house in December there was 25 people. A call for steering committee members had 5 attend. At the in-person workshop in June we went into great detail. Business owners attended and about 25 people were there. She said that we sent out postcards to notify all businesses within the area of meetings. She also walked up and down the street in January & February 2020. Leslie Carpenter, Berman Flowers, Steering Committee spokesperson, said she has been interested in a BID for years. It is not just dining and shopping but showcasing all businesses in the District. She would like to expand downtown shopping events. She thinks that partnering with the Chamber would be beneficial for all.

All Steering Committee Members' statements or recommendations were read. Council Member Hurtado said that she would like to say thank you to the Steering Committee. As the liaison to the Chamber of Commerce, she has seen how they have bridged the gap between the BID and the Chamber and for helping answering questions.

Public Comment - Reggie Gierke, Chamber President, stated that with good communication, the Chamber now understands and is fully behind it. It is a win, win situation. He also spoke about his application to be on the Advisory Committee.

Council Member North commented about how in the beginning she didn't know how this was going to happen with the Chamber. It was a difficult time and conversation. She said that she wanted to thank Jan and the Chamber for the hard work that has gone into it.

A motion was made by Council Member North to adopt Resolution 2020-044 - A Business Improvement District Resolution of Intent. The motion was seconded Council Member Hurtado and carried by roll call vote, four in favor, one absent.

BID Advisory Board- Council Member North stated that she would like to have conversations with the applicants before we decide tonight. City Attorney Michael Noland stated that applicants can make a presentation in front of all the Council Members at the next meeting. Council and staff discussed going from 5 to 7 members on the Board.

Council discussed the recommendations. Council Member North said that she recommends on top of the five listed recommendations Leslie Carpenter, Paula Coelho, Lauren Cooper, Reggie Gierke and Briana Valdez, Steve Safarjian and Jill O'Bannon. Council Member Palomar said that he recommends on top of the 5, Steve Safarjian and Regina Prine. Council Member Hurtado said that she recommends Steve Safarjian and June Hess. Council agreed as a whole to appoint Steve Safarjian. Council Member Hurtado stated that she recommends June Hess as she has been a business owner here in Kingsburg for 30+ years and her knowledge is very important.

Council Member Palomar said that he recommends Regina Prine because she will bring a good perspective for the Advisory Board. Council Member North said that Jill O'Bannon would be her vote regarding her investment in revitalizing the downtown. Mayor Roman said that she leans toward June Hess and all her efforts to bring tourists and commerce downtown.

A motion was made by Council Member Hurtado to create a BID Advisory Board and to appoint Leslie Carpenter, Paula Coelho, Lauren Cooper, Reggie Gierke, Briana Valdez, Steve Safarjian, and June Hess to serve on the Board. The motion was seconded by Council Member Palomar and carried by roll call vote, four in favor, one absent.

Coronavirus Disease 2019 (COVID-19) Update- Staff Report by City Manager Alexander Henderson

Presentation by City Manager Alexander Henderson
Mr. Henderson stated that Sales Tax is down. City Hall is still closed to the public. We are working with businesses for outdoor dining. We are working with the schools to have childcare for essential workers (teachers). He went over the current numbers in Kingsburg. As of 7/31/2020 there are 242 total cases. 137 cleared/closed cases. 75 cases under investigation. 2 deaths. The Governor is sending a strike team to the Central Valley.

Council Member Hurtado brought up CARES Act funding. She asked if staff has considered what the funds can go for. City Manager Alexander Henderson said that first responders are eligible. Council Member Hurtado asked about the recreation program. Mr. Henderson said that he will look into it. Council Member Palomar asked about childcare for teachers. Mr. Henderson explained the Afterschool Recreation Program and how, with guidelines, it would be possible. There is now a conversation about teachers that have

children but need to teach. We are working on a program that while teachers are working there is potential that we can have our recreation. We are waiting to hear back from the County who is waiting to hear back from the State. Council Member Palomar stated that he feels that the State should also pay for childcare for parents who are essential workers. Mayor Roman stated that the County will be approving childcare vouchers for essential workers. Information is still coming out.

Public Health Order Enforcement Discussion- Staff Report by City Manager Alexander Henderson

Presentation by City Manager Alexander Henderson – Mr. Henderson stated that Council asked staff to look into enforcement of Public Health Orders, specifically related to businesses. His report states that this information is the best available as of posting on Friday July 10. The rapidly changing nature of this pandemic means that information may not be accurate with current events. Options available for enforcement are:

1. Seek voluntary compliance. If not, staff will contact the State strike teams.
2. Council would pass an ordinance requiring facemasks and have staff cite.

John Fausone, resident, stated that he is for enforcing masks. Michele Mendoza stated that she is too. Written public comments are included in the packet.

Council Member Hurtado stated that she is for having employees of local businesses wear masks to help flatten the curve.

Council Member Palomar stated that he has not been in a business without people wearing a mask.

Council Member North stated that she wants to do what we have to do to get our kids back into school.

Mayor Roman stated that she has been contacted by residents with concerns over certain businesses where the employees do not have to wear a mask.

Council Member Palomar asked if the Back the Blue march pulled a permit and if masks were required. Mr. Henderson said that no permit was pulled. It was supposed to be on the sidewalk, and they were supposed to follow all traffic laws.

Council Member Hurtado asked, if Council goes with Option No. 2, will there be a procedure with local enforcement? She does not want to fine businesses, but we might have to.

Council Member Palomar stated that he is for Option No. 1, it just needs to be enforced. Mr. Henderson stated that agencies have more power. We would issue a citation and the company may not pay it. We would have to talk about how far we would like to escalate it.

Council Member Palomar said that if they are not having their employees wear masks, he is for fining them. Council Member North said citizens need to call the Fresno County Health Department to report the businesses, so they are not just hearing from the City.

Mr. Henderson stated that local enforcement would be under Code Enforcement. It would not be recommended for the contact to be through the Police Department.

Mayor Roman asked how long it would take for a strike team to contact a business after we contacted them? Mr. Henderson said that there is no perfect answer since strike teams are regional. Timeframe is probably based on the information they have been given. He has not heard how it is prioritized. Council and staff discussed how the strike team works and fines.

A motion was made by Council Member North, seconded by Council Member Hurtado, to approve the Option 1 for Enforcement. The motion carried by unanimous roll call vote of those Council Members present.

Council Reports and Staff Communications

Community Services Commission – Council Member North reported it has not met.

Public Safety Committee – Council Member Palomar reported that it has not met.

Chamber of Commerce – Council Member Hurtado reported that it will meet next Tuesday.

Economic Development – City Manager Alexander Henderson reported that it has not met.

Finance Committee – Mayor Roman reported that it has not met.

Planning Commission- City Manager Alexander Henderson reported that it is meeting next week.

South Kings Groundwater Sustainability Agency Joint Powers Authority (SKGSA) City Manager Alexander Henderson reported that it has not met.

City Manager's Report- Mayor Roman stated that we now have gift cards for City wide Kingsburg Businesses called Dala Dollars. We can do a contest per Council District. Maybe a scavenger hunt where families can win the cards. Council is for a scavenger hunt.

Other Business that may come properly before the City Council
Mayor Roman reported that the Zoo is open.

Future Agenda Items
These items will be added to a future agenda with direction from Council.

City Manager Alexander Henderson said at the next meeting there will be an Economic Development Projects Update.

Adjourn – At 8:34 P. M. Mayor Roman adjourned the Regular Kingsburg City Council Meeting.

Submitted by:

_____
Abigail Palsgaard, City Clerk

Accounts Payable

Checks by Date - Summary by Check Date

User: gracer
Printed: 8/14/2020 10:50 AM

City of Kingsburg
1401 Draper Street
Kingsburg, CA 93631-1908
(559)897-5821

Check No	Vendor No	Vendor Name	Check Date	Check Amount
ACH	3231	ICMA RETIREMENT CORPORATION - \	07/31/2020	661.63
ACH	3470	Internal Revenue Service - ACH	07/31/2020	47,339.59
ACH	3471	Employment Development Department - A	07/31/2020	7,632.17
ACH	3472	CalPERS - ACH	07/31/2020	34,898.38
ACH	3475	Empower	07/31/2020	2,915.00
ACH	3476	CHILD SUPPORT STATE DISBURSEME	07/31/2020	471.22
ACH	3470	Internal Revenue Service - ACH	07/31/2020	1,286.58
ACH	3471	Employment Development Department - A	07/31/2020	128.62
			Total for 7/31/2020:	95,333.19
78116	3430	WONG, ANDY & BETTY	08/07/2020	2,600.00
78117	3448	CHRISTINA WINDOVER	08/07/2020	35.00
78118	3429	WILLDAN FINANCIAL SERVICES	08/07/2020	11,719.64
78119	3469	WECO SUPPLY CO., INC.	08/07/2020	70.05
78120	4287	VSS INTERNATIONAL, INC	08/07/2020	1,959.03
78121	4102	VIVINT SOLAR DEV., LLC - ATT: AR D	08/07/2020	154.70
78122	3493	VILLAGE TIRE SALES	08/07/2020	44.00
78123	3419	VIKING CLEANING SERVICE	08/07/2020	3,386.02
78124	3416	VERIZONWIRELESS	08/07/2020	849.32
78125	3410	UNDERGROUND SERVICE ALERT	08/07/2020	474.90
78126	3857	TSI	08/07/2020	1,212.08
78127	3506	TOSHIBA FINANCIAL SERVICES	08/07/2020	703.98
78128	3746	SWANSON-FAHRNEY FORD	08/07/2020	101.17
78129	4028	SUPERIOR POOL CARE	08/07/2020	2,600.00
78130	3381	STATE OF CALIFORNIA-D O T	08/07/2020	2,797.49
78131	3378	STAPLES ADVANTAGE	08/07/2020	1,469.66
78132	4142	SPARKLETTS	08/07/2020	111.77
78133	3369	SILVAS OIL COMPANY, INC.	08/07/2020	4,335.83
78134	3537	SECOND CHANCE ANIMAL SHELTER	08/07/2020	1,000.00
78135	4202	DIEGO RODRIGUEZ	08/07/2020	265.24
78136	3337	PROVOST & PRITCHARD	08/07/2020	2,900.00
78137	4030	PRINT THEORY	08/07/2020	790.07
78138	3329	POLYACK MARKETING	08/07/2020	3,300.00
78139	3321	PETERS ENGINEERING GROUP	08/07/2020	138,272.74
78140	3450	ABIGAIL PALSGAARD	08/07/2020	35.00
78141	3315	P G & E	08/07/2020	51,846.25
78142	3312	O'REILLY AUTO PARTS	08/07/2020	1,023.18
78143	3307	NELSON'S ACE HARDWARE	08/07/2020	673.43
78144	4289	NATIONAL PLANT SERVICES	08/07/2020	1,953.72
78145	3466	NAPA AUTO PARTS	08/07/2020	690.45
78146	4068	MITCHELL 1	08/07/2020	2,798.35
78147	3293	MID VALLEY DISPOSAL	08/07/2020	103,906.72
78148	3518	METRO UNIFORM	08/07/2020	1,505.23
78149	3277	LINCOLN AQUATICS	08/07/2020	2,075.88
78151	3276	LIFE ASSIST INC	08/07/2020	111.31
78152	3625	KINGSBURG MEDIA FOUNDATION	08/07/2020	452.44

Check No	Vendor No	Vendor Name	Check Date	Check Amount
78153	3253	KINGSBURG CHAMBER OF COMMER(	08/07/2020	2,500.00
78154	4280	KEN KATZ, LCSW, CTS	08/07/2020	375.00
78155	3250	KELLER FORD LINCOLN	08/07/2020	6,786.78
78156	3249	KAISER FOUNDATION HEALTH PLAN·	08/07/2020	2,285.51
78157	3942	JOJO'S PARTY RENTALS	08/07/2020	250.00
78158	3534	JACK'S REFRIGERATION, INC.	08/07/2020	760.52
78159	3520	IRVINE & JACHENS, INC	08/07/2020	3,943.72
78160	3999	IRON MOUNTAIN	08/07/2020	72.80
78161	4285	ISABEL HERNANDEZ	08/07/2020	522.00
78162	3222	HENRY SCHEIN, INC.	08/07/2020	1,970.37
78163	3994	GUARDIAN	08/07/2020	6,064.17
78164	4236	PHIL GRIJALVA	08/07/2020	62.00
78165	3211	GRAINGER	08/07/2020	1,734.56
78166	3206	GLACIER REFRIGERATION AND AIR	08/07/2020	286.25
78167	4145	GEAR 911 SPECIALTIES, INC.	08/07/2020	1,393.55
78168	4284	DANIEL GALVEZ	08/07/2020	226.74
78169	3198	FRESNO TRUCK CENTER	08/07/2020	73.66
78170	4288	EMMETT VALLEY CONSTRUCTION	08/07/2020	1,556.75
78171	4229	EBA&M CORPORATION	08/07/2020	1,920.00
78172	4027	dta	08/07/2020	6,000.00
78173	4276	RYAN DIAS	08/07/2020	10,000.00
78174	4270	LARRY DAY	08/07/2020	1,600.00
78175	3558	COUNTY OF FRESNO, Oscar J. Garcia, C	08/07/2020	2,925.01
78176	3119	COOK'S COMMUNICATIONS CORP.	08/07/2020	30,625.18
78177	3111	COLLINS & SCHOETTLER	08/07/2020	2,425.00
78178	3106	KEVIN CLARK	08/07/2020	48.00
78179	3101	CITY OF SANGER	08/07/2020	1,947.00
78180	3080	CHADS AUTO GLASS	08/07/2020	379.02
78181	3079	CENTRAL VALLEY SWEEPING, INC.	08/07/2020	12,180.00
78182	3077	CENTRAL VALLEY OVERHEAD DOOR	08/07/2020	390.00
78183	3074	CENTRAL SANITARY SUPPLY	08/07/2020	684.43
78184	3831	ADAM CASTANEDA	08/07/2020	35.00
78185	3067	CARDMEMBER SERVICE	08/07/2020	10,612.49
78186	3704	CANON FINANCIAL-EQUIPMENT SAL	08/07/2020	833.22
78187	4290	CALIFORNIA FRESNO OIL CO.	08/07/2020	95.00
78189	3029	AT&T CALNET 3	08/07/2020	548.46
78190	3930	ARCHIVESOCIAL	08/07/2020	4,788.00
78191	3020	ANGELICA TEXTILES SERVICES COR	08/07/2020	316.36
78192	3001	AMERICAN RED CROSS	08/07/2020	266.00
78193	3006	AIRGAS NCN	08/07/2020	201.37
78194	4283	LIFT ENERGY CONSTRUCTION, INC	08/07/2020	50.00
78195	3054	BSK ASSOCIATES	08/07/2020	668.00
			Total for 8/7/2020:	468,626.57
			Report Total (86 checks):	563,959.76

Meeting Date: 08/19/2020
Agenda Item: 4.3

CITY COUNCIL MEETING STAFF REPORT

REPORT TO: **Mayor Roman & City Council**

REPORT FROM: **Abigail Palsgaard, City Clerk** **REVIEWED BY: AH**

AGENDA ITEM: **Adopt Resolution 2020-047- Authorizing the destruction of City Records approved by the City Attorney**

ACTION REQUESTED: ___Ordinance __√_Resolution _√__Motion ____Receive/File

EXECUTIVE SUMMARY

On November 20, 2019 City Council adopted the city-wide Retention Schedule. Staff continues to review files to see if they are eligible for document destruction. Approved document destruction not only conserves space at City Hall, it also reduces the City's liability. The documents included in Resolution 2020-047 are from the City Clerk's office, Building and Planning, and Finance.

RECOMMENDED ACTION BY CITY COUNCIL

1. Adopt Resolution 2020-047 Authorizing the destruction of City Records approved by the City Attorney.

POLICY ALTERNATIVE(S)

1. Do not adopt Resolution 2020-047 and keep the listed documents.

FINANCIAL INFORMATION

FISCAL IMPACT:

1. Is There A Fiscal Impact? N/A
2. Is it Currently Budgeted? No
3. If Budgeted, Which Line? N/A

ATTACHED INFORMATION

1. Resolution 2020-047

RESOLUTION NO. 2020-047

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KINGSBURG AUTHORIZING DESTRUCTION OF SPECIFIED RECORDS OF THE CITY

WHEREAS, the records (collectively "**Records**") of the City of Kingsburg described in Exhibit "A" which is attached to this Resolution and made a part hereof are now obsolete, no longer required by the City of Kingsburg and should be destroyed without retaining copies of the Records.

