



AGENDA KINGSBURG CITY COUNCIL REGULAR MEETING

WEDNESDAY, March 18, 2026 at 6:00pm

**Meeting held in the Council Chamber, 1401 Draper Street,
Kingsburg, CA 93631 (559) 897-5821**

www.cityofkingsburg-ca.gov

The Council Chamber is accessible to the physically disabled. Requests for additional accommodations for the disabled should be made 48 hours prior to the meeting by contacting the City Clerk at 559-897-6520.

Any document that is a public record and provided to a majority of the City Council regarding an open session item on the agenda will be made available for public inspection at City Hall, in the City Clerk's office, during normal business hours. In addition, such documents may be posted on the City's website.

Unless otherwise required by law to be accepted by the City at or prior to a Council meeting or hearing, no documents shall be accepted for Council review unless they are first submitted to the City Clerk by the close of business one day prior to said Council meeting/hearing at which the Council will consider the item to which the documents relate.

The meeting will be held in person. Public comment may be made in person or submitted in writing. Members of the public who wish to provide written comments are encouraged to submit their comments to the City Clerk at apalsgaard@cityofkingsburg-ca.gov by the close of business one day prior to the start of the meeting to ensure that the comments will be available to the City Council. Please indicate the agenda item number to which the comment pertains. Written comments that do not specify a particular agenda item will be marked for the general public comment portion of the meeting. A copy of any written comment will be provided to the City Council at the meeting. Please note that written comments received will not be read aloud during the meeting but will be included with the meeting minutes.

Staci Smith, Mayor

Brandon Pursell, Mayor Pro Tem
Laura North, Council Member

Vince Palomar, Council Member
David M. Silva, Council Member

Invocation to be given by Pastor Grant Thiessen, of the Landing, followed by the Pledge of Allegiance led by Mayor Staci Smith.

CALL TO ORDER AND ROLL CALL

APPROVE AGENDA - To better accommodate members of the public or inconvenience in the order of presentation, items on the agenda may not be presented or acted upon in the order listed. Additions to Agenda may be added only pursuant to California Government Code Section 54954.2 (b).

PRESENTATIONS AND INFORMATIONAL REPORTS

None

PUBLIC COMMENT - Provides an opportunity for members of the public to address the City Council on items of interest to the public within the Council's jurisdiction and which are not already on the agenda this evening. It is the policy of the Council not to answer questions impromptu. Speakers should limit their comments to not more than THREE (3) minutes. For items which are on the agenda this evening, members of the public will be provided an opportunity to address the Council as each item is brought up for discussion.

CONSENT CALENDAR - Items on the Consent Calendar are considered routine and include a recommended action from Staff and shall be acted on by one motion of the Council. If a Council member requests additional information or would like to pull an item for discussion, that item shall be pulled from the Consent Calendar and acted upon separately. A motion to approve the Consent Calendar is deemed to include a motion to waive the full reading of any ordinance or resolution on the Consent Calendar.

1. Approval of City Council Minutes: Approve the minutes from the March 4, 2026 Regular Council Meeting as prepared by City Clerk Abigail Palsgaard.
Sponsor: City Clerk's Office
2. Ratify/approve payment of bills listed on the check register for the period February 24, 2026, through March 9, 2026, as prepared by Accounts Payable Clerk Rachelle Resendez.
Sponsor: Finance Department
3. Accept the Mehlert/Warkentin & 20th/21st Alley Improvements Project and authorizing the City Engineer to file the Notice of Completion.- Staff Report by City Engineer Dave Peters
Sponsor: Engineering Department
4. Receive and file the 2025 Building Department Report- Staff Report by Building Official AJ O'Connell
Sponsor: Community Development Department
5. Kingsburg Chamber of Commerce Annual Dinner Awards:
 - * Citizen of the Year Award– Adopt Resolution No. 2026-005
 - * Junior Citizen of the Year Award– Adopt Resolution No. 2026-006
 - * Educator of the Year Award– Adopt Resolution No. 2026-007
 - * Public Safety Officer of the Year Award– Adopt Resolution No. 2026-008
 - * Agriculture Business of the Year Award– Adopt Resolution No. 2026-009

- * Business of the Year Award– Adopt Resolution No. 2026-010
- * Recycler of the Year Award– Adopt Resolution No. 2026-011
- * Note: Resolutions are not included and will be available to the public on March 24, 2026, after the Chamber Dinner.
Sponsor: City Clerk's Office

REGULAR CALENDAR

6. Mid Valley Disposal Annual Update – Presentation by Recycling Programs Manager Thomas Hamon and Operations Manager Alfredo Alvarez
Sponsor: Public Works
Informational- No Action Necessary
7. Micro-Grant Application Consideration – Swedish ‘Telefon’ Booth- Staff Report by City Manager Alexander Henderson.
Sponsor: City Manager
Action as Deemed Necessary
8. Swedish Architectural Design Guidelines Discussion- Staff Report by City Manager Alexander Henderson.
Sponsor: City Manager & Finance Department
Action as Deemed Necessary
9. 2025/2026 Revenue Report Update- Staff Report by City Manager Alexander Henderson.
Sponsor: City Manager's Office
Informational- No Action Necessary

FUTURE AGENDA ITEMS

Council requests for future agenda items. Items require a consensus.

CITY MANAGER'S REPORT

COUNCIL REPORTS/COUNCIL COMMITTEE REPORTS

Brief report by Council members on City related functions as authorized by the Brown Act.

ADJOURN REGULAR KINGSBURG CITY COUNCIL MEETING

Title VI of the Civil Rights Act of 1964 provides that no person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 13th day of March 2026.

Abigail Palsgaard, City Clerk

**Kingsburg City Council
Regular Meeting Minutes
March 4, 2026**

Invocation was given by Pastor John Dostal, of Concordia Lutheran Church, followed by the Pledge of Allegiance led by Mayor Staci Smith.

CALL TO ORDER AND ROLL CALL: Mayor Smith called the regular meeting of the Kingsburg City Council to order at 6:01pm.

COUNCIL MEMBERS PRESENT: David Silva, Vince Palomar, Laura North, Brandon Pursell and Mayor Staci Smith.

COUNCIL MEMBERS ABSENT: None.

APPROVE AGENDA: A motion was made by Council Member Pursell, seconded by Council Member Palomar, to approve the agenda, as published. The motion carried by a unanimous voice vote.

PRESENTATIONS AND INFORMATIONAL REPORTS

Police Department Badge Pinning:
Anthony Bustillos - *Police Officer*
Eddgar Maldonado - *Police Officer*
Marsha Alves - *Police Services Technician*

PUBLIC COMMENT:

Charlie Soto, resident, is for growth.

CONSENT CALENDAR: A motion was made by Council Member North, seconded by Council Member Silva, to approve the items appearing on the Consent Calendar. The motion carried by a unanimous voice vote.

1. Approval of City Council Minutes: Approve the minutes from the February 18, 2026 Regular Council Meeting as prepared by City Clerk Abigail Palsgaard.
Sponsor: City Clerk's Office
2. Ratify/approve payment of bills listed on the check register for the period February 10, 2026, through February 23, 2026, as prepared by Accounts Payable Clerk Rachelle Resendez.
Sponsor: Finance Department

REGULAR CALENDAR

Financial Statements for the Year Ended June 30, 2025 – Consider Statements as prepared by Price Paige & Company - Staff Report prepared by Finance Director Alma Colado
Sponsor: Finance Department

Finance Director Alma Colado reported that The City of Kingsburg's Financial Statements for the Fiscal Year ending June 30, 2025, have been audited by an independent accounting firm. An Unqualified Opinion (clean opinion) has been issued, indicating that the financial statements present a fair and accurate view of the City's financial position. Key highlights were discussed.

Anthony Gonzales, Price Paige & Company, presented the audited financial statements for the fiscal year ending June 30, 2025.

Mayor Smith asked about the internal control items and if staff have a plan to address them. Finance Director Colado said yes, she has added forms and will update the policy to ensure that these items do not occur again.

Council Member Silva appreciates the audit for transparency, that staff is already addressing the internal control items and that staff worked well with the auditors.

Mayor Smith thanked Finance Director Colado and her team, she knows a lot goes into this.

Council Member Palomar motioned, seconded by Council Member Silva, to accept the financial statements for the year ending June 30, 2025. The motion passed by unanimous voice vote.

Status of the City of Kingsburg's Vacancies and Recruitment and Retention Efforts in Calendar Year 2025- Staff Report by Assistant City Manager Christina Windover
Sponsor: Assistant City Manager's Office

Assistant City Manager Christina Windover reported AB 2561 requires public agencies to hold at least one (1) public hearing per fiscal year to discuss vacancies and recruitment and retention efforts. This report reviews the vacancies, recruitment, and retention throughout 2025.

In Calendar Year 2025, the City of Kingsburg maintained 57 authorized full-time positions in the following bargaining units: Kingsburg Public Service Association, Kingsburg Police Officers Association, and Kingsburg Professional Firefighters Association, and experienced consistently low vacancy rates throughout the year. A total of eleven vacancies were created during the year, ten of those were filled before 2025 ended, and the remaining vacancy was filled early January 2026. The City's annual staffing turnover was 19 percent.

Informational- No Action Necessary

2025/2026 Capital Improvement Update and FY27 Introduction- Staff Report by City Manager Alexander Henderson.
Sponsor: City Manager & Finance Department

City Manager Alexander Henderson provided an update regarding current year Capital Improvement Project (CIP) updates, as well as a refresher for project development and recommendations. Each year, as part of our regular budget development, staff and Council consider larger expenditures, those over \$5,000, which get programmed into the city's capital improvement budget. City Manager Henderson reviewed the projects.

Informational- No Action Necessary

City Engineers Update- Report by City Engineer Dave Peters.
Sponsor: City Engineer's Office

City Engineer Dave Peters reported on current and upcoming projects.

Council Member North wanted to make sure that road construction by the schools will happen in the summer. Council Member Silva asked for clarification on street closure for Kamm & Stroud. Mr. Peters said Stroud is more complicated and may have short term closure. The intent for Kamm is to keep it open with traffic control. Council Member Palomar asked about the new building at the cemetery.

Mayor Smith asked about the solar in the Smith Street parking lot. Mr. Peters said that it is a FCRTA design, it will have 3 to 4 EV stations. One may be saved for a city vehicle.

Mayor Smith asked that staff check out the traffic during school drop off and pick up in the location of the proposed roundabout on 18th. Neighboring Dinuba has had issues with their roundabout by a school.

Council discussed the improvements on Golden State and Council Member Palomar commented on the new alleys; residents are happy.

Informational- No Action Necessary

FUTURE AGENDA ITEMS: None.

CITY MANAGER'S REPORT

City Manager Henderson said staff is working with Townsend on federal earmark requests. Measure E- letter assignment should come next week.

COUNCIL REPORTS/COUNCIL COMMITTEE REPORTS

Council Member Silva reported that the Economic Development Committee met and discussed refreshing the City's architectural design policies and standards. He also noted that the Car Show Committee is still seeking a keystone sponsor.

Council Member North reported on upcoming meetings. The Chamber's Annual Awards Dinner will take place on March 24, 2026, and nominations are currently being accepted. She also shared that ballots for the Chamber Board will be distributed next week.

Council Member Palomar reported on upcoming meetings and shared that five Kingsburg High School wrestlers qualified for the state tournament. Emilio Ayala placed seventh in the state.

Council Member Pursell reported that the Council of Governments (COG) met and that two citizen initiatives related to Measure E are working toward qualification. Both groups have expressed interest in meeting with the Council and may present at a future meeting once the initiatives qualify.

Mayor Smith reported that the Business Improvement District (BID) met and provided an update on the microgrant for the Swedish phone booth. She also shared that the BID will host a Spring Stroll on April 23 with a Shakespearean theme. Additionally, a new business, 3rd Time's a Charm, spoke at the meeting, and the ribbon cutting for Something Enchanted is scheduled for Friday.

Mayor Smith adjourned the Regular Kingsburg City Council Meeting at 7:18pm.

Submitted by:

Abigail Palsgaard, City Clerk

Accounts Payable

Checks by Date - Detail by Check Date

User: rresendez@cityofkingsburg-ca.gov
 Printed: 3/11/2026 2:08 PM



City of Kingsburg
 1401 Draper Street
 Kingsburg, CA 93631-1908
 (559)897-5821

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	4789	US BANKCORP SERVICE CENTER	02/27/2026	
	Burrola 2/13/26	Central Cali Peer Sum. Gong.Colegio,Carey		69.54
	Burrola 2/13/26	Amazon- Thermal Coffee makers		45.33
	Burrola 2/13/26	5.11 Explorer Polos		97.13
	Burrola 2/13/26	California Chaplin Corps- Chief Taylor/Barbara		550.00
	Burrola 2/13/26	Amazon- Sgts printer		56.61
	Burrola 2/13/26	VistaPrint-Business cards/Maldonado		50.11
	Burrola 2/13/26	VistaPrint-Business cards/Gomez		50.12
	Burrola 2/13/26	SaveMart-Kingsburg Community Task Force Mt		52.53
	Burrola 2/13/26	Central Cali Peer Summit- Lawler		23.18
	Burrola 2/13/26	Amazon- MROCO mousepad (Burrola)		11.86
	Burrola 2/13/26	SaveMART- Interview panel Lieutenant Refreshm		11.99
	Colado 2/13/26	Staples- Printer ink and label maker refills		107.27
	Colado 2/13/26	Staples- Printer ink and label maker refills		107.28
	Cstnda 2/13/26	Amazon- Senoir Center Staff Aprons		66.39
	Cstnda 2/13/26	Amazon Senior Center New Vacuum		429.25
	Cstnda 2/13/26	Senior Meal Program- Costco food Supplies		274.77
	Cstnda 2/13/26	Vista Print- Senior Center Lunch Program Signs		149.04
	Cstnda 2/13/26	Sams Club- Senior Center food supplies		186.80
	Cstnda 2/13/26	Sam's Club Senior Meal Program Order		193.11
	Cstnda 2/13/26	Sams Club- Senior Meal Program order		197.19
	Cstnda 2/13/26	Comm Service Vehicle Fuel		51.94
	Cstnda 2/13/26	Amazon Senior Center Supplies/ Pan Liners		92.63
	Galvez 2/13/26	Dog Waste Bags		85.99
	Galvez 2/13/26	Lawn Mower Starter		86.94
	Galvez 2/13/26	Downtown Lights- regulator, timmer, solar batte		165.16
	Galvez 2/13/26	Fence Repair Supplies- Hod Rings		38.94
	Galvez 2/13/26	Fence Repair Supplies- Pliers		47.94
	Galvez 2/13/26	Tablet Keyboard and Case		59.99
	Galvez 2/13/26	Drinking Fountain repair kits X3		418.46
	Galvez 2/13/26	Sales Tax (less 9.00 promotion) order 111-28051		32.16
	Galvez 2/13/26	Street Light Drivers (LED) x6		282.90
	Hrnandz 2/13/26	State fire training- Woodley Instructor 1 cc fee		5.98
	Hrnandz 2/13/26	State fire training- Yang Instructor 1 CERT		100.00
	Hrnandz 2/13/26	Canva- how to become a FF brochure (100)		78.46
	Hrnandz 2/13/26	State fire training- Woodley Co Officer & Instru		200.00
	Hrnandz 2/13/26	Precision plastics- accountability tags: Haye,Mol		114.42
	Hrnandz 2/13/26	J's Taco shop-lunch for proctors FT FF/Medic Pc		76.46
	Hrnandz 2/13/26	Save Mart cookies-Alisa Ann burn relay visit		20.78
	Hrnandz 2/13/26	Career Success- subscription for Ro		19.00
	Hrnandz 2/13/26	Canva- Explorers brochure (100)		78.46
	Hrnandz 2/13/26	State Fire training- refund Yang cert		-375.00
	Hrnandz 2/13/26	State fire training- Molina FF2 cc fee		2.24
	Hrnandz 2/13/26	State Fire training- refund Yang cert cc fee		-11.21
	Hrnandz 2/13/26	State fire training- Yang Instr. 1 CERT cc fee		2.99
	Hrnandz 2/13/26	State fire training- Molina FF 2 Cert		75.00
	Hrnandz 2/13/26	Eventbright-Peer supp summit/Clark,Ro,Devin		69.54
	Hrnandz 2/13/26	Diciccoco- lunch for Capt Owen 1/31		45.13
	Hrnandz 2/13/26	Dell- computer for Woodley, Quarter Master		1,037.87

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	Hrmandz 2/13/26	CA training officers symposium- Woodley CEE1		180.00
	Hrmandz 2/13/26	State fire training- charge for Yang Cert		11.21
	Hrmandz 2/13/26	State fire training- charge for Yang Cert		375.00
	Owen 2/13/26	American Planning Association Membership- Hc		720.20
	Plsgrd 2/13/26	Parking at Fresno County Clerk Office 1/30/26		0.99
	Plsgrd 2/13/26	Parking at Fresno County Clerk Office 2/2/26		0.99
	Roberts 2/13/26	Amazon - supplies/coffee		43.19
	Stephen 2/13/26	Fugazziz- Interview Panel (Lieut)		87.98
	Wndvr 2/13/26	Best Best and Krieger		1,403.25
	Wndvr 2/13/26	Ease- Tax Forms		405.00
	Wndvr 2/13/26	W2/ E Filing		703.89
	Wndvr 2/13/26	Fugazzis- Interview Panel		35.05
	Wndvr 2/13/26	Best Best and Krieger		1,403.25
	Wndvr 2/13/26	Dropbox Subscription		540.00
	Wndvr 2/13/26	Alta Bilingual Tests- Public Works		138.00
	Wndvr 2/13/26	E Filing Correction		8.69
Total for this ACH Check for Vendor 4789:				11,689.36
89137	4910	ADVENTIST HEALTH TULARE	02/27/2026	
	2715	Drug Screen Tox Lab (Dec) #2715		120.00
	2743	Drug Screen Tox Lab (Jan) #2743		120.00
Total for Check Number 89137:				240.00
89138	4394	ALLSTAR FIRE EQUIPMENT, INC.	02/27/2026	
	269462	Airpower XR1 Pro Station		474.43
	270616	NFPA Fire Helmet/NFPA Goggles		564.07
Total for Check Number 89138:				1,038.50
89139	3565	AMAZON CAPITAL SERVICES	02/27/2026	
	117F-KVQ3-7QV9	OFFICE SUPPLIES-TENT CARDS-LABELS		72.86
	19NG-6M93-GW36	STN SUPPLIES,TRASH BAGS, T PAPER		382.59
	1J4X-J311-WVLR	MARKERS,PENS,EASELS		97.79
	1PMJ-LVX9-MKH4	EXTERNAL ADAPTER- RO COMPUTER		43.58
	1RDX-FWPV-MDJM	CARDS		26.14
	1VG6-GTQ7-CPDG	CASE FOR WOODLEY LAPTOP		26.91
Total for Check Number 89139:				649.87
89140	3891	AMERICAN BUSINESS MACHINES	02/27/2026	
	851314	Finance Copier Contract- Feb 2026		180.87
	851314	Finance Copier Contract- Feb 2026		180.86
	853082	Copier Contract- Building Department		96.29
Total for Check Number 89140:				458.02
89141	UB*00087	VIRGIL A ANDERSON	02/27/2026	
		Refund Check 005889-000, 1472 LEWIS ST		27.39
		Refund Check 005889-000, 1472 LEWIS ST		6.84
		Refund Check 005889-000, 1472 LEWIS ST		9.29
		Refund Check 005889-000, 1472 LEWIS ST		72.31
		Refund Check 005889-000, 1472 LEWIS ST		61.88
Total for Check Number 89141:				177.71
89142	4307	AT & T MOBILITY	02/27/2026	
	Jan Body Cam	ME Body Cam (Jan 03- Feb 02)		295.44
	Jan Body Cam	SRO KHS (Arevalo) Body Cam (Jan 03- Feb 02)		81.48
	Jan Body Cam	GF Body Cam (Jan 03- Feb 02)		701.23

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	Jan Body Cam	ACT (Guzman) Body Cam (Jan 03- Feb 02)		81.48
	Jan Body Cam	SRO KES (Jimenez) Body Cam (Jan 03- Feb 02)		81.48
	Jan Cell	ME Cell (Jan 03- Feb 02)		334.18
	Jan Cell	SRO KHS Cell (Arevalo) (Jan 03- Feb 02)		50.54
	Jan Cell	SRO KES Cell (Jimenez) (Jan 03- Feb 02)		50.54
	Jan Cell	ACT Cell (Guzman) (Jan 03- Feb 02)		50.54
	Jan Cell	GF Cell (Jan 03- Feb 02)		918.18
			Total for Check Number 89142:	2,645.09
89143	3300	AVENU INSIGHTS & ANALYTICS	02/27/2026	
	INV06-022441	SUTA- District Tax- tax Qtr ending Sept 30,2025		24.36
	INV06-022442	SUTA- Services- tax Qtr ending Sept 30,2025		5,750.78
			Total for Check Number 89143:	5,775.14
89144	5186	AZCO SUPPLY INC	02/27/2026	
	514020	Replacement Light Fixtures for Kings Estates 3 (4,223.87
			Total for Check Number 89144:	4,223.87
89145	5187	BAKER COMMODITIES INC	02/27/2026	
	60175196	Senior Center Kitchen Grease Trap Cleaning 1/7.		300.00
			Total for Check Number 89145:	300.00
89146	3054	BSK ASSOCIATES	02/27/2026	
	AJ01181	TCP- Lead/Lag		714.85
	AJ01781	TCP Lead/Lag		287.14
	AJ02033	BACT- Wells		186.66
	AJ02034	BACT		124.44
	AJ02751	BACT		124.44
			Total for Check Number 89146:	1,437.53
89147	4429	CANON FINANCIAL SERVICES, INC	02/27/2026	
	41973748	Contract Charge 10/1/25-10/31/25		225.05
	41973748	CL Maint Overage 10/1/25-10/31/25		38.14
	42486051	Contract Charge 1/1/26-1/31/26		225.05
	42486051	CL Maintenance Overage 1/1/26-1/31/26		38.14
	42640728	Contract Charge 2/1/26-2/28/26		252.08
	42640728	CL Maintenance Overage 1/1/26-1/31/26		77.64
	42661502	Contract Charge 2/1/26-2/28/26		376.85
	42661502	Maintenance & Service 2/1/26-2/28/26		76.28
	42661505	Color Maint Overage 2/1/26-2/28/26		38.14
	42661505	Contract Charge 2/1/26-2/28/26		225.05
			Total for Check Number 89147:	1,572.42
89148	3080	CHADS AUTO GLASS	02/27/2026	
	108890	Front Windshield on PD #2519		680.17
			Total for Check Number 89148:	680.17
89149	3120	COPWARE, INC.	02/27/2026	
	87426	CA Peace Officers Legal Sourcebook Renewal/		705.00
			Total for Check Number 89149:	705.00
89150	4448	CORE & MAIN	02/27/2026	
	Y473260	Connection Kits and Compression Assy		182.41

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 89150:	182.41
89151	4639 SE480603-2026	DMV RENEWAL Reg Renewal for PW Equipment	02/27/2026	32.00
			Total for Check Number 89151:	32.00
89152	4963 TrenchTRT0346	MARK DRAGOO Instructor fees: Trench Rescue- TRT0346 2/23-2	02/27/2026	2,400.00
			Total for Check Number 89152:	2,400.00
89153	4645 JJ2W2692	ELITE UNIFORMS Workright Wildland pant/shirt (J Hayes)	02/27/2026	1,114.88
			Total for Check Number 89153:	1,114.88
89154	4615 EFRE-00332953 EFRE-00334068	EMERALD TEXTILES SERVICES linens, mats 2/1-2/7 linens, mats 2/8-2/14	02/27/2026	354.76 359.77
			Total for Check Number 89154:	714.53
89155	4072 257060	FAHRNEY FORD SALES repairs to PW 397 invoice # 257060	02/27/2026	2,024.34
			Total for Check Number 89155:	2,024.34
89156	5005 2026-432	FIRESTATS, LLC. Maintenance & Operations of Data/Feb 2026	02/27/2026	600.00
			Total for Check Number 89156:	600.00
89157	3179 CPCA 2026	LEE FORLINES Per Diem- CPCA Annual Symposium 3/15-3/18	02/27/2026	233.00
			Total for Check Number 89157:	233.00
89158	4932 63713844	FRESNO OXYGEN/BARNES WELDING Pool CO2 Bulk Order 2/3/26	02/27/2026	558.49
			Total for Check Number 89158:	558.49
89159	4492 SLI 3/2026	MONIQUE GONZALES Per Diem- SLI Training 3/11-3/14/26 Post Plan I	02/27/2026	322.00
			Total for Check Number 89159:	322.00
89160	4433 reimbursement	SERGIO GONZALES EMT- license renewal	02/27/2026	78.00
			Total for Check Number 89160:	78.00
89161	3211 9807365524	GRAINGER City Park- Restroom Faucet Replacement x2	02/27/2026	181.99
			Total for Check Number 89161:	181.99
89162	4853 106344	GREEN VALLEY IRRIGATION & SUPPLI Well- Pump Testing	02/27/2026	1,800.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 89162:	1,800.00
89163	3222	HENRY SCHEIN, INC.	02/27/2026	
	52857311	Ambulance Medical Supplies		111.37
	52922565	Ambulance Medical Supplies		52.14
	52986205	Ambulance Medical Supplies		571.16
			Total for Check Number 89163:	734.67
89164	5131	MADISON HEREDIA	02/27/2026	
	reimbursement	Driver OP 1B 2/23/26-2/27/26 Madison		193.50
	reimbursement	Driver OP 1A 2/2/26-2/6/26 Madison		193.50
			Total for Check Number 89164:	387.00
89165	3550	HERWALDT MOTORSPORTS	02/27/2026	
	36885	Headlight Bulb Replacement PD #0918		85.48
			Total for Check Number 89165:	85.48
89166	4928	IMAGE TREND, LLC	02/27/2026	
	122925	Std. Direct Messaging EMS 20466 (2/23/26-2/22/		549.55
	122927	Elite Site to Site Transfers 20494 (2/23/26-2/22/		1,717.35
			Total for Check Number 89166:	2,266.90
89167	3860	JAS PACIFIC	02/27/2026	
	PC7959	Plan Check 1/01/26 to 1/31/2026		7,496.25
			Total for Check Number 89167:	7,496.25
89168	4830	JC LAND MANAGEMENT INC	02/27/2026	
	3324	Landscape Services Nov 2025		6,572.20
	3390	Landscape Services Dec 2025		6,572.20
	3467	Landscape Services Jan 2026		6,572.20
			Total for Check Number 89168:	19,716.60
89169	3248	KAHN, SOARES & CONWAY, LLP	02/27/2026	
	30061	Prof. Services- Subpoena File/ Business General		635.25
	30063	Prof. Services- General Retainer Dec 2025 & Ja		525.00
	30063	Prof. Services- General Retainer Dec 2025 & Ja		600.00
	30063	Prof. Services- General Retainer Dec 2025 & Ja		6,375.00
			Total for Check Number 89169:	8,135.25
89170	3249	KAISER FOUNDATION HEALTH PLAN	02/27/2026	
	Mar 2026	Med. Ins. Premium- Mar 2026		5,570.77
			Total for Check Number 89170:	5,570.77
89171	3254	KINGSBURG CHEVRON	02/27/2026	
	Dec-2025	GF Carwashes (18 x 5)		90.00
	Dec-2025	Measure E Carwashes (16 x 5)		80.00
	Dec-2025	SRO KHS (Arevalo) Carwashes (2 x 5)		10.00
	Dec-2025	SRO KES (Jimenez) Carwashes (2 x 5)		10.00
			Total for Check Number 89171:	190.00
89172	4648	KINGSBURG EXPRESS LUBE INC.	02/27/2026	
	64275	Oil Change PW #744		100.38

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	64328	Oil Change PD #1734		85.04
	64395	Oil Change PD #2216		85.04
	64418	Oil Change PW #740		85.04
	64449	Oil Change PD #2032		85.04
	64462	Oil Change PW #741		76.87
	64478	Oil Change PD #2523		90.03
	64486	Oil Change Builing #136		72.78
	64603	Oil Change PD #2218		85.04
	64655	Oil Change PD #2040		85.04
			Total for Check Number 89172:	850.30
89173	3625 106-20260203-1	KINGSBURG MEDIA FOUNDATION Door Access system for PD	02/27/2026	20,471.86
			Total for Check Number 89173:	20,471.86
89174	3510 0061823	KINGSBURG TOWING Tow PD #2218- Flat Tire	02/27/2026	180.00
			Total for Check Number 89174:	180.00
89175	3262 2/20/26	JAMES KIRK Kirk- D2 Recertification- Water	02/27/2026	80.00
			Total for Check Number 89175:	80.00
89176	3267 9032 9032	KULOW BROS. Utility Billing Paper, Remittance Envelopes, Uti Utility Billing Paper, Remittance Envelopes, Uti	02/27/2026	3,335.84 3,335.85
			Total for Check Number 89176:	6,671.69
89177	4081 1019136 1024397 1033913	L.N. CURTIS & SONS Replacement Structure Boots- Smith 5STZ Repair Kit w/tools Structure boots- new hire Alec	02/27/2026	663.02 322.24 686.89
			Total for Check Number 89177:	1,672.15
89178	4319 US-1818908	KENNY LEQUIN Lenquin Safety Boot Reimb.	02/27/2026	227.33
			Total for Check Number 89178:	227.33
89179	5009 2/10/26	JOSE ISAIAH LOMELI Lomeli Safety Boot Reimb- 2026	02/27/2026	117.67
			Total for Check Number 89179:	117.67
89180	3578 Retention	MAC GENERAL ENGINEERING,INC Retention Ave B Extension Project	02/27/2026	15,479.91
			Total for Check Number 89180:	15,479.91
89181	3288 0493	MCCLASKEY, INC. INV#0493- Madsen Sidewalk repair - 278 ft	02/27/2026	16,661.00
			Total for Check Number 89181:	16,661.00
89182	3293 3176272	MID VALLEY DISPOSAL INV#3176272- OWR4 - compost grant	02/27/2026	4,995.73