WHEREAS, Section 2.36.010 of Chapter 2.36 of Title 2 of the Kingsburg Municipal Code authorizes the destruction of obsolete records no longer required by the City of Kingsburg without retaining copies of such records so long as such destruction is performed in accordance with the applicable provisions of the California Government Code and other applicable laws and regulations, approved in writing by the City Attorney and approved by resolution of the City Council.

WHEREAS, the City Attorney has provided the City of Kingsburg with its written approval for the destruction of the Records.

NOW THEREFORE, BE IT RESOLVED that the Kingburg City Council hereby approves the destruction of the records identified in Exhibit "A" to this Resolution without retaining copies of the records.

I, Abigail Palsgaard, City Clerk, City of Kingsburg, hereby certify that the foregoing Resolution was passed and adopted by the City Council of the City of Kingsburg at a regular meeting thereof held on the 19th day of August 2020, by the following vote:

Ayes: Councilmember(s):

Noes: Councilmember(s):

Absent: Councilmember(s):

Abstain: Councilmember(s):

_____
Abigail Palsgaard, City Clerk CMC
City of Kingsburg

Exhibit A

Records Destruction Inventory

Department: City Clerk/Planning/Finance City Attorney:

	Record Name:	Description:	Date it May Be Destroyed	Comments:
1	Home Occupation Permit	Applications	2019	Years 1988-2014
2	Cable Franchise	Correspondences	2005	Years 1983-1990
3	FPPC Forms		2005	Years 1987-1997
4	Boiler Insurance	Contract	2004	1998
5	RMA Reports		1998	Pre 1995
6	Insurance Certificates		2007	Pre 1996
7	Workers Comp		1998	Pre 1995
8	Bond Information		1998	1947-1987
9	Grant Correspondences		2015	2010-2012
10	CalPERS reports	MyCalPERS reports	2016	2009-2010
11	CalPERS reports	MyCalPERS reports	2017	2010-2011
12	CalPERS reports	MyCalPERS reports	2018	2011-2012
13	CalPERS reports	MyCalPERS reports	2019	2012-2013
14	CalPERS reports	MyCalPERS reports	2020	2013-2014
15	Payroll reports	reports	2013	2006-2007
16	Payroll reports	reports	2014	2007-2008
17	Payroll reports	reports	2015	2008-2009
18	Payroll reports	reports	2016	2009-2010
19	Payroll reports	reports	2017	2010-2011
20	Payroll reports	reports	2018	2011-2012
21	Payroll reports	reports	2019	2012-2013
22	Utility Billing adjustments	reports	2020	2015
23	Utility Billing adjustments	reports	2020	2016
24	Utility Billing adjustments	reports	2020	2017
25	UB service orders	reports	2020	2016
26	UB service orders	reports	2020	2017

Meeting Date: 08/19/2020
Agenda Item: 4.4

CITY COUNCIL MEETING STAFF REPORT

REPORT TO: **Mayor Roman & City Council**

REPORT FROM: **David Peters, City Engineer** **REVIEWED BY**: AP

AGENDA ITEM: **Acceptance of 10th Avenue Bike & Pedestrian Trail Project**

ACTION REQUESTED: ___Ordinance ____Resolution __√__Motion _____Receive/File

EXECUTIVE SUMMARY

The City Council previously awarded a contract to MAC General Engineering for the 10th Avenue Bike & Pedestrian Trail project. The project was completed to the satisfaction of the City Engineer and the Public Works Department staff. The one-year warranty period will begin upon the filing of the Notice of Completion which will follow the Council's acceptance of the project.

RECOMMENDED ACTION BY CITY COUNCIL

1. Accept the 10th Avenue Bike & Pedestrian Trail project completed by MAC General Engineering and authorize the City Engineer to file the Notice of Completion.

POLICY ALTERNATIVE(S)

None

REASON FOR RECOMMENDATION/KEY METRIC

Provide Recreation Opportunities for All Ages.

FINANCIAL INFORMATION

FISCAL IMPACT:

1. Is There A Fiscal Impact? No
2. Is it Currently Budgeted? N/A
3. If Budgeted. Which Line? N/A

FINANCIAL SUMMARY

None

PRIOR ACTION/REVIEW

None

BACKGROUND INFORMATION

None

Meeting Date:	08/19/2020
Agenda Item:	5.1

CITY COUNCIL MEETING STAFF REPORT

REPORT TO: **Mayor Roman & City Council**

REPORT FROM: **Abigail Palsgaard, City Clerk** **REVIEWED BY: CW**

AGENDA ITEM: **APPOINTMENT OF MICHELLE ROMAN TO THE OFFICE OF KINGSBURG CITY COUNCIL MEMBER, DISTRICT 2 OF THIS CITY, WHO WAS TO BE ELECTED ON TUESDAY, NOVEMBER 3, 2020**

ACTION REQUESTED: ___Ordinance __√__Resolution __√__Motion ___Receive/File

EXECUTIVE SUMMARY

Election law allows cities to forgo the expensive election process for Council seats where a candidate is running unopposed, and therefore, is guaranteed to be the successful candidate upon completion of the election. These candidates may be appointed to their Council seats. As of the close of the nomination period for City Council candidates on August 7, 2020 (88 days before the election), there is only one candidate running for office in District 2 for the November 3, 2020 General Municipal Election. The California Elections Codes §10229 states that the City Clerk must certify these facts to the governing body of the City (attached) and inform them of the following courses of action they may take:

1. Appoint to the Office the person who has been nominated; or
2. Appoint to the office any eligible elector if no one has been nominated; or
3. Hold the election, if either no one or one person has been nominated.

A notice of these courses of action must be published in the newspaper of general circulation, and the Council may not take action on appointment until after the fifth day following the date of publication. However, the Code requires the appointment to be made by the 75th day before the election, or the election must be held. The 75th day falls on Thursday, August 20, 2020. This is a very short amount of time to accomplish the required actions.

Staff is recommending that the City Council appoint Laura North to the position of Council Member District 2 which she is currently the incumbent. A notice was published in the Kingsburg Recorder and posted in front of City Hall (attached) on August 12, 2020.

There will be a savings to the City in election cost if the nominee is not included on the ballot. In 2018 the City paid an average of $1,500 per district for the City Council Election. Also, in 2018 Council passed Resolution 2018-055 appointing Michelle Roman to District 4 as she also was the only person who qualified to be on the ballot for her District.

If Council decides to fill the office by appointment, there will not be an opportunity for anyone to file as write-in candidates

The person appointed shall qualify and take office and serve exactly as if elected at a municipal election for the office.

RECOMMENDED ACTION BY CITY COUNCIL

1. Adopt Resolution 2020-045 Appointing Laura North to the office of Kingsburg City Council Member, District 2 of this City, who was to be elected on Tuesday, November 3, 2020.

POLICY ALTERNATIVE(S)

1. Do not adopt Resolution 2020-045 and hold the election for District 2.

FINANCIAL INFORMATION

FISCAL IMPACT:

1.	Is There A Fiscal Impact?	Yes
2.	Is it Currently Budgeted?	Yes
3.	If Budgeted, Which Line?	001-1800-519-5360

ATTACHED INFORMATION

1. Resolution 2020-045
2. City Clerk's Certification of Facts

RESOLUTION NO. 2020-045

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KINGSBURG APPOINTING THE ONLY NOMINEE TO THE OFFICE OF CITY COUNCIL DISTRICT 2 THAT WAS TO BE ELECTED ON TUESDAY, NOVEMBER 3, 2020

WHEREAS, as of the close of the City Council nomination period on August 7, 2020, only one person has been nominated to be elected from Kingsburg City Council District 2, and the City Clerk has submitted a certificate of these facts to the City Council in accordance with Elections Code Section 10229; and

WHEREAS, Elections Code Section 10229 authorizes one of the following courses of action to be taken by the City Council:

1. Appoint to the office the person who has been nominated.
2. Appoint to the office any eligible voter if no one has been nominated.
3. Hold the election if either no one or only one person has been nominated.

WHEREAS, a notice referencing the above facts and courses of action was published on August 12, 2020, in a newspaper of general circulation in accordance with Elections Code Section 10229 and the applicable law.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF KINGSBURG DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOW:

SECTION 1. Pursuant to Elections Code Section 10229, the following action is taken:

The following person is appointed to the office to which she was nominated, and is considered to be the same as being elected:

NAME	**OFFICE**	**TERM**
Laura North	City Council Member, District 2	4 years

SECTION 2. This appointment shall not affect the conduct of the municipal election in other legislative districts of the City to be held on Tuesday, November 3, 2020.

SECTION 3. The person appointed shall qualify and take office and serve exactly as if elected at the municipal election for the office.

SECTION 4. The City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

****

I, Abigail Palsgaard, City Clerk for the City of Kingsburg, do hereby certify that the foregoing resolution was duly passed and adopted at a regular meeting for the Kingsburg City Council held on the 19th day of August, 2020, by the following vote:

Ayes: Council Member(s):
Noes: Council Member(s):
Absent: Council Member(s):
Abstain: Council Member(s):

_____
Abigail Palsgaard, City Clerk
City of Kingsburg

CITY CLERKS CERTIFICATION THAT THERE ARE NOT MORE CANDIDATES THAN OFFICES TO BE ELECTED

I, Abigail Palsgaard, City Clerk of the City of Kingsburg, do hereby certify, pursuant to §10229, Elections Code of the State of California, to the following facts relating to the General Municipal Election in the City of Kingsburg to be held on Tuesday, November 3, 2020:

As of the close of the nomination period on August 7, 2020, there are not more candidates than offices to be elected for District 2 of the City of Kingsburg.

The person so nominated is:

Laura North, District 2

That Elections Code § 10229 allows one of the following courses of action to be taken by the City Council:

1. Appoint to the office the person who has been nominated.
2. Appoint to the office any eligible voter if no one has been nominated.
3. Hold the election if either no one or only one person has been nominated.

This notice of these facts will be published on August 12, 2020, in a newspaper of general circulation in the city pursuant to § 6061 of the Government Code. After the fifth day following the date of publication, the City Council will meet to either make the appointment or direct an election to be held. The person appointed, if any, shall qualify and take office and serve exactly as if elected at the municipal election for the office.

If, by the 75th day before the municipal election, no person has been appointed to the office pursuant to (1) or (2) above, the election shall be held.

If the City Council makes an appointment pursuant to Elections Code § I 0229, the City Clerk shall not accept for filing any statement of write-in candidacy which is submitted after the appointment is made.

Abigail Palsgaard, City Clerk, CMC
City of Kingsburg
Dated: August 10, 2020

Meeting Date:	08/19/2020
Agenda Item:	5.2

CITY COUNCIL MEETING STAFF REPORT

REPORT TO: **Mayor Roman & City Council**

REPORT FROM: **Abigail Palsgaard, City Clerk** **REVIEWED BY: CW**

AGENDA ITEM: **APPOINTMENT OF BRANDON PURSELL, JR. TO THE OFFICE OF KINGSBURG CITY COUNCIL MEMBER, DISTRICT 3 OF THIS CITY, WHO WAS TO BE ELECTED ON TUESDAY, NOVEMBER 3, 2020**

ACTION REQUESTED: ___Ordinance __√__Resolution __√__Motion ___Receive/File

EXECUTIVE SUMMARY

Election law allows cities to forgo the expensive election process for Council seats where a candidate is running unopposed, and therefore, is guaranteed to be the successful candidate upon completion of the election. These candidates may be appointed to their Council seats. As of the close of the nomination period for City Council candidates on August 12, 2020, which was extended due to the incumbent not running (83 days before the election), there is only one candidate running for office in District 3 for the November 3, 2020 General Municipal Election. The California Elections Codes §10229 states that the City Clerk must certify these facts to the governing body of the City (attached) and inform them of the following courses of action they may take:

1. Appoint to the Office the person who has been nominated; or
2. Appoint to the office any eligible elector if no one has been nominated; or
3. Hold the election, if either no one or one person has been nominated.

A notice of these courses of action must be published in the newspaper of general circulation, and the Council may not take action on appointment until after the fifth day following the date of publication. However, the Code requires the appointment to be made by the 75th day before the election, or the election must be held. The 75th day falls on Thursday, August 20, 2020. This is a very short amount of time to accomplish the required actions.

Staff is recommending that the City Council appoint Brandon A. Pursell, Jr. to the position of Council Member District 3. A notice was published in the Fresno Bee (due to time restraints) on August 14, 2020 and posted in front of City Hall (attached) on August 12, 2020.

There will be a savings to the City in election cost if the nominee is not included on the ballot. In 2018 the City paid an average of $1,500 per district for the City Council Election. Also, in 2018 Council passed Resolution 2018-055 appointing Michelle Roman to District 4 as she also was the only person who qualified to be on the ballot for her District.

RESOLUTION NO. 2020-046

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KINGSBURG APPOINTING THE ONLY NOMINEE TO THE OFFICE OF CITY COUNCIL DISTRICT 3 THAT WAS TO BE ELECTED ON TUESDAY, NOVEMBER 3, 2020

WHEREAS, as of the close of the City Council nomination period on August 12, 2020, only one person has been nominated to be elected from Kingsburg City Council District 3, and the City Clerk has submitted a certificate of these facts to the City Council in accordance with Elections Code Section 10229; and

WHEREAS, Elections Code Section 10229 authorizes one of the following courses of action to be taken by the City Council:

1. Appoint to the office the person who has been nominated.
2. Appoint to the office any eligible voter if no one has been nominated.
3. Hold the election if either no one or only one person has been nominated.

WHEREAS, a notice referencing the above facts and courses of action was published on August 14, 2020, in a newspaper of general circulation in accordance with Elections Code Section 10229 and the applicable law.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF KINGSBURG DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOW:

SECTION 1. Pursuant to Elections Code Section 10229, the following action is taken:

The following person is appointed to the office to which she was nominated, and is considered to be the same as being elected:

NAME	**OFFICE**	**TERM**
Brandon A. Pursell, Jr.	City Council Member, District 3	4 years

SECTION 2. This appointment shall not affect the conduct of the municipal election in other legislative districts of the City to be held on Tuesday, November 3, 2020.

SECTION 3. The person appointed shall qualify and take office and serve exactly as if elected at the municipal election for the office.

SECTION 4. The City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

****

I, Abigail Palsgaard, City Clerk for the City of Kingsburg, do hereby certify that the foregoing resolution was duly passed and adopted at a regular meeting for the Kingsburg City Council held on the 19th day of August, 2020, by the following vote:

Ayes: Council Member(s):
Noes: Council Member(s):
Absent: Council Member(s):
Abstain: Council Member(s):

_____
Abigail Palsgaard, City Clerk
City of Kingsburg

If Council decides to fill the office by appointment, there will not be an opportunity for anyone to file as write-in candidates

The person appointed shall qualify and take office and serve exactly as if elected at a municipal election for the office.

RECOMMENDED ACTION BY CITY COUNCIL

1. Adopt Resolution 2020-046 Appointing Brandon A. Pursell, Jr. to the office of Kingsburg City Council Member, District 3 of this City, who was to be elected on Tuesday, November 3, 2020.

POLICY ALTERNATIVE(S)

1. Do not adopt Resolution 2020-046 and hold the election for District 3.

FINANCIAL INFORMATION

FISCAL IMPACT:

1.	Is There A Fiscal Impact?	Yes
2.	Is it Currently Budgeted?	Yes
3.	If Budgeted, Which Line?	001-1800-519-5360

ATTACHED INFORMATION

1. Resolution 2020-046
2. City Clerk's Certification of Facts

CITY CLERKS CERTIFICATION THAT THERE ARE NOT MORE CANDIDATES THAN OFFICES TO BE ELECTED

I, Abigail Palsgaard, City Clerk of the City of Kingsburg, do hereby certify, pursuant to §10229, Elections Code of the State of California, to the following facts relating to the General Municipal Election in the City of Kingsburg to be held on Tuesday, November 3, 2020:

As of the close of the nomination period on August 12, 2020, there are not more candidates than offices to be elected for District 3 of the City of Kingsburg.

The person so nominated is:

Brandon A. Pursell, Jr., District 3

That Elections Code § 10229 allows one of the following courses of action to be taken by the City Council:

1. Appoint to the office the person who has been nominated.
2. Appoint to the office any eligible voter if no one has been nominated.
3. Hold the election if either no one or only one person has been nominated.

This notice of these facts will be published on August 14, 2020, in a newspaper of general circulation in the city pursuant to § 6061 of the Government Code. After the fifth day following the date of publication, the City Council will meet to either make the appointment or direct an election to be held. The person appointed, if any, shall qualify and take office and serve exactly as if elected at the municipal election for the office.

If, by the 75th day before the municipal election, no person has been appointed to the office pursuant to (1) or (2) above, the election shall be held.

If the City Council makes an appointment pursuant to Elections Code § I 0229, the City Clerk shall not accept for filing any statement of write-in candidacy which is submitted after the appointment is made.

Abigail Palsgaard, City Clerk, CMC
City of Kingsburg
Dated: August 12, 2020

Meeting Date: 08/19/2020
Agenda Item: 5.3

CITY COUNCIL MEETING STAFF REPORT

REPORT TO: **Mayor Roman & City Council**

REPORT FROM: **David Peters, City Engineer** **REVIEWED BY**: MN

AGENDA ITEM: **Vacation of Portions of Kamm Avenue and Simpson Street near Bethel Avenue**

ACTION REQUESTED: ___Ordinance __√__Resolution ____ Motion _____ Receive/File

EXECUTIVE SUMMARY

The City of Kingsburg has received a request from an abutting property owner to initiate summary vacation of portions of Kamm Avenue and Simpson Street (Golden State Boulevard) near Bethel Avenue as shown in Exhibit "A" and Exhibit "B". The portion of street right of way considered in this request is a remnant of Kamm Avenue relinquished to the City when the new State Route 99 alignment was developed in the 1960's. The road within the right of way has not been maintained and portions of the pavement have been removed.

The roadway and rights-of-way no longer serve a need to the traveling public in regards to circulation or utility easements. Additionally, the right-of-way only serves two abutting properties. Vacation of the rights-of-way will not prohibit access to the adjacent parcels.

The Streets and Highways Code allows for the vacated right of way to be split in an "equitable" manner. Typically that would be achieved by vacating the right of way equally down the middle of the road and giving half to each side. Due to the location of existing remnant paving and the irregular shape of the right-of-way adjacent to Golden State Boulevard two additional "equitable" alternatives have been developed and are included as attachments to this report. Staff has shared these additional alternatives with both affected property owners. The property owner of APN 393-112-11 has not responded whether these alternatives are acceptable or not. The property owner of APN 393-330-42 does not appear to be satisfied with these additional alternatives.

Vacation of the right-of-way is consistent with the City's General Plan and will eliminate potential maintenance costs and liability associated with the roadway.

RECOMMENDED ACTION BY CITY COUNCIL

1. Staff recommends Council adopt Resolution 2020-043 vacating portions of Kamm Avenue and Simpson Street (Golden State Boulevard) as shown in Exhibit "A" and Exhibit "B" according to the manner depicted in Alternative 1.

POLICY ALTERNATIVE(S)

Council could choose to vacate the roadway in the manner depicted in either of the three alternatives presented to not vacate the street rights-of-way.

REASON FOR RECOMMENDATION/KEY METRIC
The rights-of-way no longer serve a public need.

FINANCIAL INFORMATION

FISCAL IMPACT:

1.	Is There A Fiscal Impact?	Yes
2.	Is it Currently Budgeted?	No
3.	If Budgeted, Which Line?	N/A

FINANCIAL SUMMARY
The City will save annual maintenance costs associated with the portion of roadway within the right-of-ways.

PRIOR ACTION/REVIEW
None.

BACKGROUND INFORMATION
See Executive Summary.

Attachments: Resolution 2020-043
Request for Abandonment
Exhibit 'A' / 'B' – Alternative 1
Exhibit 'A' / 'B' – Alternative 2
Exhibit 'A' / 'B' – Alternative 3

Recording Requested by:)
City of Kingsburg)
)
and When Recorded, Mail to:)
)
City of Kingsburg)
1401 Draper Street)
Kingsburg, CA 93631)

RESOLUTION NO. 2020-043

A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF KINGSBURG
TO VACATE PUBLIC RIGHT OF WAY

WHEREAS, it is proposed that portions of Kamm Avenue and Simpson Street (Golden State Boulevard) as described in Exhibit "A" and Exhibit "B" be vacated as City street rights-of-way; and

WHEREAS, the City Engineer has determined that these street rights-of-way are no longer necessary for circulation or utility purposes, and

WHEREAS, the City Planner has determined the proposed street vacation is consistent with the General Plan.

NOW, THEREFORE, BE IT RESOLVED:

That the City Council of the City of Kingsburg hereby vacates the aforementioned street rights-of-way in accordance with the State of California Streets and Highway Code Section 8334, Division 9, Chapter 3, Section 4.

******

I, Abigail Palsgaard, City Clerk of the City of Kingsburg, do hereby certify that the foregoing resolution was duly passed and adopted at a regular meeting of the Kingsburg City Council held on the August 19, 2020, by the following vote:

Ayes: Councilmembers:
Noes: Councilmembers:
Absent: Councilmembers:
Abstain: Councilmembers:

_____
Abigail Palsgaard, City Clerk
City of Kingsburg

"Exhibit A"

Legal Description

East Kamm Avenue Abandonment

That portion of Section 16 and Section 21, in Township 16 South, Range 22 East, Mount Diablo Base and Meridian, in the City of Kingsburg, County of Fresno, State of California, more particularly described as follows:

The South 20.00 feet of said Section 16 and the North 20.00 feet of said Section 22 lying East of the Easterly right-of-way line of Bethel Avenue as shown on California State Route 99 Right-of-Way Map, District 6, County of Fresno, Route 99, Post Mile 1.88, Sheet 6 of 101 Sheets and lying West of the Westerly right-of-way line of Golden State Boulevard as shown on California State Route 4 Right-of-Way Relinquishment Map, District 6, County of Fresno, Route 4, Section A, Sheet 4 of 9 Sheets.

Containing 5,616 square feet, more or less.

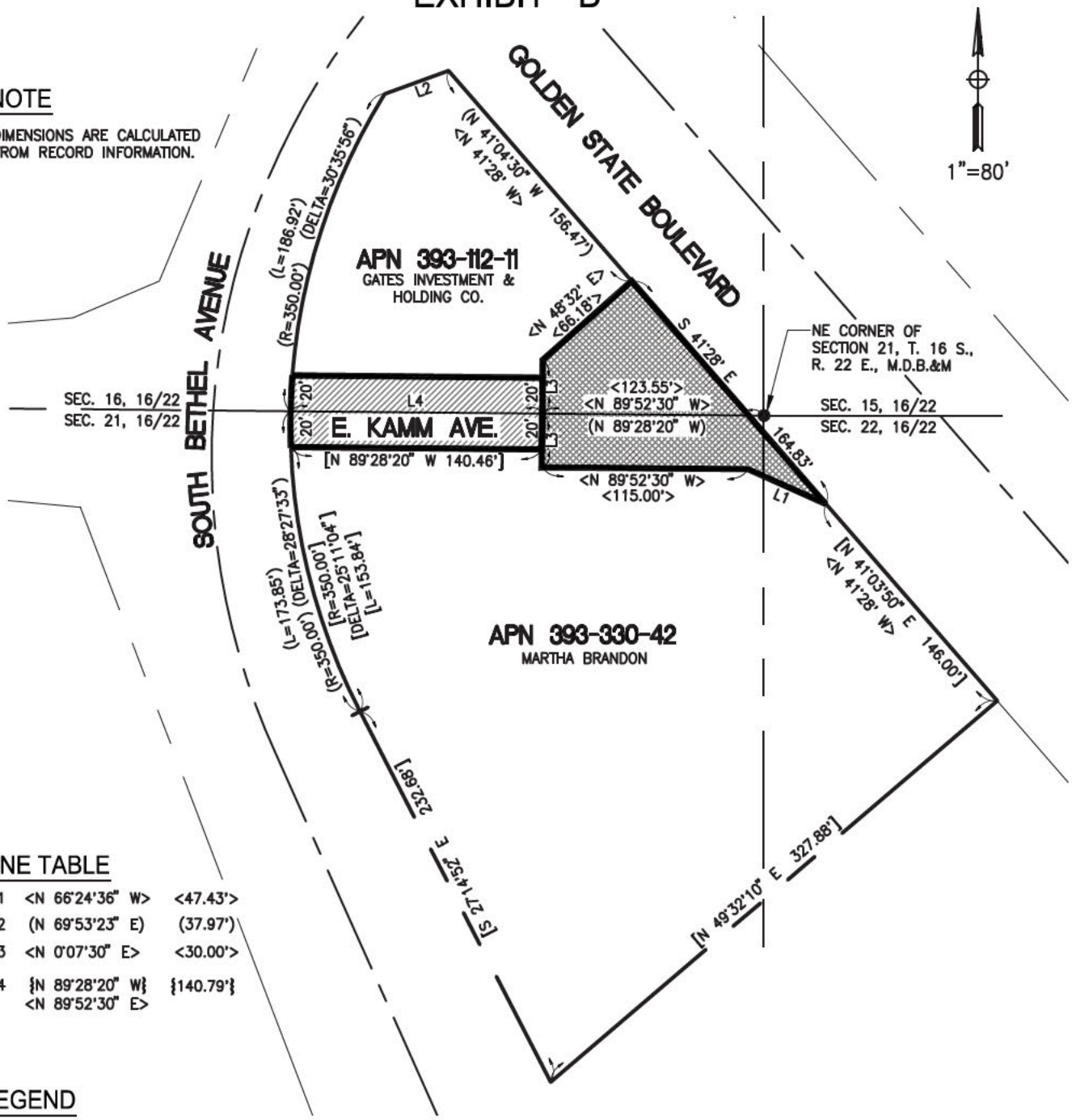
Simpson Street (Golden State Boulevard) Abandonment

That portion of Section 15, Section 16, and Section 22, in Township 16 South, Range 22 East, Mount Diablo Base and Meridian, in the City of Kingsburg, County of Fresno, State of California, more particularly described as follows:

Commencing at the Northeast corner of said Section 21; thence North 89°52'30" West, along the North line of said Section 21, a distance of 123.55 feet to the Westerly right-of-way line of Golden State Boulevard as shown on California State Route 4 Right-of-Way Relinquishment Map, District 6, County of Fresno, Route 4, Section A, Sheet 4 of 9 Sheets and the POINT OF BEGINNING; thence South 0°07'30" West, along said Westerly right-of-way line, a distance of 30.00 feet; thence South 89°52'30" East, along said Westerly right-of-way line, a distance of 115.00 feet; thence South 66°24'36" East, along said Westerly right-of-way line, a distance of 47.43 feet; thence North 41°28' West, leaving said Westerly right-of-way line, a distance of 164.22 feet to an angle point in said Westerly right-of-way line; thence South 48°32' West, along said Westerly right-of-way line, a distance of 66.18 feet; thence South 0°07'30" West, along said Westerly right-of-way line, a distance of 30.00 feet to the POINT OF BEGINNING.

Containing 9,103 square feet, more or less.

EXHIBIT "B"



NOTE

DIMENSIONS ARE CALCULATED FROM RECORD INFORMATION.

LINE TABLE

L1	<N 66°24'36" W>	<47.43'>
L2	(N 69°53'23" E)	(37.97')
L3	<N 0°07'30" E>	<30.00'>
L4	{N 89°28'20" W} <N 89°52'30" E>	{140.79'}

LEGEND

<.....> INDICATES RECORD DATA PER CALTRANS RELINQUISHMENT MAP, DISTRICT 6, FRESNO COUNTY, ROUTE 4, SECTION A, SHEET 4 OF 9 SHEETS.

(.....) INDICATES RECORD DATA PER CALTRANS RIGHT-OF-WAY MAP, DISTRICT 6, FRESNO COUNTY, ROUTE 99, POST MILE 1.88, SHEET 6 OF 101 SHEETS.

[.....] INDICATES RECORD DATA PER DEED RECORDED DECEMBER 16, 1975, AS DOCUMENT No. 96502, IN BOOK 6524, PAGE 817, O.R.F.C.

{.....} INDICATES RECORD DATA PER DEED RECORDED SEPTEMBER 21, 2010, AS DOCUMENT No. 2010-0123369, O.R.F.C.

INDICATES A PORTION OF EAST KAMM AVENUE TO BE ABANDONED. CONTAINING AN AREA OF 5,619 SQUARE FEET, MORE OR LESS.

INDICATES A PORTION OF GOLDEN STATE BOULEVARD TO BE ABANDONED. CONTAINING AN AREA OF 9,103 SQUARE FEET, MORE OR LESS.

CITY OF KINGSBURG

EAST KAMM AVENUE AND GOLDEN STATE BLVD. ABANDONMENT

PETERS ENGINEERING GROUP

FIGURE 1

DWG: S:\2011\11-003\11-003.06 Kamm Abandonment\acad\ABANDONMENT.dwg USER: jason camit DATE: Nov 05, 2012 3:03pm

October 17, 2018

David Peters
Principal Engineer City of Kingsburg
1401 Draper St.
Kingsburg, Ca 93631

Mr. Peters,

Thank you very much for meeting with us last week and explaining our options for the city street in the front of our property at 11943 E. Kamm Ave. We would like to request that you proceed with the formality of the City abandoning the City street portion between Golden state Blvd and Bethel and reassign it to the appropriate private property owners.

Please let us know if there is anything else we need to do to proceed and feel free to contact us if you have any questions.

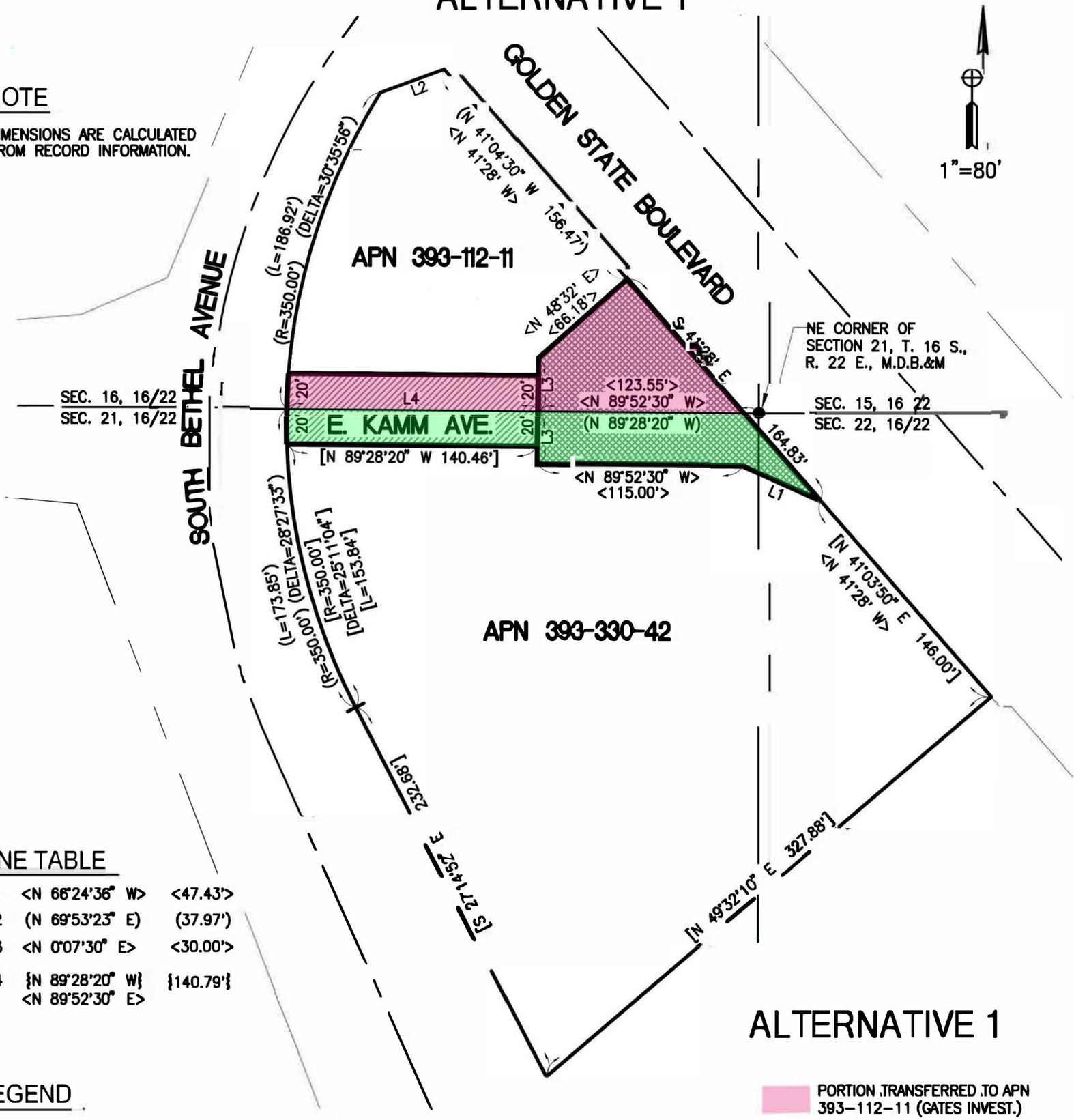
Sincerely,

Jeff and Laurie Hixon
P.O. Box 211
[redacted]

ALTERNATIVE 1

NOTE

DIMENSIONS ARE CALCULATED FROM RECORD INFORMATION.