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	Jan 2026	Disposal Contract Jan 2026- Comm Less FF's (9		53,792.41
	Jan 2026	Disposal Cntrct Jan 2026- Franchise Fees		12,595.26
	Jan 2026	Disposal Cntrct Jan 2026- Franchise Fees		-12,595.26
	Jan 2026	Disposal Contract Jan 2026- Residential		108,337.23
	Jan 2026	Disposal Cntrct Jan 2026- Multi 2-4 & Multi 5+		17,580.71
Total for Check Number 89182:				184,706.08
89183	3466	NAPA AUTO PARTS	02/27/2026	
	728015	PW/Parks- Blue Treadlocker, Flip Sockets, Edge		126.33
	728120	PW/Streets- 3Mo WTY Battery x2		254.99
	728215	PW/Parks- Mower Blades x9		228.62
	728562	PW/Streets- Dewaly Gogles		23.96
	728808	PW/Parks - FHP Pawerated Belt		58.82
	729945	PW/Parks- PTO 1/4 Lock x4		4.32
	730074	PW/Parks- Chipper air filter,hose,battery, oil filt		253.78
	730163	Oil- E140 2/14		13.07
	730311	PW/Parks- Air Filter return		-18.63
Total for Check Number 89183:				945.26
89184	4194	NELSON'S ACE HARDWARE-KINGSBU	02/27/2026	
	169641	PW/Water- Ear muffs and harware		81.97
	169850	PW/Equip- Forklift parts		8.39
	169981	PW/Water - Coupling Elbow, Seal Tape		24.75
	169985	PW/Water - 3 Buckets		20.47
	170164	Pool- Valve adapter, elbow x2		59.09
	170171	PW/ Streets- Safetly Glasses, Light control		77.64
	170184	PW/ Parks - Safetly Glasses, mowing head		39.09
	170245	PW/Streets- Caster Plate		16.59
	170258	PW/Parks - Anchor		11.70
	170269	PW/Parks - Hardware		4.63
	170272	PW/Streets- Back sprayer, Letter set x2		336.32
	170403	PW/Parks- Dial Timer, Chain Proof		160.35
	170477	PW/Water- Gloves		8.39
	170492	PW/Streets - Trimmer Line, knife sharpener		50.74
	170522	PW/Parks- Spray paint		31.20
	170546	PW/ Dog Food		73.21
	170550	PW/Streets- Broom		19.51
	170658	PW/Parks- Poly tube, comp. insert, sleeve, coupl		42.49
	170664	PW/Parks- valve, tube cutter		29.27
	170718	PW/Streets- Gas Can, Motor Oil		70.88
	170899	PW/Water- Bolts		11.67
	170910	Keykrafter #24 Rubberhd (ID J519)		8.39
	170921	PW/Parks- Caution Tape		14.63
	170941	PW/Water- Ratchet pipe cutter, mender hose		34.93
	170968	PW/Streets- Garden Kneeler, Gloves		31.40
	170983	PW/Streets- USB Plug Adaptor		31.32
Total for Check Number 89184:				1,299.02
89185	4876	OAT & OAK LLC	02/27/2026	
	722165	BID Social Media Manager Feb 2026		2,500.00
Total for Check Number 89185:				2,500.00
89186	UB*00088	SHERYL OLSON	02/27/2026	
		Refund Check 011338-000, 1780 20TH AVE &		7.61
		Refund Check 011338-000, 1780 20TH AVE &		0.72
		Refund Check 011338-000, 1780 20TH AVE &		0.49
		Refund Check 011338-000, 1780 20TH AVE &		104.79

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
		Refund Check 011338-000, 1780 20TH AVE &		3.26
			Total for Check Number 89186:	116.87
89187	3312	O'REILLY AUTO PARTS	02/27/2026	
	4445-126393	Public Works- Motor Oil, PB Blaster, WD-40		45.18
	4445-129171	1 gal trans fld x3		91.51
	4445-129421	Gas Cap for PW #744		15.38
			Total for Check Number 89187:	152.07
89188	3315	P G & E	02/27/2026	
	1/14/26-2/12/26	Electricity 1/14/26-2/12/26 Acct #5421414221-2		102.00
	1/15/26-2/13/26	Electricity 1/15/26-2/13/26 Acct # 2493668675-		28.65
	1/15/26-2/13/26	Electricity 1/15/26-2/13/26 Acct # 2493668675-		28.65
	9/24/25-1/27/26	Electricity 9/24/25-1/27/26 Acct # 7543447781-		3,266.01
	9/24/25-1/27/26	Electricity 9/24/25-1/27/26 Acct # 7543447781-		10.51
	9/24/25-1/27/26	Electricity 9/24/25-1/27/26 Acct # 7543447781-		2,688.60
	9/24/25-1/27/26	Electricity 9/24/25-1/27/26 Acct # 7543447781-		1,153.03
	9/24/25-1/27/26	Electricity 9/24/25-1/27/26 Acct # 7543447781-		993.36
	9/24/25-1/27/26	Electricity 9/24/25-1/27/26 Acct # 7543447781-		3,539.90
	9/24/25-1/27/26	Electricity 9/24/25-1/27/26 Acct # 7543447781-		30.90
	9/24/25-1/27/26	Electricity 9/24/25-1/27/26 Acct # 7543447781-		1,042.84
	9/24/25-1/27/26	Electricity 9/24/25-1/27/26 Acct # 7543447781-		1,733.32
	9/24/25-1/27/26	Electricity 9/24/25-1/27/26 Acct # 7543447781-		173.99
	9/24/25-1/27/26	Electricity 9/24/25-1/27/26 Acct # 7543447781-		43,778.35
	9/24/25-1/27/26	Electricity 9/24/25-1/27/26 Acct # 7543447781-		418.67
	9/24/25-1/27/26	Electricity 9/24/25-1/27/26 Acct # 7543447781-		1,019.57
			Total for Check Number 89188:	60,008.35
89189	3450	ABIGAIL PALSGAARD	02/27/2026	
	2/18/26	Council Chamber refreshments for meetings- Sa		45.94
	2/18/26	Council Chamber Refreshments for meetings- D		34.35
			Total for Check Number 89189:	80.29
89190	3333	PRICE PAIGE&COMPANY, CERTIFIED	02/27/2026	
	37741	Work in Prog. on the June 30,2025 St Cont. Rpt .		1,252.02
	37741	Work in Prog. on the June 30,2025 St Cont. Rpt .		1,593.48
	37741	Work in Prog. on the June 30,2025 St Cont. Rpt .		2,845.50
			Total for Check Number 89190:	5,691.00
89191	3334	PROFESSIONAL PRINT & MAIL, INC	02/27/2026	
	128544	Feb 2026 Billing Insert- MVD Education		2,471.92
	128550	Statements- Monthly Utility Bills- Feb 2026; QT		663.97
	128550	Statements- Monthly Utility Bills- Feb 2026; QT		663.97
			Total for Check Number 89191:	3,799.86
89192	3335	PROFORCE LAW ENFORCEMENT	02/27/2026	
	594909	S&W M&P M2 9mm 4.25" x35		32,766.00
			Total for Check Number 89192:	32,766.00
89193	3337	PROVOST & PRITCHARD	02/27/2026	
	126523	On Call Planning Services (Housing Element Ir		1,174.70
	126526	Housing Element 6th Cycle Dec1-31,2025		45.30
	126531	For Joseph Crown Construction LLC Dec 1-31,2		3,168.00
	126725	Focused General Plan Update Dec1-31,2025		7,575.00
	127368	On Call Planning Services (Housing Element Ir		2,253.90

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 89193:	14,216.90
89194	4867 CPCA 2026	JOSE LUIS SALINAS Per Diem- CPCA Annual Syposium 3/15-3/18	02/27/2026	233.00
			Total for Check Number 89194:	233.00
89195	3961 53715	SHARP AMBULANCE BILLING Ambulance billing service Jan 2026	02/27/2026	4,466.97
			Total for Check Number 89195:	4,466.97
89196	3543 104388 104486	SIERRA PACKAGING SOLUTIONS Cleaning Supplies(roll towels,hand wash,toiletric City Hall Cleaning and Bathroom Supplies	02/27/2026	349.51 564.37
			Total for Check Number 89196:	913.88
89197	3369 203228CT 203228CT 203228CT 203228CT 203228CT 203228CT 203228CT 203228CT 203229CT 203229CT 203229CT 203229CT 203229CT 203230CT 203230CT 203230CT	SILVAS OIL COMPANY, INC. PW & CH Gas Card Chrgs 2/1/26 - 2/15/26 PW & CH Gas Card Chrgs 2/1/26 - 2/15/26 PW & CH Gas Card Chrgs 2/1/26 - 2/15/26 PW & CH Gas Card Chrgs 2/1/26 - 2/15/26 PW & CH Gas Card Chrgs 2/1/26 - 2/15/26 PW & CH Gas Card Chrgs 2/1/26 - 2/15/26 PW & CH Gas Card Chrgs 2/1/26 - 2/15/26 PW & CH Gas Card Chrgs 2/1/26 - 2/15/26 GF Fuels 2/1-2/15 SRO KES (Jimenez) Fuels 2/1-2/15 ME Fuels 2/1-2/15 ACT (Guzman) Fuels 2/1-2/15 SRO KHS (Arevalo) Fuels 2/1-2/15 Fuel- Fire 2/01-2/15 Fuel- Measure E 2/01-2/15 Fuel- Ambulance 2/01-2/15	02/27/2026	33.33 86.58 97.15 137.63 33.33 122.16 557.49 310.89 1,668.03 135.88 788.29 456.45 118.81 1,469.99 1,470.00 1,470.00
			Total for Check Number 89197:	8,956.01
89198	3378 6054382742	STAPLES ADVANTAGE Office supplies, staples,tape,pencils	02/27/2026	301.46
			Total for Check Number 89198:	301.46
89199	3381 SL260412	STATE OF CALIFORNIA-D O T Signals and Lighting Oct 2025 to Dec 2025	02/27/2026	4,639.40
			Total for Check Number 89199:	4,639.40
89200	3382 CPCA 2026	SHAUN STEPHENS Per Diem- CPCA Annual Symposium 3/15-3/18	02/27/2026	233.00
			Total for Check Number 89200:	233.00
89201	4028 5206	SUPERIOR POOL CARE Chlorine- Well #16 1/10/26	02/27/2026	733.81
			Total for Check Number 89201:	733.81
89202	3397 2/10/26 2/10/26	THE GAS COMPANY Gas Services for city- dates 1/9/26 - 2/6/26 Gas Services for city- dates 1/9/26 - 2/6/26	02/27/2026	322.77 845.66

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	2/10/26	Gas Services for city- dates 1/9/26 - 2/6/26		4,560.35
	2/10/26	Gas Services for city- dates 1/9/26 - 2/6/26		219.19
	2/10/26	Gas Services for city- dates 1/9/26 - 2/6/26		106.21
	2/10/26	Gas Services for city- dates 1/9/26 - 2/6/26		207.65
	2/10/26	Gas Services for city- dates 1/9/26 - 2/6/26		428.83
	2/10/26	Gas Services for city- dates 1/9/26 - 2/6/26		302.02
	2/10/26	Gas Services for city- dates 1/9/26 - 2/6/26		435.75
			Total for Check Number 89202:	7,428.43
89203	3416	VERIZONWIRELESS	02/27/2026	
	6136102917	Cellular Svc - 1/16/26 to 2/15/26; Acct 51803571		90.60
	6136102917	Cellular Svc - 1/16/26 to 2/15/26; Acct 51803571		1,314.71
	6136102917	Cellular Svc - 1/16/26 to 2/15/26; Acct 51803571		20.62
	6136102917	Cellular Svc - 1/16/26 to 2/15/26; Acct 51803571		14.57
	6136102917	Cellular Svc - 1/16/26 to 2/15/26; Acct 51803571		90.02
	6136102917	Cellular Svc - 1/16/26 to 2/15/26; Acct 51803571		30.65
	6136102917	Cellular Svc - 1/16/26 to 2/15/26; Acct 51803571		37.45
	6136102917	Cellular Svc - 1/16/26 to 2/15/26; Acct 51803571		72.31
	6136102917	Cellular Svc - 1/16/26 to 2/15/26; Acct 51803571		26.12
			Total for Check Number 89203:	1,697.05
89204	3419	VIKING CLEANING SERVICE	02/27/2026	
	2/14/26	Athwal Park- Playground Pressure Wash 2/14/26		350.00
			Total for Check Number 89204:	350.00
89205	3493	VILLAGE TIRE SALES INC	02/27/2026	
	32935	Tire Pressure Sensor and Program on PD #2032		85.92
	34745	Tire Sensors for PD #2040		156.84
			Total for Check Number 89205:	242.76
89206	4959	VORTEX INDUSTRIES, LLC	02/27/2026	
	42-2226838	Senior Center ADA Door Repair 2/5/26		1,330.16
			Total for Check Number 89206:	1,330.16
			Total for 2/27/2026:	486,636.78
ACH	3231	ICMA RETIREMENT CORP - WIRE 457	03/06/2026	
		PR Batch 00001.03.2026 457 Mission Square	PR Batch 00001.03.2026 457	7,633.66
		PR Batch 00001.03.2026 457 Percent - Mission :	PR Batch 00001.03.2026 457	464.67
		PR Batch 00001.03.2026 Roth %	PR Batch 00001.03.2026 Roth	126.33
			Total for this ACH Check for Vendor 3231:	8,224.66
ACH	3470	Internal Revenue Service - ACH	03/06/2026	
		PR Batch 00001.03.2026 FICA Employee Portio	PR Batch 00001.03.2026 FIC.	18,027.86
		PR Batch 00001.03.2026 Medicare Employee Pc	PR Batch 00001.03.2026 Med	4,216.15
		PR Batch 00001.03.2026 Federal Income Tax	PR Batch 00001.03.2026 Fed	24,203.41
		PR Batch 00001.03.2026 Medicare Employer Po	PR Batch 00001.03.2026 Med	4,216.15
		PR Batch 00001.03.2026 FICA Employer Portio	PR Batch 00001.03.2026 FIC.	18,027.86
			Total for this ACH Check for Vendor 3470:	68,691.43
ACH	3471	Employment Development Department - A	03/06/2026	
		PR Batch 00001.03.2026 State Income Tax	PR Batch 00001.03.2026 Stat	9,258.70
		PR Batch 00001.03.2026 CA SDI	PR Batch 00001.03.2026 CA :	3,308.86

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
Total for this ACH Check for Vendor 3471:				12,567.56
ACH	3472	CalPERS - ACH	03/06/2026	
		PR Batch 00001.03.2026 PERS Misc. Classic	PR Batch 00001.03.2026 PER	2,663.89
		PR Batch 00001.03.2026 PERS Safety Fire ER	PR Batch 00001.03.2026 PER	4,296.52
		PR Batch 00001.03.2026 PERS Safety Police PE	PR Batch 00001.03.2026 PER	9,711.85
		PR Batch 00001.03.2026 PERS Safety Police PE	PR Batch 00001.03.2026 PER	666.74
		PR Batch 00001.03.2026 PERS Safety Police PE	PR Batch 00001.03.2026 PER	10,559.75
		PR Batch 00001.03.2026 PERS Safety Fire PEPI	PR Batch 00001.03.2026 PER	6,274.96
		PR Batch 00001.03.2026 PERS Misc. PEPRA EI	PR Batch 00001.03.2026 PER	5,520.54
		PR Batch 00001.03.2026 PERS Misc. PEPRA	PR Batch 00001.03.2026 PER	5,374.92
		PR Batch 00001.03.2026 PERS Misc. Classic EI	PR Batch 00001.03.2026 PER	4,617.27
		PR Batch 00001.03.2026 PERS Safety Fire -Clas	PR Batch 00001.03.2026 PER	1,654.71
		PR Batch 00001.03.2026 PERS Safety Police	PR Batch 00001.03.2026 PER	1,630.59
		PR Batch 00001.03.2026 PERS Safety Police EI	PR Batch 00001.03.2026 PER	4,234.70
		PR Batch 00001.03.2026 PERS Safety Fire PEPI	PR Batch 00001.03.2026 PER	6,384.47
Total for this ACH Check for Vendor 3472:				63,590.91
ACH	3476	CHILD SUPPORT STATE DISBURSEME	03/06/2026	
		PR Batch 00001.03.2026 Child Support	PR Batch 00001.03.2026 Chil	246.91
Total for this ACH Check for Vendor 3476:				246.91
ACH	4707	ICMA-WIRE 401(A)	03/06/2026	
		PR Batch 00001.03.2026 Def Comp 401(a) ICM	PR Batch 00001.03.2026 Def	250.00
Total for this ACH Check for Vendor 4707:				250.00
89207	3660	KPFA	03/06/2026	
		PR Batch 00001.03.2026 KPFA - Union Dues	PR Batch 00001.03.2026 KPF	640.00
Total for Check Number 89207:				640.00
89208	3525	Kingsburg Police KPOA	03/06/2026	
		PR Batch 00001.03.2026 KPOA Union Dues	PR Batch 00001.03.2026 KPC	1,110.00
Total for Check Number 89208:				1,110.00
Total for 3/6/2026:				155,321.47
Report Total (79 checks):				641,958.25



Meeting Date: 03/18/2026
Agenda Item: 3

CITY COUNCIL MEETING STAFF REPORT

REPORT TO: Mayor Smith & City Council

REPORT FROM: David Peters, City Engineer

REVIEWED BY: CW

AGENDA ITEM: Acceptance of the Mehlert/Warkentin & 20th/21st Alley Improvements Project

ACTION REQUESTED: Ordinance Resolution Motion Receive/File

EXECUTIVE SUMMARY

The City Council previously awarded a contract to Don Berry Construction for the Mehlert/Warkentin & 20th/21st Alley Improvements Project. The project has been completed to the satisfaction of the City Engineer and Public Works Director. The one-year warranty period will begin upon the filing of the Notice of Completion which will follow the Council’s acceptance of the project.

RECOMMENDED ACTION BY CITY COUNCIL

1. *Staff recommends accepting the Mehlert/Warkentin & 20th/21st Alley Improvements Project and authorizing the City Engineer to file the Notice of Completion.*

POLICY ALTERNATIVE(S)

1. Council could choose not to accept the project.

STRATEGIC GOAL(S) MET:

1. Preserve the Kingsburg Experience
2. Financial Stability
3. Community Safety

FINANCIAL INFORMATION

FISCAL IMPACT:

1. Is There A Fiscal Impact? No
2. Is it Currently Budgeted? N/A
3. If Budgeted, Which Line? N/A

PRIOR ACTION/REVIEW

The City Council previously awarded a contract to Don Berry Construction for the Mehlert/Warkentin & 20th/21st Alley Improvements Project on October 15, 2025.

BACKGROUND INFORMATION

The project reconstructed the alley between Mehlert Street and Warkentin Street from 10th Avenue to 14th Avenue and the alley between 20th Avenue and 21st Avenue from Sierra Street to Mariposa Street. The project work consisted of alley paving with hot mix asphalt, construction of valley gutters with concrete, earthwork and grading, concrete improvements, reconstruction of alley approaches, and utility adjustments. The one-year warranty period will begin upon the filing of the Notice of Completion which will follow the Council’s acceptance of the project.

ATTACHED INFORMATION

1. Project Location Map

MEHLERT/WARKENTIN & 20TH/21ST ALLEY IMPROVEMENTS

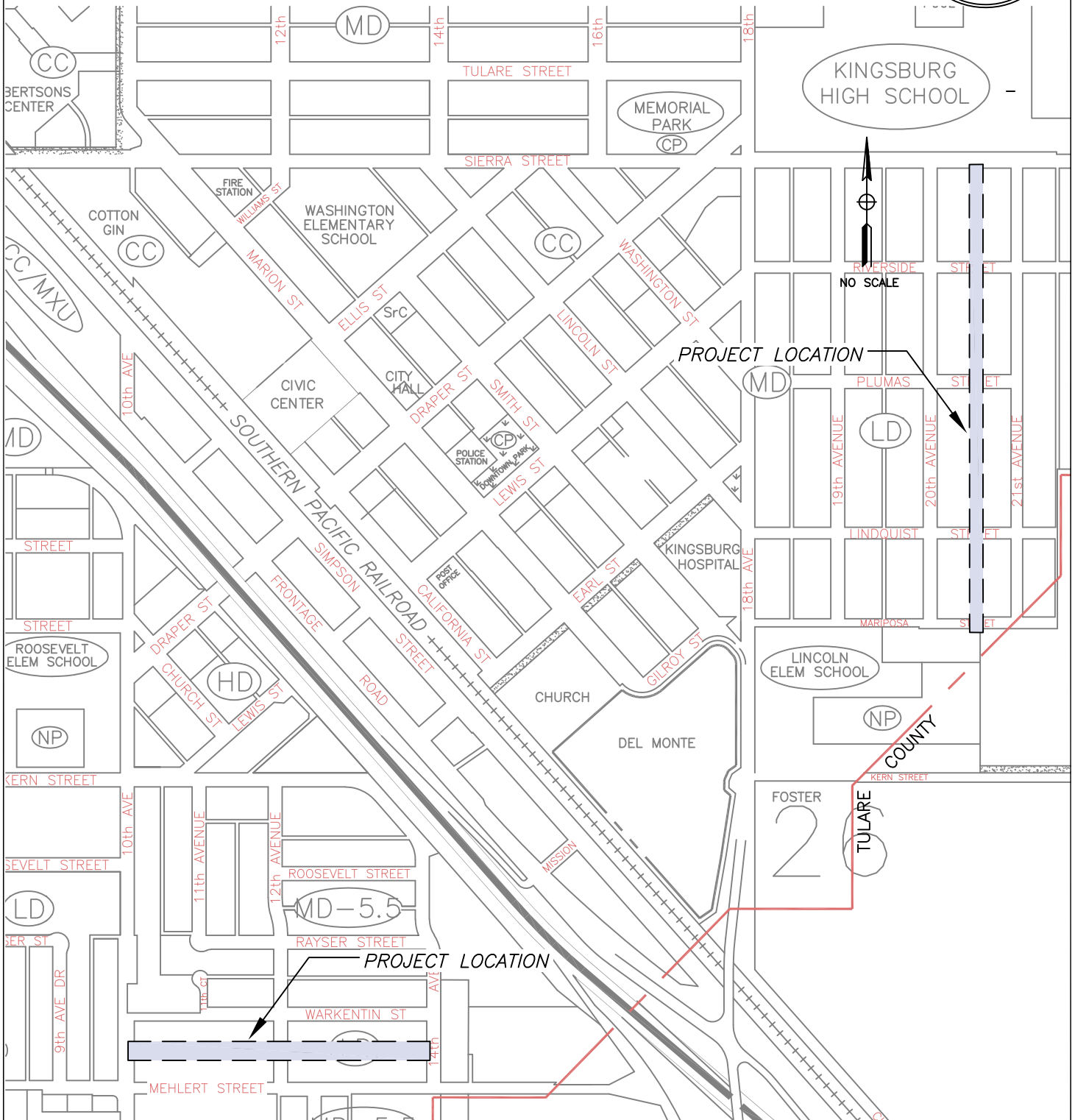


FIGURE 1



Meeting Date: 03/18/2026
Agenda Item: 4

CITY COUNCIL MEETING STAFF REPORT

REPORT TO: Mayor Smith & City Council

REPORT FROM: AJ O'Connell, MCP, CBO, CCEA – Building Official **REVIEWED BY:** CW

AGENDA ITEM: 2025 Building Division Report

ACTION REQUESTED: Ordinance Resolution Motion Receive/File

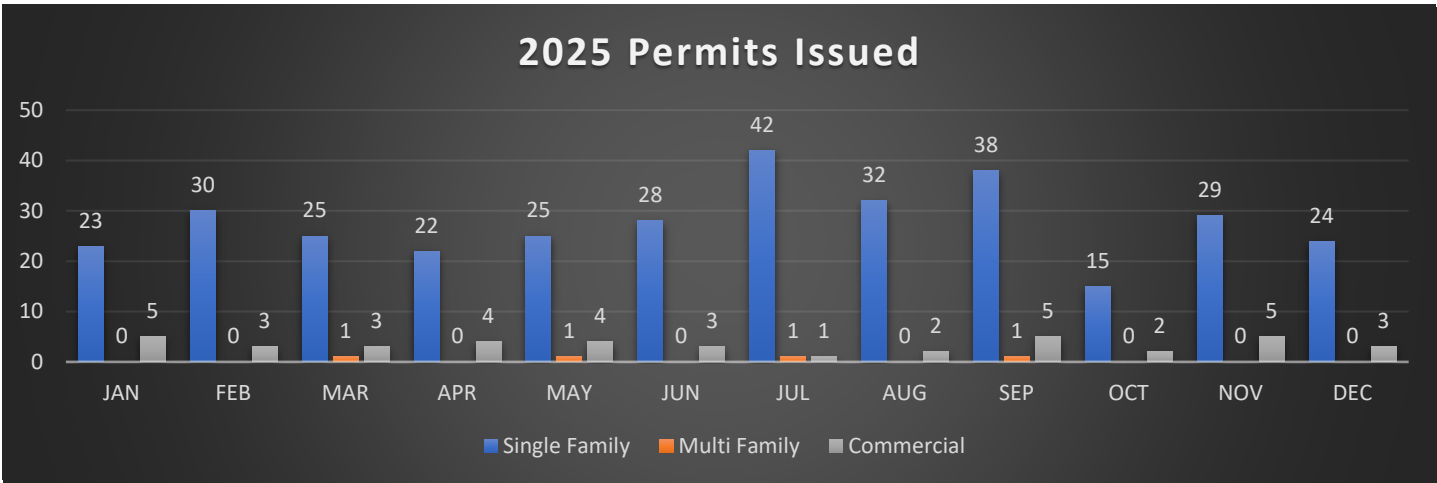
EXECUTIVE SUMMARY

The City of Kingsburg Building Division is tasked with the administration, implementation, and enforcement of the adopted Codes of the City of Kingsburg. These included the 2022 California Building Standards Code, the 2021 *International Swimming Pool and Spa Code*, and the 2021 *International Property Maintenance Code*, and certain provisions of the Kingsburg Municipal Code. The Division accomplishes these tasks by providing three basic services to the public: permit issuance, plans examination, and inspections.

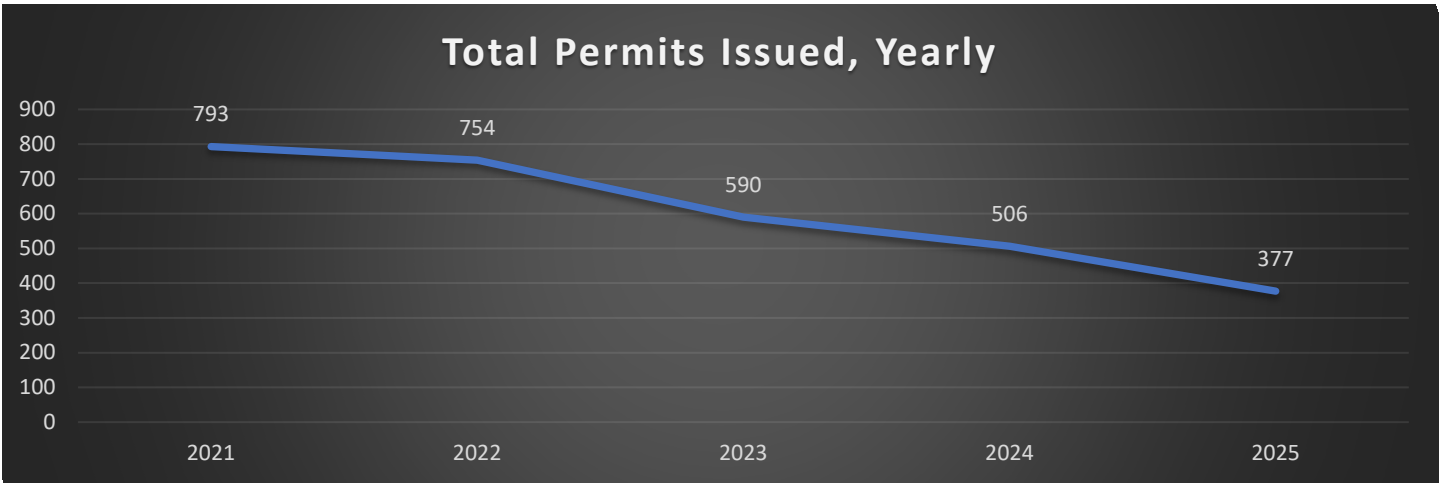
This report is primarily broken down into Single-Family Residential, Multi-Family Residential, and Commercial categories. Single-Family Residential represents any construction project in a 1- or 2-family dwelling unit or an associated accessory structure. Multi-Family represents any construction project in a building with 3 or more dwellings on a single property. Commercial categories represent both commercial and industrial development.

- **Permit Issuance**

The issuance of a building permit is the most effective means of ensuring that construction is performed safely and to minimum Code standards. All construction work requires a building permit, through the requirements of Chapter 1 in the *California Building Code*, with some limited exceptions.



July and September were the busiest months for permit activity with 44 total permits issued for each month. July was the busiest month for permits issued for Single-Family with 42 total permits issued. January, September, and October all saw a total of 5 permits issued for Commercial properties. The traditional construction slowdown in the Fall/Winter was tempered slightly in November with 29 total Single-Family permits issued, of which nearly 50% were for new Solar projects.

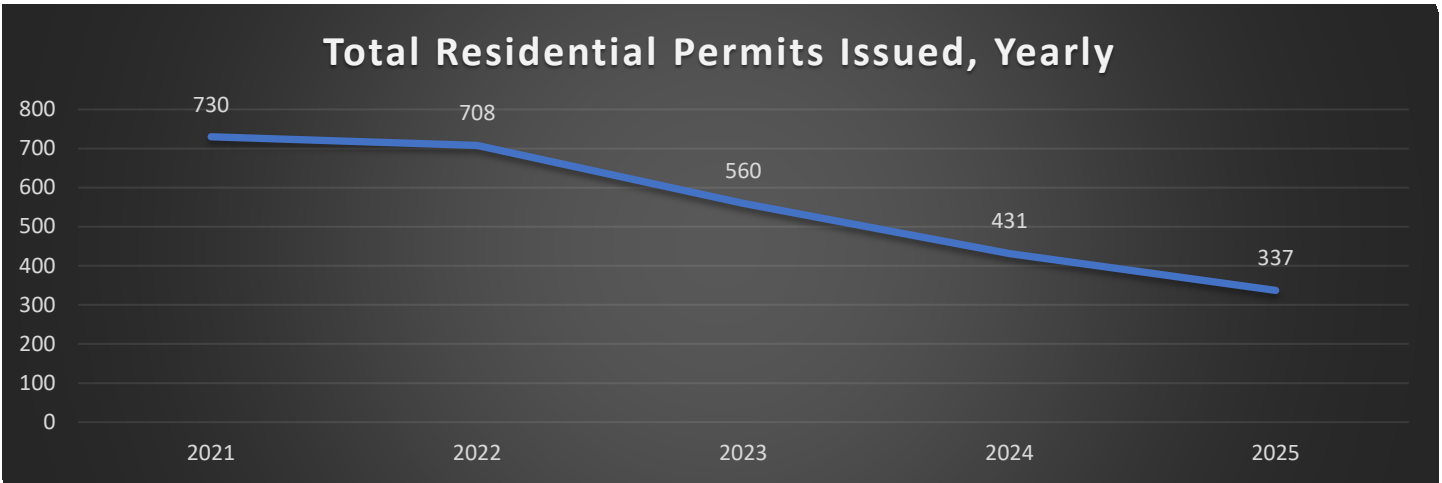


Total permit activity is down more than 50% from the statistical high in 2021. This trend is consistent with decreases every year in permit activity since 2021.