LINE TABLE

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L4	{N 89°28'20" W} <N 89°52'30" E>	{140.79'}

LEGEND

<.....> INDICATES RECORD DATA PER CALTRANS RELINQUISHMENT MAP, DISTRICT 6, FRESNO COUNTY, ROUTE 4, SECTION A, SHEET 4 OF 9 SHEETS.

(.....) INDICATES RECORD DATA PER CALTRANS RIGHT-OF-WAY MAP, DISTRICT 6, FRESNO COUNTY, ROUTE 99, POST MILE 1.88, SHEET 6 OF 101 SHEETS.

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INDICATES A PORTION OF EAST KAMM AVENUE TO BE ABANDONED. CONTAINING AN AREA OF 5,619 SQUARE FEET, MORE OR LESS.

INDICATES A PORTION OF GOLDEN STATE BOULEVARD TO BE ABANDONED. CONTAINING AN AREA OF 9,103 SQUARE FEET, MORE OR LESS.

ALTERNATIVE 1

PORTION TRANSFERRED TO APN 393-112-11 (GATES INVEST.)

PORTION TRANFERRED TO APN 393-330-42 (HIXON)

CITY OF KINGSBURG

EAST KAMM AVENUE AND GOLDEN STATE BLVD. ABANDONMENT

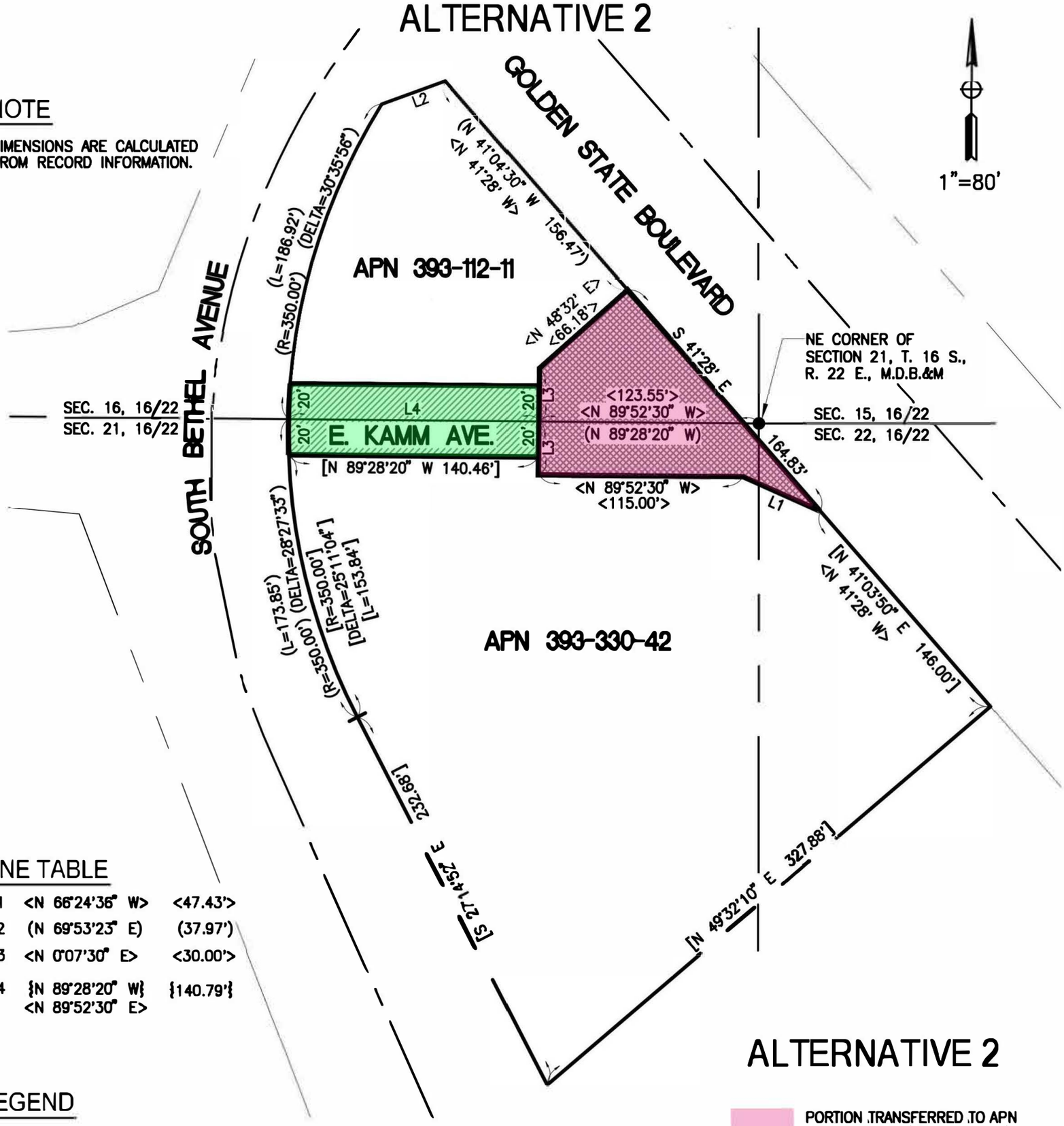
PETERS ENGINEERING GROUP — FIGURE 1

DWG: S:\2011\11-003\1-00 3.06 Kamm Abandonment\acad\ABANDONMENT.dwg USER: jason camit DATE: Nov 05, 2012 3:03pm

ALTERNATIVE 2

NOTE

DIMENSIONS ARE CALCULATED FROM RECORD INFORMATION.



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L3	<N 0°07'30" E>	<30.00'>
L4	{N 89°28'20" W} <N 89°52'30" E>	{140.79'}

LEGEND

<.....> INDICATES RECORD DATA PER CALTRANS RELINQUISHMENT MAP, DISTRICT 6, FRESNO COUNTY, ROUTE 4, SECTION A, SHEET 4 OF 9 SHEETS.

(.....) INDICATES RECORD DATA PER CALTRANS RIGHT-OF-WAY MAP, DISTRICT 6, FRESNO COUNTY, ROUTE 99, POST MILE 1.88, SHEET 6 OF 101 SHEETS.

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INDICATES A PORTION OF EAST KAMM AVENUE TO BE ABANDONED. CONTAINING AN AREA OF 5,619 SQUARE FEET, MORE OR LESS.

INDICATES A PORTION OF GOLDEN STATE BOULEVARD TO BE ABANDONED. CONTAINING AN AREA OF 9,103 SQUARE FEET, MORE OR LESS.

ALTERNATIVE 2

PORTION TRANSFERRED TO APN 393-112-11 (GATES INVEST.)

PORTION TRANSFERRED TO APN 393-330-42 (HIXON)

CITY OF KINGSBURG

EAST KAMM AVENUE AND GOLDEN STATE BLVD. ABANDONMENT

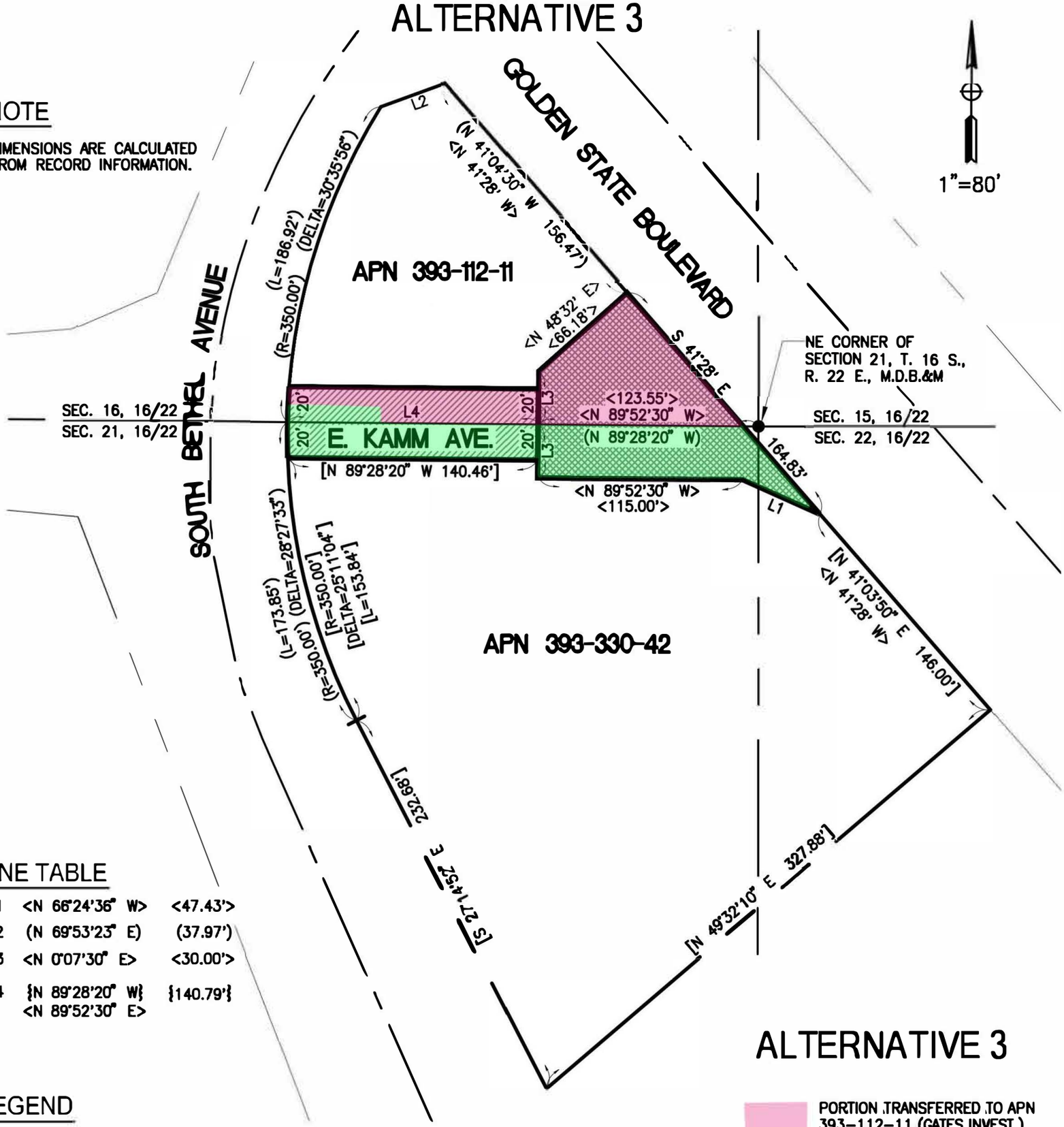
PETERS ENGINEERING GROUP — FIGURE 1

DWG: S:\2011\11-003\11-003.06 Kamm Abandonment\acad\ABANDONMENT.dwg USER: jason camit DATE: Nov 05, 2012 3:03pm

ALTERNATIVE 3

NOTE

DIMENSIONS ARE CALCULATED FROM RECORD INFORMATION.



LINE TABLE

L1	<N 66°24'36" W>	<47.43'>
L2	(N 69°53'23" E)	(37.97')
L3	<N 0°07'30" E>	<30.00'>
L4	{N 89°28'20" W} <N 89°52'30" E>	{140.79'}

LEGEND

<.....> INDICATES RECORD DATA PER CALTRANS RELINQUISHMENT MAP, DISTRICT 6, FRESNO COUNTY, ROUTE 4, SECTION A, SHEET 4 OF 9 SHEETS.

(.....) INDICATES RECORD DATA PER CALTRANS RIGHT-OF-WAY MAP, DISTRICT 6, FRESNO COUNTY, ROUTE 99, POST MILE 1.88, SHEET 6 OF 101 SHEETS.

[.....] INDICATES RECORD DATA PER DEED RECORDED DECEMBER 16, 1975, AS DOCUMENT No. 96502, IN BOOK 6524, PAGE 817, O.R.F.C.

{.....} INDICATES RECORD DATA PER DEED RECORDED SEPTEMBER 21, 2010, AS DOCUMENT No. 2010-0123369, O.R.F.C.

INDICATES A PORTION OF EAST KAMM AVENUE TO BE ABANDONED. CONTAINING AN AREA OF 5,619 SQUARE FEET, MORE OR LESS.

INDICATES A PORTION OF GOLDEN STATE BOULEVARD TO BE ABANDONED. CONTAINING AN AREA OF 9,103 SQUARE FEET, MORE OR LESS.

ALTERNATIVE 3

PORTION TRANSFERRED TO APN 393-112-11 (GATES INVEST.)

PORTION TRANSFERRED TO APN 393-330-42 (HIXON)

CITY OF KINGSBURG

EAST KAMM AVENUE AND GOLDEN STATE BLVD. ABANDONMENT

PETERS ENGINEERING GROUP

FIGURE 1

DWG: S:\2011\11-003\11-003.06 Kamm Abandonment\acad\ABANDONMENT.dwg USER: jason camit DATE: Nov 05, 2012 3:03pm

Written Public Comment for Consideration for the 08/19/2020 Regular City Council Meeting. These comments are added to the record and will not be read out loud.

July 21, 2020

Kingsburg City Council

Re: E. Kamm Ave street vacation

We would like to thank you for your in-site and understanding of the issue with the vacating of the section of Kamm Ave in front of our property. When we purchased this property, we had many plans of how to improve it and make it our new business location.

When we started our request 2 years ago for the street vacation, we thought that we could apply for and obtain the full ownership of this short section of E Kamm Ave that fronts our property at 11943 E. Kamm Ave. The City had not maintained it for the past 60 years and they told us they were not interested in maintaining it. We have cut down weeds and picked up trash. This section of roadway was regularly used by the previous owner or tenant of our property as a prescriptive easement to access the commercial building. It has been periodically used as a way to cut through by the public and a place to dump trash.

We were originally told that there is a formal process that involves a City form and a $2,000.00 fee with no guarantee of approval. Before we filled out the application and paid the fee, we wanted to understand the process and all possible outcomes. We made a request in a letter form to the City Engineer and we were told we could cancel that request at any time. Over the next 2 years we were told that if the City approved the vacating it would be split in half. Half deeded to us and half deeded to the other adjoining property owner. A few months ago, the City agreed to do a simple survey and mark the road so we could see were the new property lines would be. It was at this point that we determined that we would not have a safe access for trucks and vehicles used for the operation of a business.

We have been in contact with one owner/representative of the neighboring property who has no interest in any negotiating or compromise to the use or disposition of this roadway. We would be open to pay a reasonable amount to the City to purchase the full section of roadway so to allow us to maintain our property access.