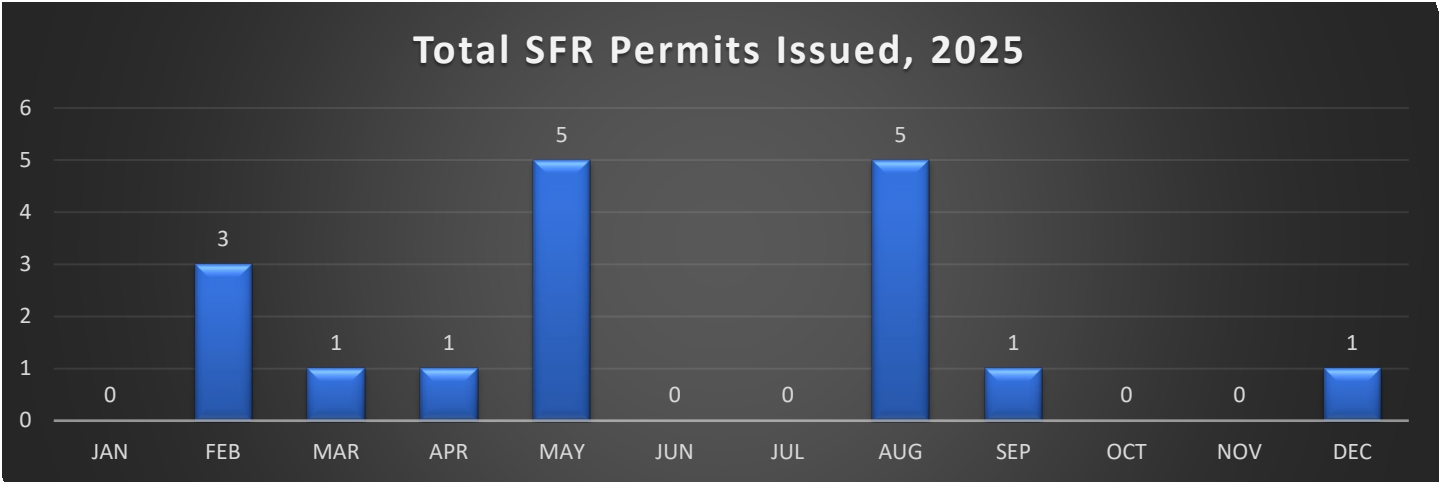
Single-Family Permits Issued by Type - 2025

TYPE	NUMBER
New Structure	23
Addition	3
Demolition	3
Fire Alarm	0
Fire Damage	0
Grading	0
Mechanical	45
Moving Structure	0
Other	0
Patio Cover	9
Plumbing	25
Pool	21
Rehab	24
Reroof	55
Signs	1
Solar	102
Tenant Improvement	0
Electrical	21
Fire Suppression	0
Code Compliance	0

333 total permits were issued for Single-Family Residential properties. This number represented more than 88% of the total permits issued in 2025. Of the 333 permits issued for Single-Family Residential, almost a third were for new solar installation – which also includes associated installation of energy storage systems. The rate of issued solar permits increased drastically in the last six months of 2025, which coincides with recent federal legislation that eliminated tax credits for certain energy upgrades.



When the statistically negligible permits for Multi-Family are included, the number of residential permits overall decreased by more than 21% from 2024 to 2025. From the statistical high in 2021, overall permits issued for residential in 2025 are down nearly 54%.



A total of 17 permits were issued for new Single-Family dwellings in 2025. This represents a more than 70% decrease from 2024 where 57 permits were issued. The reduction in numbers can be explained for a number of reasons:

- 1) The number of building permits issued for the West Star Kings Estate Phase IV project has dropped due to impending completion. Full completion of the Phase IV development is expected in early-2026.
- 2) The absence of approved housing developments in 2025.

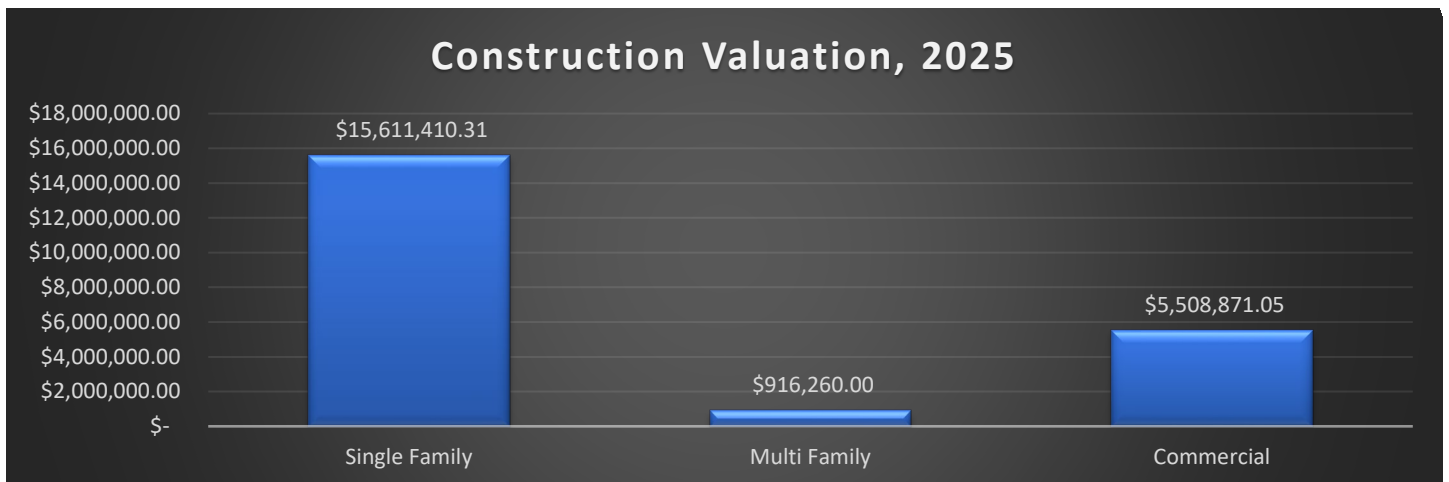
With the upcoming commencement of building construction of West Star Kings Estate Phase V, 97-approved lots on the west side of 18th Avenue, and the recent approval of The Retreat, 44 approved lots on the south side of Kamm, the Building Division expects the number of issued permits for Single-Family in 2026 to return to nearly 2024 levels.

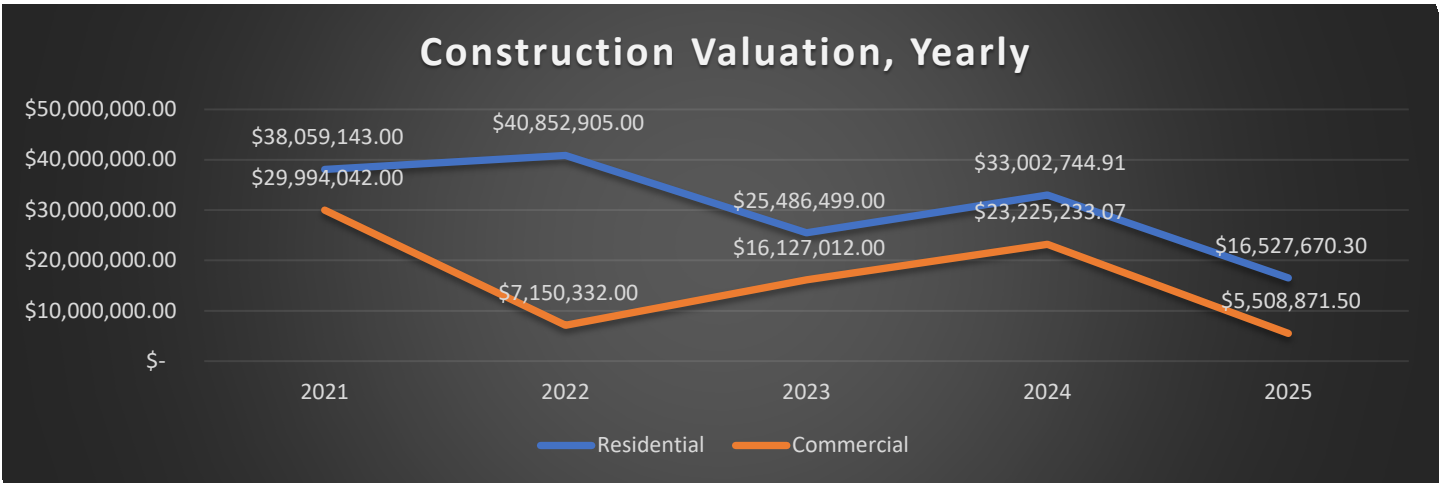
It should be noted that in 2025, there is only 1 issued permit for an Accessory Dwelling Unit (ADU). Of the more than 39,000 total square feet of new Single-Family new construction and addition, less than 1,200 square feet was for ADUs. According to the California Housing & Community Development Department (CDH), issued permits for ADUs in the State saw a 20-fold increase from just over 1,300 permits issued in 2016 to almost 27,000 in 2023. Further, according to CDH, ADUs comprised more than 21-percent of all homes permitted statewide. In the City of Kingsburg, the single ADU permit represents less than 1% of the new Single-Family dwellings.

TYPE	NUMBER
New Structure	1
Addition	0
Demolition	1
Fire Alarm	5
Fire Damage	0
Grading	0
Mechanical	6
Moving Structure	0
Other	0
Patio Cover	0
Plumbing	2
Pool	0
Rehab	3
Reroof	5
Signs	2
Solar	3
Tenant Improvement	3
Electrical	1
Fire Suppression	7
Code Compliance	1

A total of 40 permits were issued for Commercial properties in 2025. The highest number of permits issued were for new or alterations of Fire Suppression and Alarm systems. In January of 2025, the Kingsburg Fire Department officially delegated enforcement of Fire Suppression and Alarm codes and standards for new construction to the Building Division. This action was intended to expedite the review, approval, issuance, and inspections of these types of permits. The Kingsburg Fire Department still maintains the enforcement authority for maintenance and post-commissioning inspections, as required by California state law.

The new structure indicated in the table above was for the new Irigoyen headquarters building located at 1400 California St. This building will occupy a corner lot location across from the Depot with more than 12,000 square feet of prime office space. Construction has commenced on the project and the Building Division expects activity on the site to increase in the next calendar year.





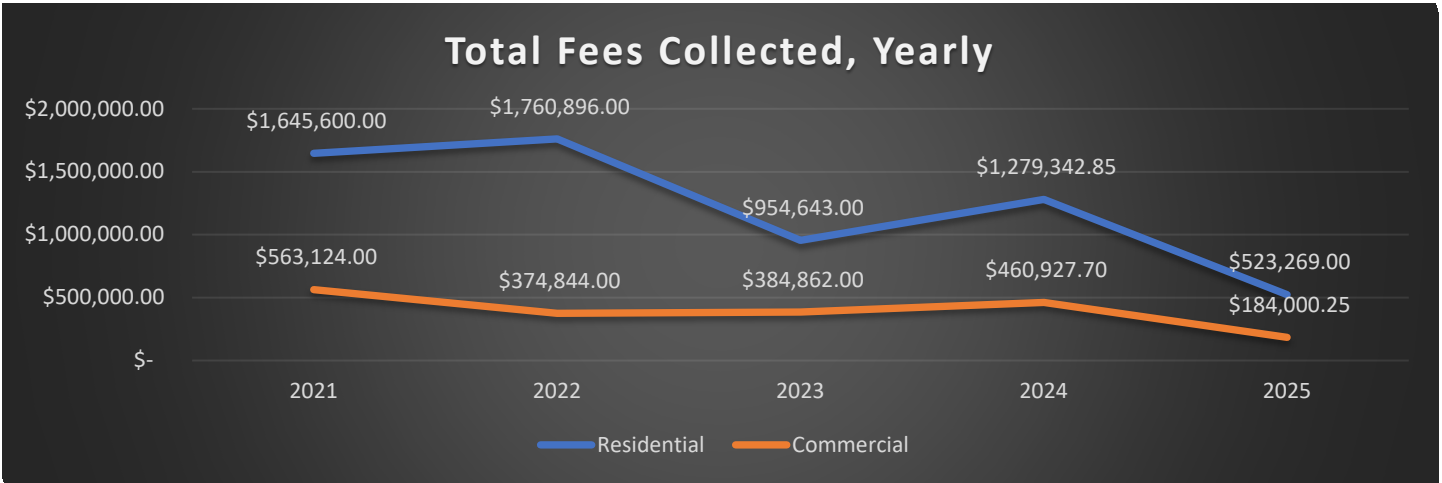
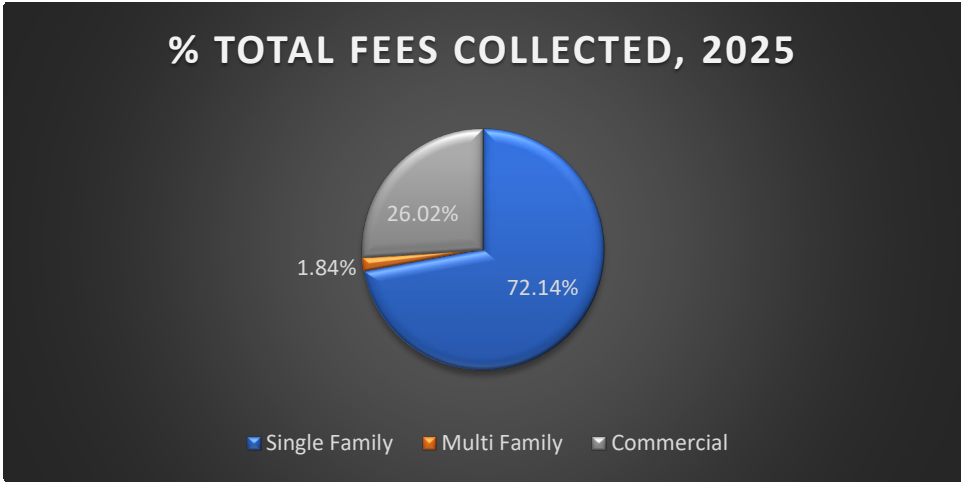
Defined, the valuation of a project is the combined fair market cost of materials and labor for a project. This estimated valuation is estimated by the permit applicant. Generally speaking, permit fees are calculated primarily from the valuation of the project. The more expensive the project is, the more expensive the permit fee. From that permit fee amount, a percentage is then calculated that covers other required fees for plan checking, state-mandated seismic fees, Technology Fees, etc.

In total, more than \$22 million in construction activity occurred in the City in 2025. Almost 71% of that total represented Single and Multi-Family residential projects, including new construction, rehab, solar, etc. The total valuation amount for 2025 is down nearly 68% from the statistical high of 2021. The percentage decrease in valuation from 2024 to 2025 is significant by more than 50% for residential and nearly 76% for commercial.

These decreases in valuation are correlated with the reduction in the number of new structures that have been permitted, both residential and commercial. Construction valuation calculation for new structures is calculated using the Building Valuation Data provided by the International Code Council (ICC) and is not dependent on a specific bid or quote for a specific job. As such, these valuations tend to be larger than some bids for projects and are not scaled for bulk construction, such as tract homes. When the construction valuation for new structures is reduced, the valuation for rehab projects, solar, plumbing, etc. is not sufficient to make up for that deficit.

More commonly, the Building Division relies on the information supplied by the permit applicant for the valuation. This number can vary greatly depending on the project. As a result, Building Division staff must often rely on experience and comparison of past projects to determine a fair valuation. This can create some subjectiveness and is an area that staff are working to improve upon.





The numbers that are reflected here include not only revenue from Permit fees, but also intake of Development Impact Fees, state-mandated seismic fees, and approved Technology and archival fees. This data does *not* include any revenue generated through engineering or public works projects. Fees generated through these projects are collected by the Building Division as a normal duty.

In 2025, nearly ¾ of the fees collected were for Single-Family projects.

The City of Kingsburg’s fee schedule has a method to calculate permit fees based on an itemization of the work being done with agreed upon unit costs. These values were approved by Resolution more than a decade ago and do not account for increases in costs for said units.

- **Plan Review**

The majority of the building permits issued are considered “over-the-counter” representing less complicated projects. For more complex projects, a plan review is performed by the Building Division. Applicants submit to the Division information on documents describing how the project conforms to adopted Building Codes – otherwise known as “plans” or “blueprints.” Plan reviews are, arguably, the most critical element of the process to ensure building safety.

To perform this critical function, the Building Division utilizes three means of review: plan reviews done in-house by City Staff, outsourced reviews to contracted consultants that include both plan checkers and structural engineers, and an automated review software, SolarAPP+, for certain solar and energy storage projects.

	In-House	JAS Pacific	Interwest	SolarAPP+
Jan	14	13	0	4
Feb	5	10	0	6
Mar	17	14	0	4
Apr	9	8	0	4
May	12	3	1	1
Jun	11	4	0	8
Jul	11	2	0	9
Aug	14	10	1	11
Sep	10	10	0	9
Oct	4	6	0	8
Nov	15	7	0	6
Dec	11	6	0	3
Totals	133	93	2	73

301 total plan reviews were performed for projects in 2025, with in-house reviews accounting for 44% of the reviews. In 2024, a total of 309 reviews were conducted, with in-house reviews accounting for 46% of the reviews.

All plan reviews done in-house and by our consultant partners are done by qualified Plan Reviewers certified through the ICC. When needed, our consultant partners do provide services to review projects and assist Building Division staff requiring structural or civil engineering, fire protection specialization, or Certified Access Specialists for compliance with accessibility requirements.

Plan Check Turnaround (Days) - In-house

	1st	2nd	3rd	4th
2024	4.878505	2.612903	3.8	10
2025	3.06383	2.545455	4	1

Recent legislation has emphasized the importance of quick turnaround times for permit applications that require plan reviews. Per our contractual agreements with our two consulting plan reviewers, these turnaround times are usually no more than 30 days. For projects utilizing SolarAPP+, the turnaround is instantaneous. Above are the average turnaround times for in-house reviews.

Plan Check by Project Type - In-House

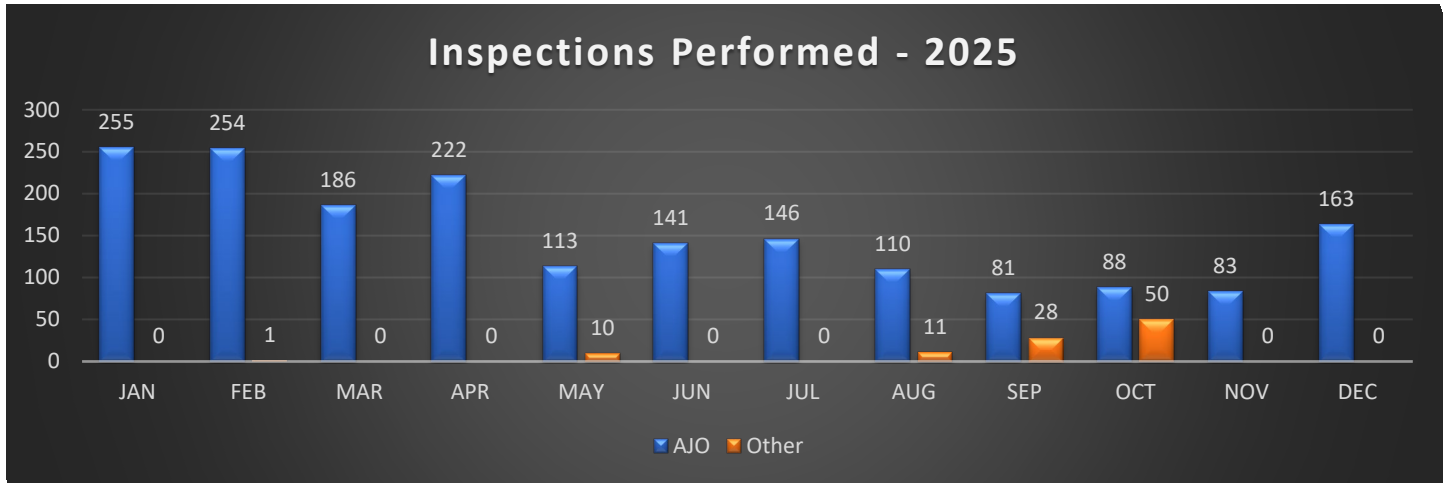
	SFR	MFR	COMM
REHAB	8	0	1
POOL	19	0	0
PV+ESS	29	0	0
ADDITION	3	0	0
REVISIONS	15	0	0
PATIO	9	0	0
SIGN	0	0	2
BLOCK WALL	1	0	0
DEMO	1	0	1
ESS ONLY	2	0	0
OTHER	1	0	0
ELECTRICAL	1	0	0
PLUMBING	1	0	0

In-house plan checks weighted overwhelmingly towards Single-Family residential projects. Of the 90 total Single-

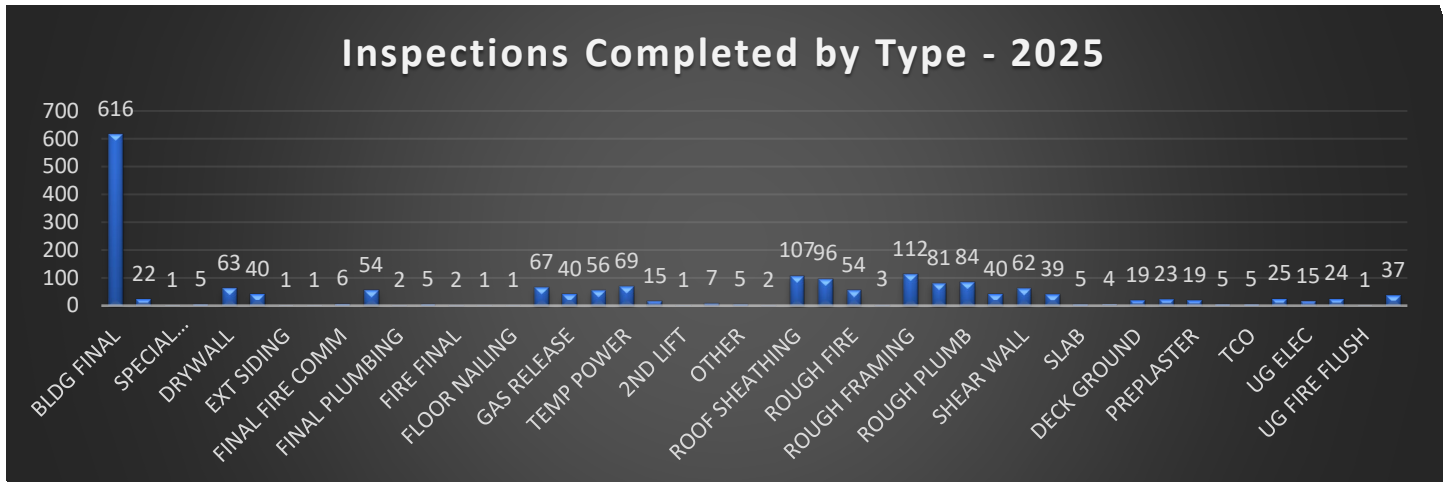
Family residential projects submitted, almost a third were for Solar and Energy Storage Systems. More than 20% of the projects were for new pools.

- **Inspections**

Inspections are the final step in the construction process. Work is not considered legal nor complete unless the necessary inspections are performed.



The Building Official and contract staff from consultants performed over 1,900 inspections in 2025, with the City Building Official performing nearly 95%. The number of inspections performed decreased by nearly 23% from 2024.

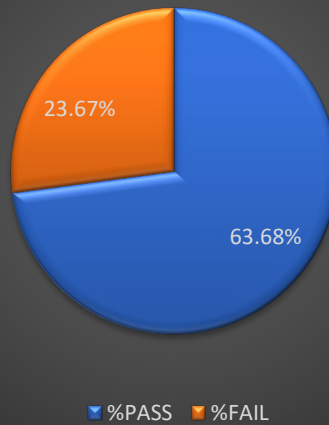


Nearly 32% of the inspections performed were for Building Finals. This number is not surprising due to every permit requiring a Building Final inspection. The next most common inspection was Rough Framing with just less than 6% of the requested inspections. This graphic does not include the complete list of inspections performed, only the total numbers

INSPECTION RESULTS

CANCELLED	34
COMPLETED	12
FAIL	451
NO ACCESS	16
NOT READY	57
PARTIAL PASS	117
PASS	1217
PROGRESS	2

Pass/Fail Rate - 2025



Inspections passed at nearly 2/3 rate when requested. This is a credit to the builders within the community for commitment to build to minimum Code standards and to staff in working towards gaining compliance when Code standards may not be met initially.

The inspection failed most often in 2025 were for Shear Wall and Roof Sheathing. These two inspections involve the load bearing and bracing elements within the structure itself. These are critical elements in any building and require extreme attention to detail and thoroughness by Inspectors in the field. Wall bracing is necessary for conformance to our respective seismic and wind loading in the area, as well as any loading for people, equipment, etc.

Drone Usage - 2025

Number	Flight Hours	Corrections
232	37.61	11
	# of Inspections	
BLDG FINAL SOLAR	72	
BLDG FINAL NSFR	37	
BLDG FINAL REROOF	57	
BLDG FINAL COMM	0	
BLDG FINAL SIGN	1	
EMERGENCY RESPONSE	0	
EXTERIOR LATH	0	
REROOF	0	
ROOF SHEATHING	33	
SHEET AND SHEAR	25	
TRAINING	4	
OTHER	3	

Building Division Inspectors utilize Drone technology to perform inspections that involve elevated surfaces. The Drone Inspection Program has been implemented for more than 3 years and has been met with great success and support from the community.

In 2025, the City Drone flew 232 total flights with a total flight time of more than 37 hours. Utilization of the technology resulted in Corrections being written for non-compliance a total of 11 instances. The most common inspection where the Drone was used was for Roof Sheathing.

- **Notable Projects Completed**

Gold Standard Mortgage, 1490 Draper St – Remodel and addition of 11,205 square feet to new and repurposed office space. Certificate of Occupancy issued in March 2025.

Mennonite Disaster Services, 2088 W Ventura Ct – New 7,200 square foot warehouse/office building located at the Kingsburg Business Park. Certificate of Occupancy issued in April 2025.

Strategic Industry Inc., 1976 Morgan Dr – New 8,712 square foot, two-story office building located at the Kingsburg Business Park. Certificate of Occupancy issued in August 2025.

Domino’s Pizza, 382 Sierra St – 1,563 square foot tenant improvement in existing commercial space. Building Permit finalized in August 2025.

- **Accomplishments**

February 2025 – The Mayor and City Council approved via Resolution and Ordinance amendments to the City of Kingsburg Building Code establishing operational requirements for Pet Boarding facilities, revamped requirements for fire suppression systems, cost recovery for certain Fire Department responses, amongst others.

April 2025 – Building Division staff presented to the California Building Official (CALBO) Annual Business Meeting in Hollywood, CA regarding the usage of Drones in building inspections and best practices for cities in the State to adopt Drone Inspection Programs.

May 2025 – The Mayor and City Council proclaimed May as Building and Safety Month.

May 2025 – Building Division staff attended CALBO Legislative Advocacy Day in Sacramento.

July and October 2025 – In July, the Building Official was one of only two awardees in the State of California of the ICC Code of Honor Scholarship, a matching grant to give emerging leaders in the building safety industry the resources to attend the ICC Committee Action Hearings in Cleveland, OH. In October, the Building Official attended the Committee Action Hearings in Cleveland, OH for the Group B 2027 International Codes.

October 2025 – Building Division staff attended CALBO Education Week in Costa Mesa, CA.

October 2025 – Building Division staff participated in the “When Disaster Strikes” evaluator training.

December 2025 – The Mayor and City Council approved via Resolution and Ordinance adoption of the 2025 California Building Standards Code and the 2024 *International Swimming Pool and Spa Code*, as amended. These Codes took effect on January 1, 2026.

- **Objectives for 2026**

1) Continue to monitor State legislation for effects on Division operations.

On June 30, 2025, Governor Newsom signed two separate budget trailer bills into law that included numerous and significant changes to California’s housing laws. One of the two measures signed by the Governor, AB 130, limits a local jurisdiction’s ability to enact modifications to building codes, amongst other items. Further, AB 130 essentially freezes building standards related to residential dwelling units until 2031.

It remains to be seen whether the triennial Code adoption process will continue in 2028 with this new statute. As the law does not specifically define residential dwelling units, the freeze on standards could possibly affect construction on not only single-family dwellings, but also multi-family, hotels/motels, certain institutional occupancies, etc. The Building Division will continue to monitor how various State agencies interpret this legislation and receive their direction.

It is reasonable to assume that there will be further legislative efforts in the next year to continue to regulate the Building Code and permitting processes from the State Assembly and Senate. Building Division staff will actively monitor these efforts and ensure that the Mayor and City Council are kept apprised of the status and disposition.

2) Establish a Standard Plan for Carports.

Due to the sometimes harsh and extreme climate in the City of Kingsburg, many property owners have erected carport-type structures without any building permits being obtained. Aside from fire and life safety concerns, the lack of building permits for these structures can create headaches for property owners during sale/refinance of properties or for renewal of insurance. These structures are also often in violation of City Zoning and Development Codes, thus requiring Code Enforcement action.

In the coming months, the Building Division will be attempting to create a Standard Plan for carports that property owners can obtain to modify these unpermitted structures so that they can become Code compliant.

3) Creating Division-specific Standard Operating Procedures for Disaster Response.

In the event of a disaster, rapid response is critical. The Building Division plays an integral role in assessing damage and spearheading quick and efficient rebuilding. This role has become magnified with the rebuilding efforts following the Eaton and Palisades Fires in Southern California in early 2025.

City Building Division staff participated in an evaluator training for assessing building damage after a disaster. In the coming year, Building Division staff will work with other Divisions and Departments across City government to integrate these skills and procedures into the City's Disaster Management Plan.

RECOMMENDED ACTION BY CITY COUNCIL

1. *Staff recommends that the Mayor and City Council review and file the Building Division report.*

POLICY ALTERNATIVE(S)

1. N/A

STRATEGIC GOAL(S) MET:

1. Improve Public Safety

FINANCIAL INFORMATION

FISCAL IMPACT:

- | | |
|------------------------------|------------|
| 1. Is There A Fiscal Impact? | <u>No</u> |
| 2. Is it Currently Budgeted? | <u>No</u> |
| 3. If Budgeted, Which Line? | <u>N/A</u> |

PRIOR ACTION/REVIEW

None.

BACKGROUND INFORMATION

None.

ATTACHED INFORMATION

1. Permit Submittal Process



Permit Submittal Process

CITY OF KINGSBURG | BUILDING DEPARTMENT

SUBMIT APP AND DOCUMENTS

ALL OTHER PERMITS

OVER THE COUNTER PERMITS

\$ SINGLE FAMILY
MODEL HOME
CUSTOM HOME

\$ MULTI FAMILY
TENANT IMP
INDUSTRIAL
COMMERCIAL

\$ SOLAR
CONCRETE WALL
SECOND UNITS / ADU
POOLS
ADDITIONS
PATIOS
DEMOS

REROOF
ELECTRIC PANELS
HVAC
WATER HEATER
WINDOWS
REHABS

BUILDING / FIRE
PLAN CHECK

\$ SITE PLAN
REVIEW/FIRE
REVIEW

STAFF
COMMENTS

BUILDING
OFFICIAL
INSPECTIONS

\$ SCHOOL/SKF/ RTMF
FEE RECEIPT

\$ PLANNING
COMMISSION
COMMENTS,
IF APPLICABLE

SUBMIT FOR
BUILDING PERMIT

ISSUE PERMIT

BUILDING/FIRE
PLAN CHECK

\$ SCHOOL/SKF /RTF
FEE RECEIPTS

ISSUE PERMIT

BUILDING AND FIRE INSPECTIONS

CERTIFICATE OF OCUPANCY



**MID VALLEY
DISPOSAL™**

City of Kingsburg Annual Update

Thomas Hamon | Recycling Programs Manager

Alfredo Alvarez | Operations Manager



Overview

- Site Assessments
- Recycling Audits
- Community Events
- Recycler of the Year
- CalRecycle Update
- Clean Up Event
- Tonnage Report



SB1383 - SITE ASSESSMENTS

- Commercial - 153
- Multi - Family - 79
- Residential - 230



RECYCLING AUDITS

- Residential - 204
- Commercial - 16
- Total - 220



NOTICE AVISO



RECYCLING
RECICLAJE
ORGANICS
ORGANICOS
TRASH
BASURA

- OVERLOADED
SOBRECARGADO
- CONTAMINATED
CONTAMINADO

- SERVICED
VACIADO
- NOT SERVICED
NO VACIADO

REMOVE CONTAMINATION / EXCESS ELIMINA CONTAMINACIÓN / EXCESO

Container may not have been emptied due to contamination or overload. To comply with SB 1383, separate materials properly and remove contamination/excess before your next service, or call (559) 237-9425 for extra service.

El contenedor puede no haber sido vaciado debido a contaminación o sobrecarga. Para cumplir con la SB 1383, separe correctamente los materiales y retire cualquier contaminación o exceso antes de su próximo servicio, o llame al (559) 237-9425 para solicitar servicio adicional.