If we are only left with half of the roadway it would be a financial hardship to make the new grading and surface improvements for a safe and viable access to our commercial building. There are also PG&E power poles and lines in the area that could be affected and would add cost to the improvement. So, therefore, we would be opposed to the vacating.

Thank you for your consideration.

Jeff and Laurie Hixon

[redacted]

August 11, 2020

Kingsburg City Council

Re: Vacating Kamm Ave

I want to add some additional information for your consideration in reviewing the vacating of the section of Kamm Ave in front of our property.

I contacted the PG&E building and reno department to inquire about their requirements in regards to their access and maintenance of their power poles that are in the area of this section of Kamm Ave. They do not have a minimum standard width of a roadway to allow them access. They only require that a property owner maintain and provide them access to their power poles. Their requirements of a newly developed property is a 30' wide access road. Their concern with this City action would be that PG&E was consulted to assure they have a safe access to their poles. If this roadway is split in half by the City the access requirements would be the responsibility of the property owner.

The California Fire Code requires a minimum driveway access of 20' to commercial property.

There is a general standard for a commercial driveway of a minimum of 22'.

The current City partially paved roadway that provides access to our entrance driveway is approximately 18' - 20'.

I realize that these required access roads only need to be improved for all weather access enough to be safely drive-able and not necessarily paved, but we will not have a flat 20' surface to assure safe access for emergency services to our property. We will be forced to make these improvements to assure we meet these standards.

Thank you for your consideration.

Jeff and Laurie Hixon
[redacted]

August 14, 2020

Kingsburg City Council Members,

I want to take a minute to thank you all for your time and attention to the issue of Kamm Ave and Simpson/Golden State abandonment. We support the abandonment as it will give us the opportunity to block thru traffic, which causes mostly a trash issue, also potentially causes a liability issue as Bethel runoff continues to cause erosion. This will also increase our property size and improve the shape of our property for future development.

Although we have no current plans to develop or sell the property, it is currently underutilized as a storage yard. Compared to the potential, as it sits on a busy corner directly off the freeway. At some point in the future it should be developed into an income producing property to benefit both the owner and the city.

I have spoken with the property owner to the south, they currently use the road as a driveway to their property. The compromise they are suggesting is for the abandonment to go through and "move the center line" 13' to where we have an existing concrete wall that has been there since the early 1970's. We do not consider that an equitable compromise. We have considered an easement, as discussed in the previous meeting, to allow southern property to have continued legal access. There is a significant grade difference between the existing Kamm Ave and our property. For us to agree to an easement would render that portion property useless to the future development of our property, while giving us the liability of owning the property.

The southern property owners have expressed the need to have semi-trucks access their property, we would do nothing to block their use of the existing road from Simpson in the foreseeable future. Although, the vacation would leave an adequate standard driveway for the southern property, we understand they would need to do improvements to their driveway to allow that type of commercial traffic easy accessibility. While I never spoke with the current property owners until they took ownership, their agent inquired about this issue while in negotiations to purchase the property. At that time, I shared that approx. 10 years ago this was before the council with both property owners having agreed to option 1. To my recollection it was not completed due to the lack of funds to complete surveying at the time. While we have no plans to develop this property, I feel a responsibility to defend the future of the property.

In reference to the specific options put forth by Peters Engineering Group.

Alternative 1 - We support this option as presented

Alternative 2 – Poses an issue for us whereas we have an existing concrete retaining wall that sits approx. 7' on to Kamm Ave. We do not support this option as presented

Alternative 3 – We support this option as presented

Thank you again for your consideration on this matter and your continued dedication to the City of Kingsburg.

Respectfully,

Amy Corgiat

Gates Investment and Holding Company

Cc: Peters Engineering Group

Meeting Date:	08/19/2020
Agenda Item:	5.4

CITY COUNCIL MEETING STAFF REPORT

REPORT TO: **Mayor Roman & City Council**

REPORT FROM: **Alexander J. Henderson, ICMA-CM** **REVIEWED BY: MN**

AGENDA ITEM: **Economic Development Projects Status Update**

ACTION REQUESTED: ___Ordinance ____Resolution ____Motion __✓_Receive/File

EXECUTIVE SUMMARY

There are several projects, both residential and commercial, that are either underway or in the planning/development stages. Given the amount of ongoing activity, staff will be providing an overview of projects and their current status.

RECOMMENDED ACTION BY CITY COUNCIL

1. *Informational only, no action required.*

POLICY ALTERNATIVE(S)

1. N/A

STRATEGIC GOAL(S) MET:

1. Sustainable Economic Development
2. Increase Retail Opportunities
3. Improve Community Communication

FINANCIAL INFORMATION

FISCAL IMPACT:

1. Is There A Fiscal Impact?	Yes
2. Is it Currently Budgeted?	Yes
3. If Budgeted, Which Line?	Varies

BACKGROUND INFORMATION

See executive summary.

ATTACHED INFORMATION

1. Development Project Status Summary

ECONOMIC DEVELOPMENT PROJECTS

August 19, 2020

COMMERCIAL

Kingsburg Business Park

- Several lots are in escrow with a 12/31/20 closing date.
- A property owner on W. Ventura Street has submitted preliminary plans for comments.
- Valley Health team had a site plan review on July 14, 2020 for the construction of their new 15,964 sf. facility (located on Sierra St.).
- California Controlled Atmosphere estimates completing the second building on their property by the end of the year. The 4,800 sf. building is already fully leased.

T-Mobile

- Held initial Site Plan Review meeting – staff is compiling all comments for conditions of approval.
- They continue to work with neighboring businesses on potential parking agreements. Final site has not been established yet.
- Traffic study for the project is also underway.

Swedish Mill

- There is a potential tenant working on plans for a refurbishing. The tenant estimates completion by Mid-December 2020.

K Corporate Center

- Digital signs have been installed. 58,000 sf expansion project has begun. Three tenants have been secured. There is 21,000 sf warehouse and 2800 office space remaining.

Global Unmanned Spray System (GUSS)

- In the process of completing their second building located at 2545 Simpson Street. The new building is 8,000 sf.

Huenstein Property (Sierra & Simpson Streets)

- Adventist Health is under construction (15,914 sf. building) with an estimated opening of April 2021.
- Grocery Outlet is under construction (17,800 sf. building) with an estimated opening of early 2021. They are also constructing a new left-hand turn pocket on Simpson St.
- There has been an offer on the middle lot (only remaining parcel), which is under consideration by the property owner.

*New development on this lot will include addition of pedestrian sidewalks and ornamental lighting along the frontage.

Downtown Corridor

- The owner of Stone Plaza is finalizing the lease with a tenant that will take the entire first floor. The upstairs will be apartments. A meeting with the City Manager is scheduled to happen soon to discuss incentives. The grading permit has been issued.
- The Village Mall is fully occupied. Fool's Craft Cider is manufacturing and will open when the indoor ban is lifted. Looking to improve façade and signage with the façade improvement program.
- Magosh Brewery is under construction with an anticipated opening of mid-October. Current work includes underground utilities inside the building (outdoor connections have been made).
- Former Woods Building – the front end has been leased to Corsaro's Family Pizza. Owner construction is estimated to be completed by the end of August. Tenant improvements will begin soon thereafter.
- Heritage Co. Boutique has signed a lease and is taking over the space recently vacated by Revival23.
- Former Bank of America Building – the owner is obtaining construction bids and considering potential incentives, including the forgivable loan program. They have already completed façade improvements and participated in the façade improvement matching grant program.
- Deli Casa – expanding outdoor dining options in the rear of the building, including updated gate/fencing. Owner purchased property next door and is cleaning it up (may pursue building expansion or parking).
- Olson Bros Building – London Properties* has purchased the building from the Villines Family. The office space is approximately 4,800 sf. There are two suites with entrances from the alley. One suite will be for medical spa. The other will be used for storage at this time.
- Alley improvements are currently underway in conjunction with the London Property and Magosh projects. Includes new pavement and landscape planters to transition to pedestrian friendly space.

*London's current property in the Save Mart Shopping Center will be used for a Gold Standard Mortgage expansion.

COVID-19 Business Adjustments

- Several businesses have modified their operations in order to stay in business. At least eight restaurants and one barber have moved their seating outdoors in order to remain operational including: Los Pepes, Deli Casa, Kingsburg Barber Shop, Las Tres Casuelas, Fugazzis, Mi Riconzito, Di Ciccos, Denny's and Kady's Kitchen.
- There have been two businesses who plan on staying closed permanently, Firecrest and Revival 23. Both spaces have potential new tenants/buyers at this time.
- Only one commercial development project, located at California and Williams Streets, has been placed on hold due to COVID-19. That project is anticipated to start up again in the future.

RESIDENTIAL

Summerlyn Residential Development

- Builder is working on phase 2 of home construction. 77 building permits have been issued (some in 2019).
- They have submitted preliminary park improvement plans which include basketball court, playground, splash pad, green space and walking path. Plans are under review.
- Road 16 (Madsen Ave.) will be widened and the bridge reconstructed this year (must wait for CID water run to end).

Kings Estates Residential Development

- Two lots remain to be sold. 54 building permits have been issued (some in 2019).
- Will be first subdivision to participate in newly established community facilities district.
- Development includes a neighborhood park. Final amenities being reviewed.
- Work on 18th Ave is complete. Developer to finish CID irrigation line repair and additional work on Kamm Ave.

TTM 6151/6167 Residential Development

- Development north of Kamm Ave, east of 18th Ave. Tentative tract maps have been approved. Initial submittals for TM6151 are underway.

Linnaea Village Senior Living Development

- On-site and off-site infrastructure improvements are underway.
- Project includes the realignment of Madsen Ave. to match intersection north of 201.
- Involves coordination with CID, Caltrans, SKF, and Tulare Co.
- Project has projected occupancy in the first quarter of 2021.

OVERALL BUILDING PERMIT ACTIVITY

(Jan. 1 – June 30)

- 2019 Residential: 181 permits issued
- 2020 Residential: 265 permits issued

- 2019 Commercial: 21 permits issued
- 2020 Commercial: 37 permits issued

Meeting Date:	08/19/2020
Agenda Item:	5.5

CITY COUNCIL MEETING STAFF REPORT

REPORT TO: **Mayor Roman & City Council**

REPORT FROM: **Alexander J. Henderson, ICMA-CM** **REVIEWED BY: MN**

AGENDA ITEM: **COVID-19 Update & CARES ACT Discussion**

ACTION REQUESTED: ___Ordinance ____Resolution ____Motion __✓_Receive/File

EXECUTIVE SUMMARY

NOTE: This information is the best available as of posting on Friday, August 14. The rapidly changing nature of this pandemic means information may not be accurate with current events.

On March 23, the city council declared a local state of emergency. Staff continues to monitor and follow public health experts' advice. Fresno County remains on the State's watch list which has required the closure of certain business sectors.

1. During the August 5 meeting, council provided additional direction related to businesses not following public health orders. Since that meeting, the following enforcement actions have occurred:

Complaints Received:	2
Staff Follow Up:	2
Disposition:	1 business cleared (following all protocol); 1 business to receive additional notice of non-compliance.

2. As of 8/12, Kingsburg has the following case figures:

   City of Kingsburg has 306 total cases and 182 cleared/closed cases.

   Mode of Transmission
   Close Contact/ Person-to-Person: 117
   Community Spread/ Unknown: 98
   Total Open Active/Open Cases: 124
   Travel Related: 6
   Under Investigation: 85
   Deaths: 2

CARES ACT Discussion

The California State Budget for FY 2020-21 authorized the Department of Finance to allocate $500 million to cities to address the public health and public safety impacts of COVID-19. The fund, created by the Coronavirus Aid, Relief, and Economic Security (CARES) Act, is designed to provide economic help to entities struggling because of the COVID-19 pandemic. For Kingsburg, we are set to receive approximately $159,000. The one-time nature of the

stimulus, its tight timeline for expenditure, and the urgent community need require us to consider how to maximize our allocation to best serve our community.

Timing Considerations
The League of California Cities has received an update from the Department of Finance (DOF) on the next steps and developing federal guidance for local government CARES Act reporting and allocations. DOF is working to determine the extent and frequency of local government reporting in light of new federal guidance. Original guidance indicated that cities would have to report by Sept. 1 their expenditures from March 1 – June 30.

Control Section 11.90 (CS 11.90) of the Budget Act of 2020 requires cities and counties to report on expenditures, obligations, and projections and summarize regional collaboration efforts and non-duplication of efforts by September 1, 2020. This report will include a combination of expenditures for the first quarter (March 1, 2020 – June 30, 2020), expenditures for July and August 2020 (if available), and a projection of costs to be paid with state-allocated CRF through December 30, 2020. The federal government issued reporting guidance on July 31, 2020. This guidance appears to require more detailed information than what was required for the interim reporting process. DOF has apologized for the timing of the information, "It is certainly not what we had built into our schedule and planning based on federal guidance provided on July 2, 2020, and as outlined during our recent webinars."

Options for Expenditures
Many cities throughout the country are going to suffer from massive budget shortfalls because the economic shutdown has collapsed the revenue sources used to fund essential public services. While we still will face challenges, our 2018 Measure E public safety sales tax measure gives us a better chance to get through this period without service reductions.

Since the resources must be spent by December 30, 2020, we must act quickly to determine the best course of action. Staff has outlined options for consideration by the council.

1. Business Recovery & Resiliency ($50,000)

    - Small business grant program that could include direct assistance to businesses most impacted by the crisis.
    - Funding for the purchase of personal protective equipment and sanitation supplies to help assist businesses who can open to ensure they can provide a safe and healthy environment for their employees and clients.
    - Funding for improved outdoor improvements and expenditures related to moving business activity outdoors.
    - Support for local organizations who have programs that assist small businesses to leverage their connections to offer broader assistance for COVID-19 recovery efforts.
    - Funding to be used for marketing related to tourism and efforts/steps taken to ensure a safe experience for visitors.

2. City COVID-19 Response: to offset the costs of City emergency response from March-December 2020, including staff costs not eligible for other funding sources. ($80,000)

    - All public safety personnel expenses are considered eligible from March 1, 2020 – December 30, 2020
    - Building and sanitation expenses (supplies, purchasing of additional PPE, decontamination foggers, and wages/benefits related to responding to the pandemic.)
    - Enforcement efforts related to ensuring public health orders are followed are eligible.
    - Required paid leave for employees related to COVID-19 and expenses for telework capabilities.

3. Support for Local Programs ($20,000)

- Funding for food delivery to our Senior population (would cover any expenses not covered under another federal program)
- Funding for after school programs to assist with essential worker childcare. Could also include vouchers for participation.

4. Community Testing & Outreach ($10,000)
    - Funding for additional community testing (could be leveraged with Health Care District funding)
    - Funding for development and distribution of educational materials.

RECOMMENDED ACTION BY CITY COUNCIL

1. *Informational only.*

POLICY ALTERNATIVE(S)

1. N/A

STRATEGIC GOAL(S) MET:

1. Improve Community Communication
2. Ensure Financial Stability

FINANCIAL INFORMATION

FISCAL IMPACT:

1.	Is There A Fiscal Impact?	N/A
2.	Is it Currently Budgeted?	N/A
3.	If Budgeted, Which Line?	N/A

BACKGROUND INFORMATION

Community Preparedness

- Our facilities are equipped with the necessary sanitizing supplies and we have been regularly cleaning public counters, as we always do. All our public counters have CDC fact sheets providing educational information about the virus as well as information regarding proper prevention techniques.

- We have been in regular contact with local school administrators as well as Fresno County Public Health officials to coordinate any local notifications and to monitor the changing landscape. Both Kingsburg School Districts closed for the remainder of the 2019-2020 school year.

- Closed our public playgrounds to further promote social distancing recommendations. These reopened with the county moving to Stage 3. New information shows lower risk of contraction via surfaces.

- Created and continue to update an active businesses list.

- Working to ensure all seniors have at least one meal every day during the week. We are providing meals for 150+ seniors during the week.

- The City and Chamber of Commerce are working on contingency plans that may impact future events.

- Council has approved policy related to the suspension of water shut offs for non-payment.

Organizational Preparedness

- Development of updated leave policy to be compliant with newly enacted Federal legislation.

- Continued organizational continuity planning for employees working from home (technology, alternate work schedules).

- Examination of revenue projections and impacts on sales tax, transient occupancy tax and community development fees.