Scan here to learn more about SB 1383
Escanee aquí para más información sobre SB 1383

DATE: _____ ROUTE: _____ ACCT #: _____
(FECHA) (RUTA) (# DE CUENTA)

ADDRESS / CITY (DOMICILIO): _____

CONTAINER LOCATION: _____ BIN SIZE (TAMAÑO): _____
(UBICACIÓN DEL CONTENEDOR)

CONTAMINANTS FOUND INCLUDE: _____
(LOS CONTAMINANTES ENCONTRADOS INCLUYEN)



RECYCLE NOT ACCEPTED

- NO Styrofoam
- NO Clothes
- NO Diapers
- NO Tires
- NO Plastic Bags
- NO Green Waste
- NO Electronics

RECICLAJE NO ACEPTADO

- NO uncel
- NO ropa
- NO pañales
- NO llantas
- NO bolsas de plástico
- NO desechos verdes
- NO electrónicos

ORGANICS NOT ACCEPTED

- NO Plastic Bags
- NO Animal Waste
- NO Furniture
- NO Painted Wood
- NO Dirt
- NO Brick
- NO Cement
- NO Palm Fronds
- NO Compostable Bags

ORGANICOS NO ACEPTADO

- NO bolsas de plástico
- NO desechos de animales
- NO muebles
- NO madera pintada
- NO tierra
- NO ladrillo
- NO cemento
- NO hojas de palma
- NO bolsas compostables



COMMUNITY EVENTS

- Car Show
- St. Lucia Parade



CAR SHOW



St. Lucia Parade



Kingsburg SUPER MARKET

RECYCLE OF THE YEAR

Kingsburg Super Market





CALRECYCLE UPDATE

- Jurisdiction and Agency Compliance and Enforcement (JACE) Audits
- SB 270
- EAR (Electronic Annual Report)



CLEAN UP EVENT

Kingsburg Clean Up Event

16th - 18th | 6:00am - 2:30pm

Avenue 392 Kingsburg, CA



Current ID or a Kingsburg utility bill will be required for entry

Limit 1 vehicle per address

Maximum vehicle size is passenger truck with 12ft trailer

No dump trucks or dump trailers

Please separate metals, appliances, mattresses, electronics, green waste, and general trash

Residents must bring items to location and help unload

We will be accepting the following items:

- Furniture
- Appliances
- Metals
- Wood
- E-Waste *fees may apply
- Green waste
- General Trash
- Mattresses



Tires Accepted

Passenger: \$15 each
Truck: \$25 each
Cash only

Tire must be dismounted from wheels | No tractor tires

Local HHW Disposal

Batteries & Fluorescent bulbs/tubes

Ace Hardware:
2125 10th Ave.

Sharps & Medication

Kingsburg Fire Department:
1460 Marion St.

Motor Oil & Oil Filters

Auto Zone:
959 Sierra St.



For disposal of other HHW materials, contact Fresno County at (559) 600-4259



- Total Loads: 12
- Total Customers: 526
- Total Mattresses: 4.5 Tons
- Total Tires: 480 Lbs.
- Total E - Waste: 90 Lbs.
- Total Refuse Tons: 42.67 Tons
- Total Metal Tons: 21.63 Tons
- Total Diversion: 38%



For more information, contact:
The City of Kingsburg at (559) 897-5821



Tonnage Report

Commercial

REFUSE	2899.81 Tons
RECYCLE	485.60 Tons
ORGANICS	370.92 Tons
Total Diversion	23%

Residential

REFUSE	3731.24 Tons
RECYCLE	1229.80 Tons
ORGANICS	2762.34 Tons
Total Diversion	52%





**MID VALLEY
DISPOSAL™**

THANK YOU





Meeting Date: 03/18/2026
Agenda Item: 7

CITY COUNCIL MEETING STAFF REPORT

REPORT TO: Mayor Smith & City Council

REPORT FROM: Alexander J. Henderson, City Manager, ICMA-CM **REVIEWED BY:** CW

AGENDA ITEM: Micro-Grant Application Consideration – Swedish ‘Telefon’ Booth

ACTION REQUESTED: Ordinance Resolution Motion Receive/File

EXECUTIVE SUMMARY

In 2017, Council created a program (guidelines attached) that would partner the City with private residents, groups or service clubs (public/private partnership) to help finance projects that may otherwise go unfunded. The main purpose(s) of the grant program is to support the following strategic priorities:

- Beautifying a public space/park
- Support community programs/group activities
- Provide a safety benefit
- Improve overall quality of life in our community
- Promote sustainable economic development

Staff has received an application for matching funds that would be used to help manufacture a Swedish ‘Telefon’ Booth (“Booth”) from the Kingsburg Downtown Business Improvement District (“BID”). The applicant is seeking \$3,000 in matching funds.

Included in your packet are information and application documents regarding the proposal. Staff has completed the rubric and determined the project is eligible for funding. The project, as described by Community Member Cindy Regier and the applicant, is a wood, metal and glass traditional Swedish telefon booth. The Booth will be located in the bump out in front of Fugazzi’s. Staff have spoken to Fugazzi’s, who support the project. The location is owned by the City and replaces a tree that was removed. Public Works has met and walked the location with the BID and approves of the location. Any lights in the Booth will be solar power, removing the need of electricity. A photo of the proposed design and the location is attached to the application.

Kingsburg is known and celebrated as the Swedish Village, yet much of our Swedish identity is expressed through murals, colors, and annual festivals. The addition of an authentic Swedish “telefon” booth—Telefon Booth “Kung/King”—will offer our community and visitors a new, interactive, and memorable way to experience that heritage every day of the year.

The idea is that this booth will be placed in our downtown district and designed in the traditional Swedish architectural style—bright, charming, and unmistakably Scandinavian. When visitors step up for a playful photo opportunity, the Telefon bringing life, joy, and fun to the area in a way that encourages return visits.

This is not just a visual attraction—it’s an experience, a small but meaningful touchpoint that promotes cultural appreciation, tourism, and local pride. It becomes a photo stop, a story people tell, and a charming part of Kingsburg’s identity.

This is a modest investment that brings a lasting, authentic, and interactive piece of Swedish culture to our community. It strengthens our brand and enhances the visitor experience downtown. The Telefon Booth “Kung” is a small project with a big visual and cultural impact.

As required of the program, the applicant has also provided signatures signaling community support for the project.

Project Costs & Funding

The cost estimate provided by Cindy Regier is \$6,600 for one Booth. The BID has agreed to fund \$3,000 and has secured a private donation of \$600. The BID has agreed to enter into a MOU with the City for funding the maintenance on the Booth.

Budget:

Roofing:	\$1,000
Finial:	\$500
Wood Framing:	\$800
Decals:	\$500
Metal Frame:	\$3,500 (donation of 1500 per unit)
Phone:	\$300
Power:	Solar Light
Total:	\$6,600

RECOMMENDED ACTION BY CITY COUNCIL

1. *Staff recommends approval of the micro-grant of up to \$3,000 to support the manufacturing of a Swedish ‘Telefon’ Booth to be displayed in the downtown on Draper Street and authorization of a budget amendment to reflect the expenditure.*

POLICY ALTERNATIVE(S)

1. Council could choose to not approve the application request.
2. Council could choose to modify the grant request amount.

REASON FOR RECOMMENDATION/KEY METRIC

1. Community Engagement
2. Support Businesses
3. Preserve the Kingsburg Experience

FINANCIAL INFORMATION

FISCAL IMPACT:

1. Is There A Fiscal Impact? Yes
2. Is it Currently Budgeted? No
3. If Budgeted, Which Line? 001-1400-519-5779

PRIOR ACTION/REVIEW

City Council has funded five (5) other projects as part of the micro-grant program:

- High School Marquee sign (2018)
- Historic walking tour project (2019)

- Smith St. Viking Ship Mural Refurbishment (2021)
- BID Downtown Waste Receptacle Replacement (2024)
- Kingsburg Athletic Foundation (Aquatics) Scoreboard Replacement (2026)

BACKGROUND INFORMATION

See Executive Summary

ATTACHED INFORMATION

1. Scoring Rubric (completed by staff)
2. Application & Supporting Documents
3. Micro-Grant Program Guidelines

Scoring Rubric for Projects:

Category	Scoring Criteria	Total Points	Score
Project Eligibility and Ranking Criteria	The type of project meets eligibility requirements.	5	5
	Overall impact on the community – number of community members impacted.	15	10
	Ability of person(s), group to complete the project (previous experience or proof of contract with licensed professional).	5	3
	Timeframe for project completion. (i.e. projects that can be completed in less than 3 months will receive highest possible score).	10	5
	Overall economic impact. Promotes sustainable economic development.	5	4
	Overall impact on quality of life.	15	10
	Provides a safety benefit.	5	0
	Supports existing community program or group activity.	5	5
	Ratio of matching dollars requested compared to the overall cost of the project. 1. Private dollars match is 1:1 = 10 points 2. Private dollars match is 2:1 = 20 points 3. Private dollars match is 3:1 = 25 points	25	13
Score	Total Points	90	55

1. In order to be eligible for funding above \$15,000, project must meet more than one of the strategic initiatives and receive above 85% of the potential points (76.5). Council may choose to authorize up to a total of \$25,000 in matching funds (subject to funding availability).
2. If application is an accessory project to an already approved Kingsburg micro-grant (or pending application), project will be rated accordingly as part of the matching dollars possible points.



Kingsburg City Hall

1401 Draper Street
 Kingsburg, CA 93631
 Phone 559-897-5821
 Fax 559-897-5568

Micro-Grant Application

Applicant Information	For Office Use Only		
	Permit # _____	New/Renewal _____	

Name of Applicant: Abigail Palsgaard, on behalf of BID

Business Name: Kingsburg Downtown Business Improvement District

Project Address: 1335 Draper

Phone: 559-897-6520 **Fax:** _____

Applicant Signature: *[Handwritten Signature]*


Property Owner Name (if different): City of Kingsburg

Address: 1401 Draper Street, Kingsburg, CA 93631 **Prop. Owner Approval:** *[Handwritten Signature]*

Phone: 559-897-6520 **Email:** apalsgaard@cityofkingsburg-ca.gov

TO BE COMPLETED BY APPLICANT The following items are required to process an Application.	TO BE COMPLETED BY CITY STAFF		
	YES	NO	N/A
<input type="checkbox"/> City of Kingsburg Business License			
<input type="checkbox"/> Valid Insurance Policy (naming City as additional insured)			
<input type="checkbox"/> Improvement in City right-of-way			
<input type="checkbox"/> Two qualified construction estimates submitted			
<input type="checkbox"/> Project meets eligibility requirements			
<input type="checkbox"/> Permit Fee (\$25.00 processing fee)			
<input type="checkbox"/> Detailed Project Description Submitted (budget, construction timeline, etc.)			
<input type="checkbox"/> Drawings and color samples provided			
<input type="checkbox"/> Amount of reimbursement requested			\$ 3,000.00

I will defend, indemnify and save harmless the City of Kingsburg and its officers and employees from any and all loss, liability, damages, or judgments resulting from any claims made against any of them for injury to person(s) or property by reason of, or in connection with the micro-grant program.

Applicant Signature: 

Date: 3/4/2026

Approved: Yes No

Staff Review: _____

Date: _____

The Swedish "Telefon Booth" Project



Help bring a piece of authentic Swedish heritage to our downtown. The traditional Swedish telefon booth offers not only architectural charm, but an interactive cultural experience. Visitors will be able to pick up the receiver and hear a friendly greeting spoken in Swedish, updated throughout the year to match seasons, festivals, and community themes. This project strengthens Kingsburg's cultural identity, encourages tourism, and creates a memorable place for photos, discovery, and local pride.

Supporters:

[Handwritten signature]
[Handwritten signature]
[Handwritten signature]
[Handwritten signature]
[Handwritten signature]

[Handwritten signature]
[Handwritten signature]
[Handwritten signature]
[Handwritten signature]

PHONE HOME

The Swedish "Telefon Booth" Project



[Handwritten signature]

P. ASH

Kyle Richardson

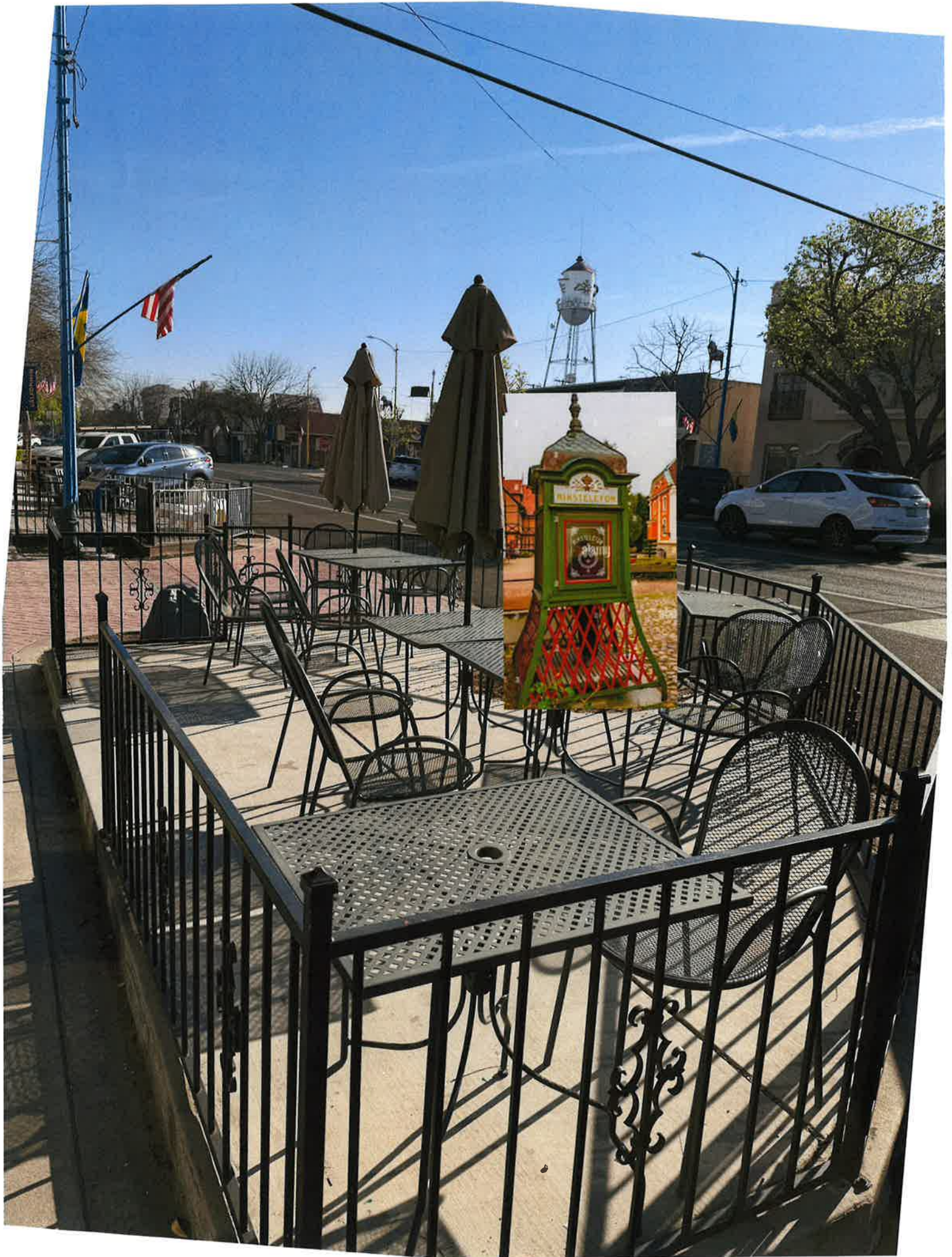
Timothy Alexander

[Handwritten signature]

MBP

John W.