- The city's Economic Stabilization Fund was created for just this purpose. The fund currently has balance of $630,509. These funds can be utilized to help stabilize short-term General Fund impacts due to the anticipated loss of revenue.

- Development of internal protocols should virus spread affect Kingsburg – including continuity of operations planning for all departments. Coordination with Fresno Co. Dept. of Public Health. This includes potential deployment of emergency operations center.

- Focused efforts on communicating during a crisis. Information provided by Bloomberg Harvard City Leadership Initiative.

- Taking care of employees is a vital concern. All our departments and employee areas have CDC fact sheets providing educational information about the virus as well as information regarding proper prevention techniques.

- The City utilizes an internal employee newsletter that is used frequently to provide updated information related to the virus and actions being taken to protect employees.

- First responders and their safety remain a big focal point, and we are utilizing expert fact sheets that provide guidance for EMS and Law enforcement providers as well.

- On March 11, the Kingsburg Tri-County Health Care District authorized up to $75,000 in funding to help with the sanitizing of first responder vehicles and equipment, as well as emergency funding for a potential declared emergency that could impact the community. We have purchased four (4) commercial fogging/decontamination machines capable of large-scale dissemination of a viricidal agent.

Federal & State Action

The President and State of California have declared emergencies regarding the COVID-19 pandemic. Each have provided several resources, including:

- FEMA
- State of California
- CDC

ATTACHED INFORMATION

1. FCDPH Chart from August 13, 2020
2. CARES Act Webinar Slides
3. CARES Act Allocation Chart

https://cofgisonline.maps.arcgis.com/apps/MapSeries/index.html?appid=1f82e8eb24c0403c90e774202c5dafea

Fresno County COVID-19 Data and Surveillance Dashboard

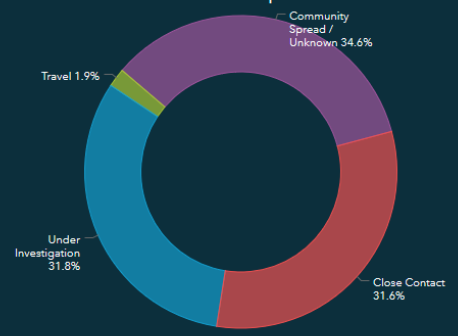
Department of Public Health | Epidemiology Program

FRESNO COUNTY

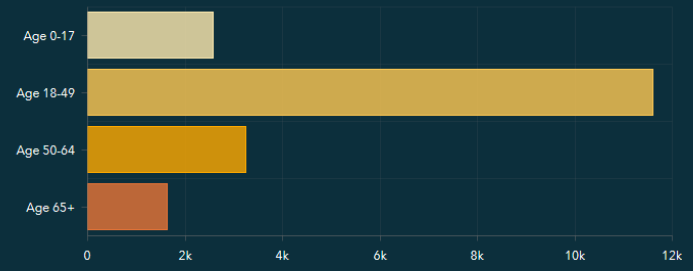
Data and Surveillance Dashboard | Mobile Dashboard Version | Additional Surveillance | Mortality Review | CDC COVID-19 Information

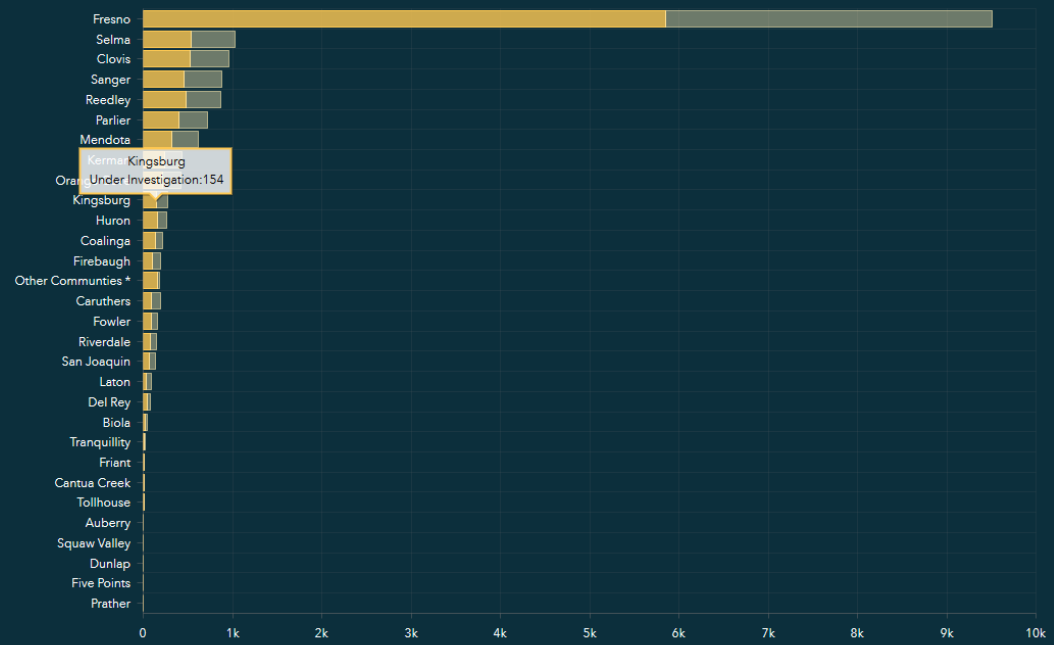
Total Cases	Active Cases	Recovered	Deceased
19,043	10,415	8,425	203
of 161,497 Total Tests	of 19,043 Total Cases	of 19,043 Cases	of 19,043 Cases
11.8% Tested Positive	54.7% Active	44.2% Recovered	1.1% Deceased

Source of Exposure



Cases by Age





* Summarized communities under 5 cases

Cases: Age & Exposure | Cases by Gender | Cases: Race/Ethnicity | Cases | Case Trends | Logarithmic | Map | Case Status by Community | Case/Hospitalized | Dashboard Details

Search Windows

4:02 PM
8/14/2020

Coronavirus Relief Funds

CARES Act Requirements and Treasury Guidance

Finance Process Overview

Objectives

- Overview of Federal CARES Act Requirements for Coronavirus Relief Funds (CRF)
- Certification and Allocation Timelines
- Eligible Expenditures - US Treasury Guidance
- Compliance with State Public Health Requirements
- Reporting and Records Retention
- Questions and Answers

CARES Act Requirements

- Necessary expenditures incurred due to the COVID-19 public health emergency.
  - Direct response
  - Second order effects such as economic support
- Not accounted for in the most recently approved budget, **<u>except</u>** COVID-related supplemental appropriations or budget adjustments
- Expenses incurred between March 1, 2020 and December 30, 2020.

CARES Act Limitations

- Funds **cannot** be used to backfill lost revenue
- Cannot be used as non-federal share of Medicaid
- Payroll or benefits for employee duties not "substantially dedicated"
- Workforce bonuses
- Damages covered by insurance
- Assistance to owners to pay property taxes
- Items disallowed in US Treasury FAQs
  - Continue to receive updates (Last one 7/8/20)

State Responsibilities for CRF

- As the direct recipient of CRF, any disallowances will initially be recouped from the State
- Required to gather information and report to the federal government on use of funds
- Required to perform subrecipient monitoring, including audits
- Certification, reporting, and Control Section 11.90 established to share that risk with local government and other recipients of CRF and comply with these federal requirements

Six Expenditure Categories

1 - Medical Expenses

- Treatment of COVID-19 and related expenses in public hospitals or clinics
- Temporary medical facilities
- Testing, including serological/anti-body testing
- Emergency medical response, including emergency medical transportation
- Establishing and operating public telemedicine capabilities

Six Expenditure Categories

2 – Public Health Expenses

- Communication/enforcement-public health orders
- Acquisition and distribution of medical and protective supplies (PPE/cleaning supplies) for various public health and safety staff
- Disinfection of public areas and other facilities
- Technical assistance on mitigation
- Public safety measures in response to COVID-19
- Quarantining individuals

Six Expenditure Categories

3 – Substantially Dedicated Payroll Expenses

- Includes: public safety, public health, health care, human services, and similar employees
- Public health and public safety are **presumed** to be "substantially dedicated"
  - Provide ready funding to address unforeseen financial needs and risks created by COVID-19
  - For employees in these area "administrative convenience" that underlying assumption that they are all deemed "substantially dedicated"

Substantially Dedicated

Let's explore this a bit more:

- Less documentation of the work being performed if public health and public safety staff
- CARES Act does not allow backfill of lost revenue – the "administrative convenience" provides a tool to assume that these staff could be paid for by the CRF, potentially freeing up general purpose funds (or offsetting lower receipts)
- Full payroll and benefits can be paid by CRF

Substantially Dedicated

Let's explore this a bit more – other staff:

- This can also include staff that were "repurposed" to previously "unbudgeted" function instead of laid off
- Could include overtime if those additional hours are outside normal/historical duties
- There is no percent threshold – some discretion, with appropriate documentation, like time keeping system or rationale for change in duties/functions
- Can use the CRF to other funds that may have incurred the initial expense

Substantially Dedicated

Examples at the state level:

- Staff stopped our program reviews to track federal funds related to COVID-19.
- Staff who could not telework were redeployed to help with UI program and set up for medical surge
- Staff at all state agencies being trained and redirected to support contact tracing
- IT staff that were directed to support COVID-19 tracking, reporting, and new online services previously requiring in person visits

Six Expenditure Categories

4 –Comply with Public Health Measures and Mitigate the Effects of COVID-19:

- Food delivery to seniors and vulnerable populations
- Telework capabilities for public employees
- Providing paid sick, paid family and medical leave to public employees
- Maintaining local jails such as sanitation and improvement of social distancing measures
- Caring for homeless

Six Expenditure Categories

5 – Economic Support

- Grants to small businesses for costs of business interruption
- Grant or financial assistance – payment of overdue rent/mortgage to avoid eviction or funeral expense
- Payroll support program
- Unemployment insurance (UI) costs if those costs are not reimbursed by federal government – generally applies to local governments using "reimbursement method" to finance UI

Six Expenditure Categories

6 –Other

- Any other COVID-19 expenses "reasonably necessary" to the function of government that satisfies the broader eligibility criteria:
  - Hazard pay and overtime if substantially dedicated
  - Increased workers compensation costs due to COVID
  - Leases renewed solely to respond to COVID-19
  - Public health emergency recovery planning
  - Support for private hospitals (grant/short-term loan)
  - Enrollment in government benefit programs

Costs Incurred (3/1 – 12/30/20)

- Initial guidance required funds to be "spent" by December 30, 2020 (not just obligated)
- Recent revision (6/30/2020) allows for a liquidation period (generally 90 days)
  - Performance/delivery **must** be during the covered period
  - Bulk purchases can be used beyond December if portion is used during the covered period
  - Recognizes supply chain disruptions may result in delays beyond recipient's control
- Grants and loans must be during this window

Unspent Funds

- Unspent funds must be returned to the US Treasury
- Subrecipients are also bound by this requirement – that means all expenses must be incurred during the covered period
- An obligation or award is not considered spent
- The direct recipient of the funds (state) is ultimately responsible for compliance with this limitation on the use of the funds
- Unspent funds may be reallocated by the state – based on September 1 expenditure reports

Stafford Act – Match for FEMA

- Most recent Treasury guidance notes that CRF may be used to meet the non-federal Stafford Act match
- Applicants for FEMA Public Assistance (PA) have flexibility to determine the federal fund source that best meets response needs
- FEMA **may decide to not pay** for certain costs and may direct entities to another agency/fund source
- FEMA has determined that contract tracing is more appropriately paid from either CRF or CDC funding.
- Coordinate closely with CalOES to use CRF as a PA match – **both** CRF and FEMA eligibility must be met

Process and Timeline (CS11.90)

- All cities completed certification by 7/10/20
  - Use funds consistent with federal CARES Act
  - Adhere to state EOs and California Department of Public Health orders, directives, and guidance
  - Report on expenditures and summarize regional collaboration and non-duplication of efforts by September 1, 2020
  - Return unspent funds by October 30, 2020 unless extended by Finance based on reported expenditures
  - Repay any costs disallowed after federal review
  - Retain records (5 years) to support reported expenditures and participate in state and federal audits

Process and Timeline

Adherence to Public Health Orders

- Finance will coordinate with CDPH and CalOES to verify compliance before each allocation process
- State may withhold (and redirect) funds if not in compliance
- State officials will collaborate with local leaders to encourage compliance
- No city ordinances or resolutions inconsistent with state's stay-at-home orders

Process and Timeline

Public Health Conditions – Counties Must Meet

- Meeting current requirements for county variance:
  - At least 15 staff per 100,000 people trained and available for contract tracing
  - Ability to isolate positive cases (quarantine contacts)
  - Ability to shelter at least 15 percent of residents who are experiencing homelessness
  - Ability to test 1.5 per 1,000 residents daily
  - Testing sites close to where most residents live
  - Evidence of a plan to contain the virus

Process and Timeline

Public Health Conditions – Counties Must Meet

- Actively participate in County Data Monitoring Program:
  - Currently required commitment to participate
  - Undertaking efforts advised by the state if on the County Data Monitoring List
    - Source of disease transmission
    - Action plan and timelines
  - Ready to reinstitute non-pharmaceutical interventions [NPIs] (e.g. closure of indoor spaces) as needed

Process and Timeline

- Initial Payment – 1/6 of overall amount ($80M)
  - Prepare schedule and notification this week
  - Given size of payment both the Controller and Treasurer have been notified to speed up processing
  - Controller should allocate in 10-14 days
- Additional 1/6 of overall amount to cities that remain in compliance on August 1 and September 1
- Balance of Funds ($250M) will paid after report and summary from cities in compliance with health orders and federal laws – likely before October 1

Reporting Process

- Report to the State by September 1, 2020 per CS11.90
- Will cover expenditures from March 1, 2020 through June 30, 2020 – assuming CRF will reimburse
  - Will need this for detailed federal report due 9/21
- Also report expended or obligated since July 1
- Project expenditures through December 30, 2020
  - Demonstrate a realistic plan for spending by the end of the year to avoid reallocation
- Majority of funds expected to be spent early on
- Summary: regional collaboration/unduplicated costs

Reporting Process

- State (other direct recipients) must report on CRF expenditures between March 1 and June 30, 2020
- For the interim report (due July 17) the state would report on amount identified for local governments

Category of spending	Amount
Transferred to other governments	$0.00
Payroll for public health and safety employees	$0.00
Budgeted personnel and services diverted to a substantially different use	$0.00
Improvements to telework capabilities of public employees	$0.00
Medical expenses	$0.00
Public health expenses	$0.00
Distance learning	$0.00
Economic support	$0.00
Expenses associated with the issuance of tax anticipation notes	$0.00
All items not listed above	$0.00
Total	$0.00

Quarterly Reporting Process

- By September 21, 2020 state must submit detailed quarterly report (3/1/20 – 6/30/20)
- Next quarterly report (7/1/20 – 9/30/20) due to federal government by October 13, 2020
- Current guidance requires reporting on funds expended or obligated for each project or activity
- Detailed list (Name/Description) projects/activities
- Detailed list of loans issued; contracts and grants awarded; transfers to other government entities; and direct payments made by **recipient** over $50K

Records Retention

- Retain records 5 years **<u>after</u>** final payment is made; make available on request for audits
- All documents and financial records sufficient to establish compliance: (1) Necessary, (2) Not in recent budget, (3) Incurred 3/1/20 – 12/30/20
  - General ledger, subsidiary ledger
  - Budget records 2019 and 2020
  - Payroll and time keeping records
  - Receipts of purchases
  - Contracts and subcontracts, including any performance outcomes
  - Documentation of reports, audits, monitoring of recipients
  - All CRF internal and external e-mail/electronic communications

Other CRF Information

- CFDA Number: 21.019
- Funds can be in interest bearing accounts; interest proceeds must be used for same purposes
- Assets purchased may be retained (e.g. homeless)
- Funds are subject to the Single Audit Act
- Must follow Uniform Guidance regarding subrecipient monitoring
- Funds may be used to cover expense related to audit conducted under the Single Audit Act
- Competitive bidding is not required

Questions/Follow-Up

Local Government Unit:

CRFApplications@dof.ca.gov

Federal Reporting/Research Unit:

COVIDFederalTracking@dof.ca.gov

US Treasury/OIG CRF Information:

https://home.treasury.gov/policy-issues/cares/state-and-local-governments

$500 Million Coronavirus Relief Fund Allocations to Cities

(Whole dollars)

Cities	Allocations[1]
Adelanto	$ 440,336
Agoura Hills	$ 253,931
Alameda	$ 1,003,970
Albany	$ 233,818
Alhambra	$ 1,071,632
Aliso Viejo	$ 617,900
Alturas	$ 50,000
Amador	$ 50,000
American Canyon	$ 257,277
Anaheim	$ 30,480,113
Anderson	$ 131,756
Angels City	$ 50,907
Antioch	$ 1,389,299
Apple Valley	$ 918,553
Arcadia	$ 706,404
Arcata	$ 221,792
Arroyo Grande	$ 218,384
Artesia	$ 203,604
Arvin	$ 267,649
Atascadero	$ 371,118
Atherton	$ 86,813
Atwater	$ 387,428
Auburn	$ 180,194
Avalon	$ 50,000
Avenal	$ 162,846
Azusa	$ 613,134
Bakersfield	$ 33,502,406
Baldwin Park	$ 941,494
Banning	$ 384,304
Barstow	$ 299,640
Beaumont	$ 635,569
Bell	$ 451,053
Bell Gardens	$ 524,123
Bellflower	$ 964,435
Belmont	$ 331,064
Belvedere	$ 50,000
Benicia	$ 335,533
Berkeley	$ 1,513,511
Beverly Hills	$ 417,024
Big Bear Lake	$ 64,279
Biggs	$ 50,000
Bishop	$ 50,000
Blue Lake	$ 50,000
Blythe	$ 237,744
Bradbury	$ 50,000
Brawley	$ 337,682
Brea	$ 563,387
Brentwood	$ 804,021
Brisbane	$ 57,204
Buellton	$ 67,465
Buena Park	$ 1,012,440
Burbank	$ 1,307,080
Burlingame	$ 371,871
Calabasas	$ 298,714
Calexico	$ 504,948
California City	$ 174,848
Calimesa	$ 115,186
Calipatria	$ 84,491
Calistoga	$ 66,032
Camarillo	$ 867,522
Campbell	$ 522,136
Canyon Lake	$ 135,818

Cities	Allocations[1]
Capitola	$ 124,805
Carlsbad	$ 1,413,290
Carmel-by-the-Sea	$ 50,000
Carpinteria	$ 164,649
Carson	$ 1,149,617
Cathedral City	$ 661,559
Ceres	$ 597,972
Cerritos	$ 617,283
Chico	$ 1,362,210
Chino	$ 1,100,241
Chino Hills	$ 1,017,515
Chowchilla	$ 224,668
Chula Vista	$ 3,360,914
Citrus Heights	$ 1,084,214
Claremont	$ 442,114
Clayton	$ 139,979
Clearlake	$ 176,527
Cloverdale	$ 113,754
Clovis	$ 1,471,470
Coachella	$ 582,612
Coalinga	$ 212,358
Colfax	$ 50,000
Colma	$ 50,000
Colton	$ 668,202
Colusa	$ 76,244
Commerce	$ 158,883
Compton	$ 1,210,414
Concord	$ 1,606,893
Corcoran	$ 263,019
Corning	$ 94,085
Corona	$ 2,077,380
Coronado	$ 263,994
Corte Madera	$ 124,879
Costa Mesa	$ 1,417,179
Cotati	$ 93,011
Covina	$ 603,108
Crescent City	$ 82,392
Cudahy	$ 298,455
Culver City	$ 490,243
Cupertino	$ 735,259
Cypress	$ 608,368
Daly City	$ 1,347,591
Dana Point	$ 409,258
Danville	$ 541,743
Davis	$ 854,212
Del Mar	$ 52,698
Del Rey Oaks	$ 50,000
Delano	$ 654,793
Desert Hot Springs	$ 366,216
Diamond Bar	$ 705,972
Dinuba	$ 320,951
Dixon	$ 246,597
Dorris	$ 50,000
Dos Palos	$ 68,477
Downey	$ 1,401,758
Duarte	$ 267,599
Dublin	$ 811,404
Dunsmuir	$ 50,000
East Palo Alto	$ 380,218
Eastvale	$ 820,010
El Cajon	$ 1,288,954
El Centro	$ 563,733

Cities	Allocations[1]
El Cerrito	$ 308,098
El Monte	$ 1,440,602
El Paso de Robles	$ 385,490
El Segundo	$ 207,148
Elk Grove	$ 2,174,997
Emeryville	$ 151,845
Encinitas	$ 767,782
Escalon	$ 92,332
Escondido	$ 1,889,210
Etna	$ 50,000
Eureka	$ 329,656
Exeter	$ 136,189
Fairfax	$ 91,356
Fairfield	$ 1,444,380
Farmersville	$ 140,745
Ferndale	$ 50,000
Fillmore	$ 192,195
Firebaugh	$ 98,542
Folsom	$ 1,007,649
Fontana	$ 2,629,939
Fort Bragg	$ 91,702
Fort Jones	$ 50,000
Fortuna	$ 149,684
Foster City	$ 407,863
Fountain Valley	$ 689,933
Fowler	$ 79,688
Fremont	$ 2,891,945
Fullerton	$ 1,751,601
Galt	$ 319,161
Garden Grove	$ 2,158,291
Gardena	$ 752,397
Gilroy	$ 704,824
Glendale	$ 2,535,249
Glendora	$ 642,878
Goleta	$ 397,862
Gonzales	$ 105,025
Grand Terrace	$ 153,425
Grass Valley	$ 158,846
Greenfield	$ 225,755
Gridley	$ 79,046
Grover Beach	$ 163,155
Guadalupe	$ 99,777
Gustine	$ 72,539
Half Moon Bay	$ 153,487
Hanford	$ 732,790
Hawaiian Gardens	$ 180,873
Hawthorne	$ 1,073,003
Hayward	$ 1,979,381
Healdsburg	$ 149,264
Hemet	$ 1,051,667
Hercules	$ 315,222
Hermosa Beach	$ 242,177
Hesperia	$ 1,190,177
Hidden Hills	$ 50,000
Highland	$ 683,080
Hillsborough	$ 140,980
Hollister	$ 501,862
Holtville	$ 78,515
Hughson	$ 90,109
Huntington Beach	$ 2,485,243
Huntington Park	$ 734,840
Huron	$ 90,122

[1]Excludes cities that received direct federal allocation through the CARES Act (6 cities). Allocations use May 2020 Population Estimates.

$500 Million Coronavirus Relief Fund Allocations to Cities

(Whole dollars)

Cities	Allocations[1]
Imperial	$ 245,794
Imperial Beach	$ 346,399
Indian Wells	$ 66,712
Indio	$ 1,120,515
Industry	$ 50,000
Inglewood	$ 1,382,521
Ione	$ 98,876
Irvine	$ 3,478,274
Irwindale	$ 50,000
Isleton	$ 50,000
Jackson	$ 60,007
Jurupa Valley	$ 1,322,168
Kerman	$ 196,937
King City	$ 182,701
Kingsburg	$ 159,068
La Canada Flintridge	$ 252,635
La Habra	$ 782,450
La Habra Heights	$ 67,428
La Mesa	$ 740,408
La Mirada	$ 603,491
La Palma	$ 191,282
La Puente	$ 500,898
La Quinta	$ 502,034
La Verne	$ 411,160
Lafayette	$ 316,136
Laguna Beach	$ 275,872
Laguna Hills	$ 389,033
Laguna Niguel	$ 806,465
Laguna Woods	$ 200,554
Lake Elsinore	$ 783,463
Lake Forest	$ 1,045,938
Lakeport	$ 57,748
Lakewood	$ 986,770
Lancaster	$ 1,996,519
Larkspur	$ 151,289
Lathrop	$ 331,311
Lawndale	$ 404,974
Lemon Grove	$ 327,520
Lemoore	$ 327,310
Lincoln	$ 608,924
Lindsay	$ 162,414
Live Oak	$ 113,594
Livermore	$ 1,134,220
Livingston	$ 185,849
Lodi	$ 838,741
Loma Linda	$ 302,937
Lomita	$ 253,721
Lompoc	$ 540,632
Long Beach	$ 40,280,494
Loomis	$ 85,047
Los Alamitos	$ 142,819
Los Altos	$ 381,230
Los Altos Hills	$ 103,876
Los Banos	$ 517,629
Los Gatos	$ 388,181
Loyalton	$ 50,000
Lynwood	$ 879,968
Madera	$ 807,688
Malibu	$ 144,708
Mammoth Lakes	$ 97,036
Manhattan Beach	$ 435,236
Manteca	$ 1,047,037

Cities	Allocations[1]
Maricopa	$ 50,000
Marina	$ 275,600
Martinez	$ 458,153
Marysville	$ 153,401
Maywood	$ 344,534
McFarland	$ 177,651
Mendota	$ 154,512
Menifee	$ 1,198,820
Menlo Park	$ 435,286
Merced	$ 1,088,029
Mill Valley	$ 181,182
Millbrae	$ 281,910
Milpitas	$ 962,595
Mission Viejo	$ 1,163,927
Modesto	$ 2,745,200
Monrovia	$ 468,388
Montague	$ 50,000
Montclair	$ 487,588
Monte Sereno	$ 50,000
Montebello	$ 784,586
Monterey	$ 347,819
Monterey Park	$ 749,891
Moorpark	$ 447,929
Moraga	$ 209,235
Moreno Valley	$ 2,578,550
Morgan Hill	$ 573,574
Morro Bay	$ 125,793
Mount Shasta	$ 50,000
Mountain View	$ 1,015,823
Murrieta	$ 1,426,847
Napa	$ 978,856
National City	$ 766,745
Needles	$ 64,798
Nevada City	$ 50,000
Newark	$ 604,590
Newman	$ 147,079
Newport Beach	$ 1,059,137
Norco	$ 340,336
Norwalk	$ 1,305,302
Novato	$ 663,066
Oakdale	$ 283,947
Oakland	$ 36,994,706
Oakley	$ 524,272
Oceanside	$ 2,189,579
Ojai	$ 93,307
Ontario	$ 2,257,932
Orange	$ 1,729,401
Orange Cove	$ 116,754
Orinda	$ 234,707
Orland	$ 102,765
Oroville	$ 240,028
Oxnard	$ 2,547,855
Pacific Grove	$ 188,479
Pacifica	$ 473,278
Palm Desert	$ 654,225
Palm Springs	$ 585,587
Palmdale	$ 1,935,252
Palo Alto	$ 854,743
Palos Verdes Estates	$ 162,859
Paradise	$ 57,180
Paramount	$ 684,784
Parlier	$ 196,196

Cities	Allocations[1]
Pasadena	$ 1,788,383
Patterson	$ 284,898
Perris	$ 990,252
Petaluma	$ 763,954
Pico Rivera	$ 782,487
Piedmont	$ 141,412
Pinole	$ 240,831
Pismo Beach	$ 100,493
Pittsburg	$ 917,651
Placentia	$ 635,803
Placerville	$ 135,572
Pleasant Hill	$ 423,099
Pleasanton	$ 981,153
Plymouth	$ 50,000
Point Arena	$ 50,000
Pomona	$ 1,911,546
Port Hueneme	$ 291,479
Porterville	$ 736,568
Portola	$ 50,000
Portola Valley	$ 56,883
Poway	$ 609,183
Rancho Cordova	$ 967,781
Rancho Cucamonga	$ 2,167,193
Rancho Mirage	$ 236,003
Rancho Palos Verdes	$ 515,258
Rancho Santa Margarita	$ 602,454
Red Bluff	$ 175,885
Redding	$ 1,132,763
Redlands	$ 876,054
Redondo Beach	$ 827,184
Redwood City	$ 1,071,163
Reedley	$ 320,001
Rialto	$ 1,290,930
Richmond	$ 1,373,211
Ridgecrest	$ 362,388
Rio Dell	$ 50,000
Rio Vista	$ 123,311
Ripon	$ 196,690
Riverbank	$ 309,049
Riverside	$ 27,991,888
Rocklin	$ 868,621
Rohnert Park	$ 531,779
Rolling Hills	$ 50,000
Rolling Hills Estates	$ 99,592
Rosemead	$ 671,227
Roseville	$ 1,792,347
Ross	$ 50,000
Salinas	$ 2,002,977
San Anselmo	$ 157,512
San Bernardino	$ 2,691,008
San Bruno	$ 561,227
San Buenaventura	$ 1,312,204
San Carlos	$ 372,204
San Clemente	$ 797,390
San Dimas	$ 419,123
San Fernando	$ 311,234
San Gabriel	$ 495,169
San Jacinto	$ 630,049
San Joaquin	$ 51,142
San Juan Bautista	$ 50,000
San Juan Capistrano	$ 448,423
San Leandro	$ 1,085,683

[1]Excludes cities that received direct federal allocation through the CARES Act (6 cities). Allocations use May 2020 Population Estimates.

$500 Million Coronavirus Relief Fund Allocations to Cities

(Whole dollars)

Cities	Allocations[1]
San Luis Obispo	$ 566,980
San Marcos	$ 1,200,252
San Marino	$ 161,587
San Mateo	$ 1,272,829
San Pablo	$ 387,860
San Rafael	$ 738,445
San Ramon	$ 1,026,269
Sand City	$ 50,000
Sanger	$ 335,657
Santa Ana	$ 28,580,208
Santa Barbara	$ 1,154,593
Santa Clara	$ 1,594,064
Santa Clarita	$ 2,740,224
Santa Cruz	$ 795,452
Santa Fe Springs	$ 225,891
Santa Maria	$ 1,326,168
Santa Monica	$ 1,140,344
Santa Paula	$ 375,217
Santa Rosa	$ 2,143,808
Santee	$ 716,121
Saratoga	$ 383,132
Sausalito	$ 89,541
Scotts Valley	$ 144,375
Seal Beach	$ 308,580
Seaside	$ 414,086
Sebastopol	$ 95,629
Selma	$ 301,715
Shafter	$ 252,388
Shasta Lake	$ 131,583
Sierra Madre	$ 133,547
Signal Hill	$ 144,610
Simi Valley	$ 1,544,811
Solana Beach	$ 170,860
Soledad	$ 312,395
Solvang	$ 68,675
Sonoma	$ 136,436
Sonora	$ 58,241
South El Monte	$ 261,809
South Gate	$ 1,197,709
South Lake Tahoe	$ 278,119
South Pasadena	$ 314,333
South San Francisco	$ 838,111
St Helena	$ 74,984
Stanton	$ 482,489
Stockton	$ 27,170,185
Suisun City	$ 359,536
Sunnyvale	$ 1,932,363
Susanville	$ 169,366
Sutter Creek	$ 50,000
Taft	$ 107,173
Tehachapi	$ 157,525
Tehama	$ 50,000
Temecula	$ 1,382,508
Temple City	$ 446,349
Thousand Oaks	$ 1,561,715
Tiburon	$ 117,792
Torrance	$ 1,797,076

Cities	Allocations[1]
Tracy	$ 1,184,473
Trinidad	$ 50,000
Truckee	$ 200,369
Tulare	$ 837,555
Tulelake	$ 50,000
Turlock	$ 917,355
Tustin	$ 992,487
Twentynine Palms	$ 361,252
Ukiah	$ 198,307
Union City	$ 909,206
Upland	$ 973,127
Vacaville	$ 1,220,576
Vallejo	$ 1,470,087
Vernon	$ 50,000
Victorville	$ 1,561,073
Villa Park	$ 71,194
Visalia	$ 1,711,918
Vista	$ 1,270,866
Walnut	$ 369,537
Walnut Creek	$ 874,918
Wasco	$ 356,635
Waterford	$ 109,815
Watsonville	$ 636,063
Weed	$ 50,000
West Covina	$ 1,308,784
West Hollywood	$ 447,003
West Sacramento	$ 670,795
Westlake Village	$ 101,395
Westminster	$ 1,141,134
Westmorland	$ 50,000
Wheatland	$ 50,000
Whittier	$ 1,071,743
Wildomar	$ 459,103
Williams	$ 66,996
Willits	$ 62,625
Willows	$ 76,651
Windsor	$ 348,782
Winters	$ 89,875
Woodlake	$ 95,974
Woodland	$ 749,990
Woodside	$ 70,082
Yorba Linda	$ 847,631
Yountville	$ 50,000
Yreka	$ 96,135
Yuba City	$ 869,954
Yucaipa	$ 687,883
Yucca Valley	$ 274,551

[1]Excludes cities that received direct federal allocation through the CARES Act (6 cities). Allocations use May 2020 Population Estimates.

CITY OF KINGSBURG
POLICE DEPARTMENT

1300 California Street, Kingsburg, CA 93631 (559) 897-4418

Neil Dadian
Chief of Police

To: Mayor & City Council

From: Corina Padilla

Date: August 13, 2020

Subject: July Crime Statistics & Prevention Update

- Part I Crimes increased by three.
- Other Offenses decreased by nine.
- Traffic collisions decreased by six.
- The number of arrests increased by six.
- Traffic citations decreased by three.
- COVID 19 – Zero calls for service.

We continue to use Facebook, Kingsburg PD mobile application, Twitter, and NIXLE as situations warrant in order to keep our citizens informed.

Kingsburg Police Department
2020 Crime and Activity Report

Part 1 Crimes	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Murder	0	0	0	0	0	0	0						0
Rape	0	0	0	0	0	0	0						0
Robbery	0	0	0	0	0	0	0						0
Aggravated Assaults	1	1	0	1	3	0	0						6
Burglary	7	4	3	3	1	2	3						23
Theft	13	10	9	6	8	7	8						61
Auto Theft	1	2	2	3	1	4	5						18
Total	**22**	**17**	**14**	**13**	**13**	**13**	**16**	**0**	**0**	**0**	**0**	**0**	**108**

Arson	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**		**0**	**0**

Other Offenses:

Vandalism	5	4	6	7	5	7	4						38
Simple Assault	5	5	4	1	3	4	1						23
Sex Offense	0	0	2	0	1	2	1						6
Child Abuse	2	0	0	0	0	0	0						2
Narcotic Violations	2	1	1	1	2	0	2						9
Other Felonies	2	5	3	2	1	3	1						17
Other Misdemeanors	17	16	12	8	8	7	5						73
Totals	**33**	**31**	**28**	**19**	**20**	**23**	**14**	**0**	**0**	**0**	**0**	**0**	**168**

Other Statistics:

Incident Reports	24	25	29	26	24	25	36						189
Traffic Collision- Fatal	0	0	0	0	0	0	0						0
Traffic Collision- Injury	1	1	2	2	4	3	0						13
Traffic Collision- No Injury	6	5	4	2	3	8	6						34
Total	**31**	**31**	**35**	**30**	**31**	**36**	**42**	**0**	**0**	**0**	**0**	**0**	**236**
Calls for Service	**690**	**773**	**782**	**693**	**684**	**659**	**693**						**4974**

Arrests

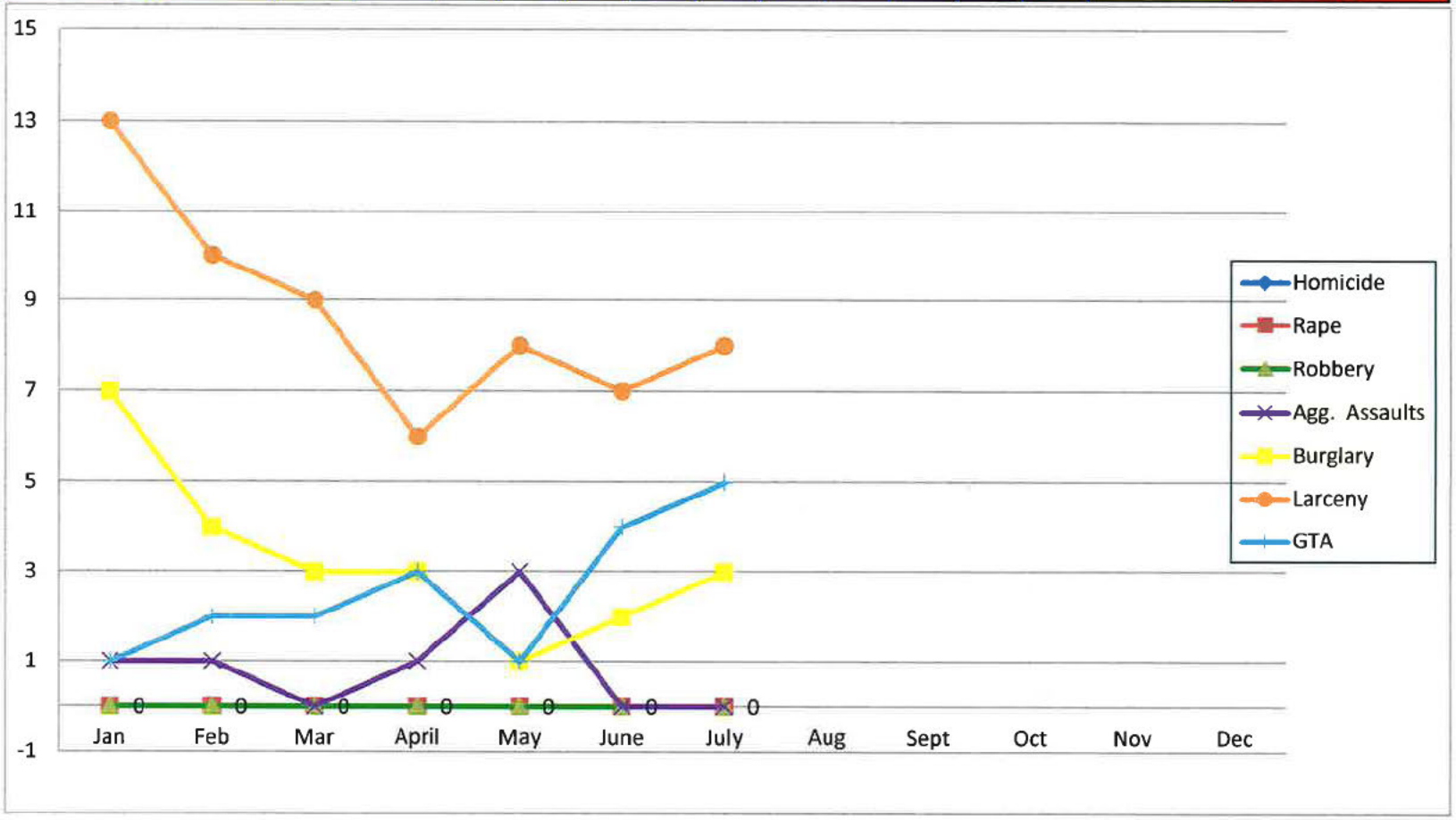
Felony Adults	10	2	6	3	9	2	4						36
Misdemeanor Adults	7	7	7	7	6	7	11						52
Felony Juveniles	2	2	0	0	0	0	0						4
Misdemeanor Juveniles	0	1	0	0	0	0	0						1
Total	**19**	**12**	**13**	**10**	**15**	**9**	**15**	**0**	**0**	**0**	**0**	**0**	**93**

Traffic Citation Total	**19**	**30**	**40**	**3**	**15**	**14**	**11**						**132**
Motorcycle Hours	**2**	**98**	**80**	**0**	**0**	**0**	**0**						**180**

Volunteer Hours:													
Public Safety Volunteer	15.5	20.5	28	0	0	8	36.25						**108.3**
Police Intern	0	15.0	132	96	0	0	0						**243**
Total	**15.5**	**36.0**	**160**	**96**	**0**	**0**	**36.25**						**343.8**
Total Facebook Likes	**4776**	**4786**	**4834**	**4856**	**4861**	**5059**	**5088**						
Total Twitter Followers	**109**	**112**	**116**	**120**	**132**	**142**	**149**						
Total App Subcribers	**1212**	**1216**	**1221**	**1229**	**1232**	**1234**	**1241**						

Kingsburg Police Department
2020 Part I Crimes

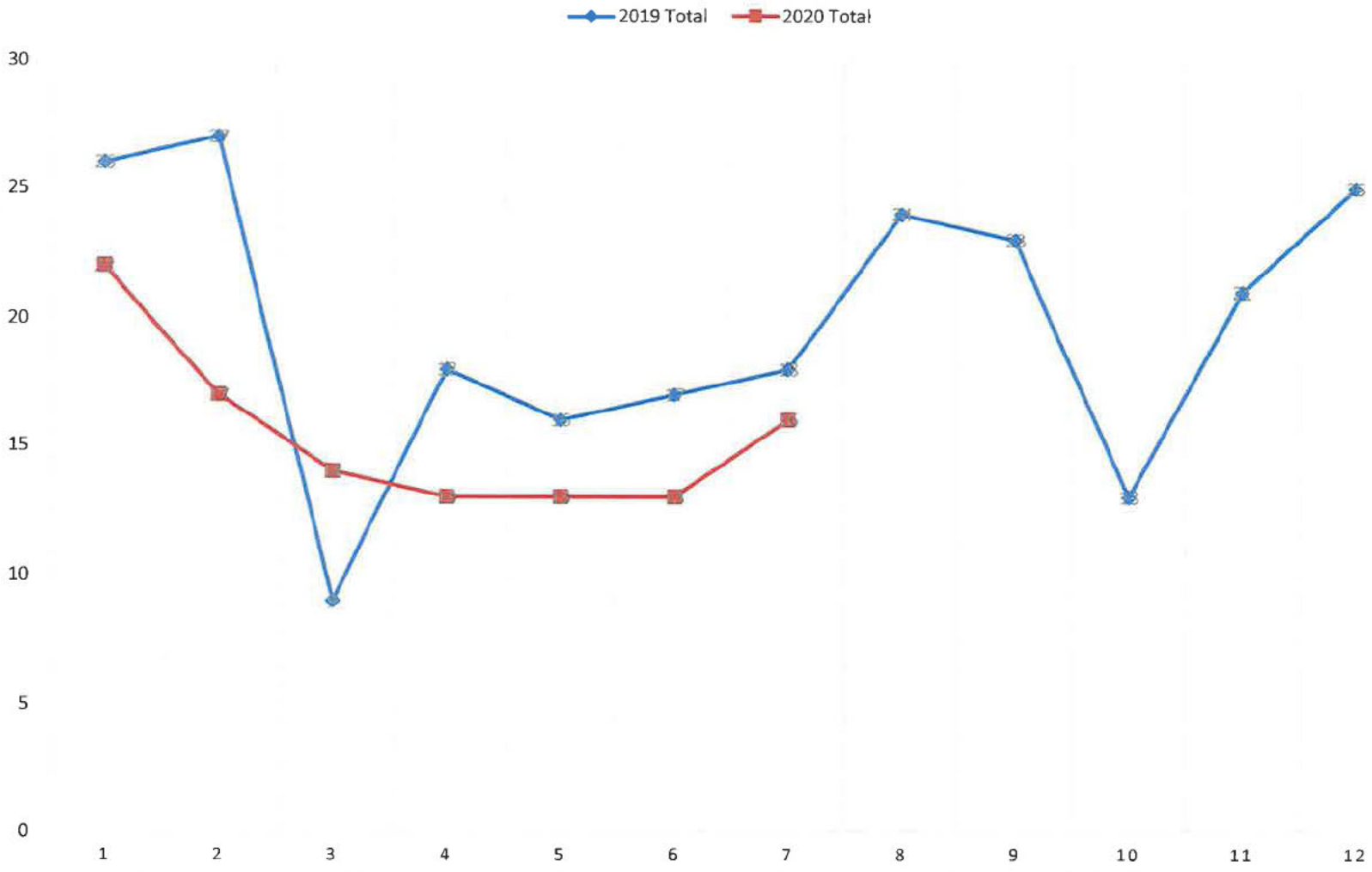
Part I Crimes	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Monthly % Change
Homicide	0	0	0	0	0	0	0						0	0%
Rape	0	0	0	0	0	0	0						0	0%
Robbery	0	0	0	0	0	0	0						0	0%
Agg. Assaults	1	1	0	1	3	0	0						6	0%
Burglary	7	4	3	3	1	2	3						23	50%
Larceny	13	10	9	6	8	7	8						61	14%
GTA	1	2	2	3	1	4	5						18	25%
2020 Total	**22**	**17**	**14**	**13**	**13**	**13**	**16**	**0**	**0**	**0**	**0**	**0**	**108**	**23%**



Kingsburg Police Department
2020 Part I Crimes

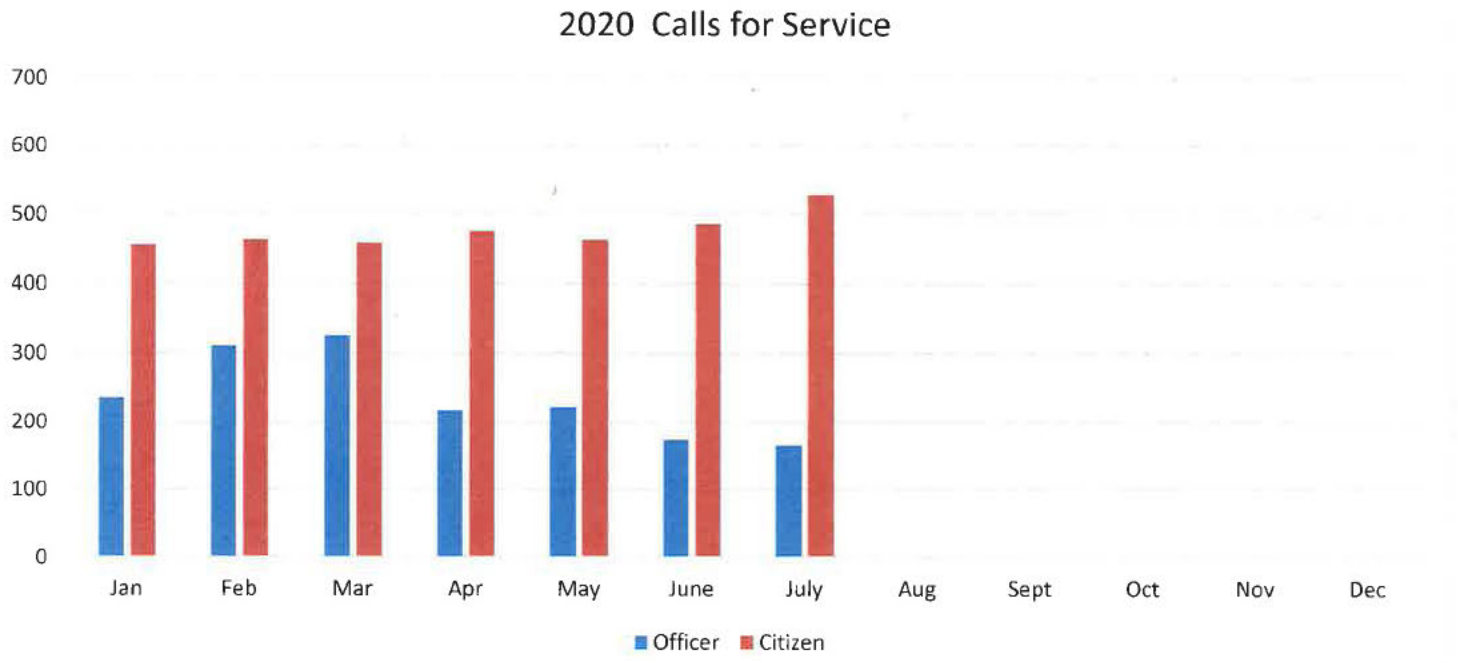
Year	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	2019-2020
2019 Total	26	27	9	18	16	17	18	24	23	13	21	25	96	%Change
2020 Total	22	17	14	13	13	13	16						108	12.50%

2019/2020 PART I COMPARISON



Kingsburg Police Department
2020
Calls for Service

Initiated	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Monthly %
Officer	235	311	325	217	222	173	165	0	0	0	0	0	1648	-5%
Citizen	455	462	457	476	462	486	528	0	0	0	0	0	3326	9%
TOTAL	690	773	782	693	684	659	693	0	0	0	0	0	4974	5%
Average Calls per Day	22	27	25	23	22	22	22							



CLOSED SESSION IN PROGRESS