The Kingsburg Downtown Business Improvement District is applying for a matching grant for \$3,000 for a Swedish 'Telefon' Booth. The Booth will cost \$6,600 to build, with the BID committing \$3,000 and private donor committing \$600. The project will have solar power, and will not need electricity.

The BID has agreed to enter into an MOU with the City of Kingsburg to fund the maintenance of the Booth.

This project has been spearheaded by Cindy Regier, and she has compiled the supplemental information.

PHONE HOME

The Swedish “Telefon Booth” Project



Help bring a piece of authentic Swedish heritage to our downtown. The traditional Swedish telefon booth offers not only architectural charm, but an interactive cultural experience.

This project strengthens Kingsburg's cultural identity, encourages tourism, and creates a memorable place for photos, discovery, and local pride.

A lasting and meaningful addition to the Swedish Village.

Pitch: "Phone Home – The Swedish 'Telefon' Booth Project"

Kingsburg is known and celebrated as the Swedish Village, yet much of our Swedish identity is expressed through murals, colors, and annual festivals. The addition of an authentic Swedish, "telefon" booth—Telefon Booth "Kung/King"—will offer our community and visitors a new, interactive, and memorable way to experience that heritage every day of the year.

The idea is that this booth will be placed in our downtown district and designed in the traditional Swedish architectural style—bright, charming, and unmistakably Scandinavian. When visitors step up and pick up the receiver, they will hear a warm, pre-recorded welcome message spoken in Swedish. Our hope is that this message be easily updated to reflect the season, upcoming events, or festival themes—bringing life, joy, and fun to the area in a way that encourages return visits.

This is not just a visual attraction—it's an experience, a small but meaningful touchpoint that promotes cultural appreciation, tourism, and local pride. It becomes a photo stop, a story people tell, and a charming part of Kingsburg's identity.

This is a modest investment that brings a lasting, authentic, and interactive piece of Swedish culture to our community. It strengthens our brand and enhances the visitor experience downtown. The Telefon Booth "Kung" is a small project with a big visual and cultural impact.

We respectfully request your consideration and support

"Phone Home – The Swedish 'Telefon' Booth Project"

Budget:	Proposed	x2	
Roofing:	1000	2000	
Finial:	500	1000	
Wood Framing:	800	1600	
Decals	500	1000	
Metal Frame:	3500	7000	donation of 1500 per unit
Phone:	300	600	
Power:	Phone, Led light with sensor when sun sets solar?		
Total:	6600	13,200	

2017-18

Kingsburg Micro-Grant Program

VISIT
ONE OF
THE **5** U.S.
TOP FINALISTS
FOR SEASON TWO
OF THE SMALL
BUSINESS
REVOLUTION
**COME
SEE WHY**



City of
KINGSBURG

Kingsburg Micro-Grant Program

The City of Kingsburg (“**City**”) has adopted a micro-grant program intended to provide funding for the support of a myriad of improvement activities in our community. While all projects will be considered, the main purpose of the grant is to support the following strategic priorities:

- Beautifying a public space/park
- Support community programs/group activities
- Provide a safety benefit
- Improve overall quality of life in our community
- Promote sustainable economic development

The Program provides for reimbursement (“**Reimbursement**”) to an approved applicant of the costs actually paid with a Reimbursement range up to \$15,000.

ALL PROJECT ACTIVITIES MUST BE APPROVED PRIOR TO WORK COMMENCING.

PROGRAM ELIGIBILITY:

The following Program requirements must be satisfied:

1. Individual grant awards are up to \$15,000. Based upon applications that are deemed exemplary, meet more than one of the strategic initiatives and receive above 85% of the potential points, Council may choose to authorize up to a total of \$25,000 in matching funds (subject to funding availability).
2. Applications will only be accepted from a private Kingsburg resident(s), group, or established Kingsburg service club.
3. All requests must be submitted prior to any work taking place. Any work taking place prior to approval will not be eligible for reimbursement.
4. Applicants must provide matching funds and must show proof of ability to provide funding.
5. While not ineligible, applications filed by different parties relating to the same overall “project” (accessory project(s) to an existing grant application or recipient) will be commensurately considered during the rating and ranking process.
6. Applicant may be required to provide additional information in the form of a presentation.
7. Depending upon the project, applicants may be required to provide additional budget quotes.
8. Grant funds cannot pay for personal property, charitable donations, alcohol, faith-based

activities (faith groups can apply if the project meets a community need), operational costs, items that will be donated/raffled/auctioned, or political campaigning.

9. All improvements are subject to review and approval as required by all applicable federal, state and local laws, rules, regulations and ordinances.
10. It is the responsibility of the applicant to ensure that any activity or program that is funded is in compliance with all applicable zoning, health, building or other codes and regulations.
11. The City reserves the right to award Reimbursement it deems to be in the best interest of the Program. The City reserves the right to withhold Reimbursement until all conditions precedent to Reimbursement have been satisfied.
12. All Reimbursement is subject to available funding. Annual City funding will be limited. Application does not guarantee Reimbursement funding.

Ineligible Improvements:

1. The Reimbursement is not available for retroactive applications for previously completed improvements.
2. Labor costs paid to the owner/applicant or to relatives or affiliates of the owner/applicant unless otherwise approved.
3. Site plan and building permit fees.
4. Financing or loan fees.
5. Consultant fees including architectural, engineering, appraisal, attorney, design or decorator fees (unless otherwise approved).
6. Items taxed as personal property.

REQUIREMENTS OF APPLICATIONS:

1. Applications for the project can be picked up at City Hall or found online. Applicants are encouraged schedule a time to meet with City staff to discuss their proposal and verify their application meets all necessary requirements.
2. Community support. Please provide at least 15 signatures from Kingsburg residents that show support for the proposed project.
3. Quotes or bids for the total project. Staff may request a project activity timeline as well as samples/visual examples of the proposed project.

PROCESSING OF APPLICATIONS:

1. Applications must be filed with the City clerk on or before four o'clock p.m. on November 1 of each calendar year. If November 1 falls on a Saturday, Sunday or holiday when the city offices are closed, the time for filing applications shall be extended to four o'clock p.m. on the next business day.

The applications shall be rated and ranked in accordance with the rating and ranking criteria identified in the attached scoring rubric. The applicant must complete the Program application and submit a completed application and all required attachments to the City.

The proposals identified in the applications shall be rated and ranked in accordance with the rating and ranking criteria identified in the attached scoring rubric by staff during the month of November and staff shall make its recommendations for projects to the full City Council at a meeting in December.

2. If not all available funds are exhausted during the first round, then the city council may authorize staff to open up a second round of application acceptance. If authorized, the application process shall be the same as for the first round, except that all applications must be received by the City Clerk by four o'clock p.m. on February 1st. If February 1st falls on a Saturday, Sunday or holiday when the city offices are closed, the time for filing applications shall be extended to four o'clock p.m. on the next business day. All other processes and timelines shall follow concurrently as stated above.

PROCESSING OF REIMBURSEMENT APPLICATION:

1. The Reimbursement application must be completed by a sponsor applicant who will serve as the project lead. Applications and reimbursement requests should be submitted to City Hall where it will be reviewed for accuracy and compliance.
2. The applicant must submit a detailed site plan illustrating proposed improvements.
3. In addition to the site plan, a detailed project budget identifying all project costs, including estimates from qualified and licensed contractors will be submitted by the applicant.
4. The application along with all items identified in paragraphs 2 and 3 of this section (collectively "**Documents**") are reviewed by the City to verify the project meets all eligibility requirements and Program objectives.
5. If the application and all Documents meet all eligibility requirements and program objectives, the applicant will be notified that its project has been accepted for consideration. The project will then be considered by the City Council for final approval.
6. If approved, the project may commence upon written notification from the City. If the application or Documents do not satisfy eligibility requirements and Program objectives, they will be returned to the applicant with a request for modifications.

POST-APPROVAL PROCEDURES FOR REIMBURSEMENT:

The City Manager or his/her designee, prior to any construction or installation, must approve every change order in a form acceptable to the City. All approved change orders shall be attached to the original site plan in the form of a dated addendum.

1. City staff may conduct periodic inspections of the Project to ensure compliance with the Documents.
2. Project completion must occur within sixty (60) days after the date of approval and issuance of all required permits and approvals for construction of the project. The City, in its discretion, may grant a single extension of time to complete the project upon written request of the applicant, which request will identify, with specificity, the reasons for the requested extension.
3. Reimbursement will be paid to the applicant upon completion of the close of the project upon receipt of proof of payment of all costs and expenses of the project and receipt of unconditional waivers and releases by the general contractor and all subcontractors and materialmen providing labor, work or materials to the Project. Reimbursements will not be made if any Program requirements remain unsatisfied.

RIGHTS RESERVED:

The City of Kingsburg reserves the right to reject any and all applications. The Program guidelines and requirements identified herein are subject to revision or amendment by the City at any time. The City may discontinue this Program at any time.

Scoring Rubric for Projects:

Category	Scoring Criteria	Total Points	Score
Project Eligibility and Ranking Criteria	The type of project meets eligibility requirements.	5	
	Overall impact on the community – number of community members impacted.	15	
	Ability of person(s), group to complete the project (previous experience or proof of contract with licensed professional).	5	
	Timeframe for project completion. (i.e. projects that can be completed in less than 3 months will receive highest possible score).	10	
	Overall economic impact. Promotes sustainable economic development.	5	
	Overall impact on quality of life.	15	
	Provides a safety benefit.	5	
	Supports existing community program or group activity.	5	
	Ratio of matching dollars requested compared to the overall cost of the project. 1. Private dollars match is 1:1 = 10 points 2. Private dollars match is 2:1 = 20 points 3. Private dollars match is 3:1 = 25 points	25	
Score	Total Points	90	

1. In order to be eligible for funding above \$15,000, project must meet more than one of the strategic initiatives and receive above 85% of the potential points (76.5). Council may choose to authorize up to a total of \$25,000 in matching funds (subject to funding availability).
2. If application is an accessory project to an already approved Kingsburg micro-grant (or pending application), project will be rated accordingly as part of the matching dollars possible points.



Kingsburg City Hall
 1401 Draper Street
 Kingsburg, CA 93631
 Phone 559-897-5821
 Fax 559-897-5568

Micro-Grant Application

Applicant Information	For Office Use Only Permit # _____ New/Renewal _____
------------------------------	---

Name of Applicant:	
Business Name:	
Project Address:	
Phone:	Fax:
Applicant Signature:	
Property Owner Name (if different):	
Address:	Prop. Owner Approval:
Phone:	Email:

TO BE COMPLETED BY APPLICANT The following items are required to process an Application.	TO BE COMPLETED BY CITY STAFF		
	YES	NO	N/A
<input type="checkbox"/> City of Kingsburg Business License			
<input type="checkbox"/> Valid Insurance Policy (naming City as additional insured)			
<input type="checkbox"/> Improvement in City right-of-way			
<input type="checkbox"/> Two qualified construction estimates submitted			
<input type="checkbox"/> Project meets eligibility requirements			
<input type="checkbox"/> Permit Fee (\$25.00 processing fee)			
<input type="checkbox"/> Detailed Project Description Submitted (budget, construction timeline, etc.)			
<input type="checkbox"/> Drawings and color samples provided			
<input type="checkbox"/> Amount of reimbursement requested	\$		

I will defend, indemnify and save harmless the City of Kingsburg and its officers and employees from any and all loss, liability, damages, or judgments resulting from any claims made against any of them for injury to person(s) or property by reason of, or in connection with the micro-grant program.

Applicant Signature: _____

Date: _____

Approved: Yes No

Staff Review: _____

Date: _____



Meeting Date: 03/18/2026
Agenda Item: 8

CITY COUNCIL MEETING STAFF REPORT

REPORT TO: Mayor Smith & Council Members

REPORT FROM: Alexander J. Henderson, City Manager; ICMA-CM **REVIEWED BY:** CW

AGENDA ITEM: Swedish Architectural Design Guidelines Discussion

ACTION REQUESTED: Ordinance Resolution Motion Receive/File

EXECUTIVE SUMMARY

As part of a regular review of new commercial development as well as certain existing façade upgrades, the city has an established architectural design review process. The process is identified in detail as part of Chapter 17.80 of the City's Municipal Code, included as Attachment 1 of this report. A subset of that section includes specific language related to Swedish design standards. Per 17.80.020:

"The city council is empowered to adopt by resolution Swedish Village Design Standards and Guidelines, which contains specific criteria and guidelines for review of applications for new construction and exterior remodels within the Level 1 and Level 2 areas described in Section 17.80.010 and in accordance with Section 17.80.030. The city council may amend these standards from time to time, by resolution."

The Council last reviewed and adopted standards in 2012 (Attachment #2). As is identified in that document, the purpose of the guidelines is intended to establish parameters rather than a strict set of standards that are so rigid that they preclude innovation and creativity in building design. Over the past several years, there have been several examples of creative design elements that have added to the vibrancy and uniqueness of our City. Recently, staff has encountered applicants that are seeking more clarification on what meets the standard desired for Swedish design, especially when faced with newer, more modern construction.

Staff understands the importance of recognizing the city's cultural heritage and the value that the Swedish architectural design requirements provide. We also want to be proactive with regards to keeping our standards modern, while also providing clear expectations to applicants. As such, the item was presented this to the city's Economic Development Committee (EDC) for general discussion at their February 25, 2026, regular meeting. The EDC recommended the item be discussed by the Council, with the potential to have the EDC further review the following to determine if any updates and/or changes should be presented to the Council for consideration:

- Examine the existing design guidelines.
- Examine the areas identified as Level 1 and Level 2 intensity, as well as criteria for buildings that might be identified as a local architectural landmark.
- Examine the existing application submittal and review process.
- Examine appeal process.

In order to accomplish the above, the EDC may need to engage an existing contractor and/or architects to understand building design challenges that might impact potential recommendations. No costs would be expended unless approved by City Council.

RECOMMENDED ACTION BY CITY COUNCIL

1. *Staff is recommending that the Council provide direction to the city's Economic Development Committee to examine existing design standards and to provide recommendations on potential updates as well as review standards.*

POLICY ALTERNATIVE(S)

1. Council could chose to not alter the existing process.

STRATEGIC INITIATIVE

1. Preserve the Kingsburg Experience

FINANCIAL INFORMATION

FISCAL IMPACT:

- | | |
|------------------------------|------------|
| 1. Is There A Fiscal Impact? | <u>No</u> |
| 2. Is it Currently Budgeted? | <u>N/A</u> |
| 3. If Budgeted, Which Line? | <u>N/A</u> |

PRIOR ACTION/REVIEW

Council considers projects as part of their regular review and adoption of the annual budget.

BACKGROUND INFORMATION

Prior to 2012, the city utilized an Architectural Design Review Committee made up of citizens/business owners to review architectural design applications. Ultimately, the Council shifted this responsibility to staff in order to be more responsive/timely to applicants. In addition, developers are sensitive to the number of times they must go back and forth with a committee on design requirements, as each revision likely incurs architectural consultant costs.

In order to provide guidance to staff and applicants, the Council adopted a set of guidelines to help set parameters to meet the Swedish Design standards. They were last approved by council in 2012.

ATTACHED INFORMATION

1. Chapter 17.80 ARCHITECTURAL DESIGN REVIEW
2. Resolution 2012-18 – Adopting Swedish Village Standards and Guidelines

Chapter 17.80 ARCHITECTURAL DESIGN REVIEW¹

17.80.010 Purpose and application.

- A. The purpose of the architectural design review process is to avoid the unsightly, inharmonious and monotonous appearance of structures and signs by the review of the design, materials, textures, colors and other elements of construction which affect the exterior appearance of structures; to encourage originality in building design and construction in a manner which will enhance the physical appearance and attractiveness of the community; to preserve the investments in properties which exhibit tasteful consideration of the external physical appearance of the site and structures thereon and to encourage and enhance the desirability of private investment within the surrounding area. The architectural design review process is also intended to foster the Swedish architectural theme called for by policies of the city general plan.
- B. The provisions of this chapter shall apply to any permitted or conditional use identified in Title 17 of this code other than single-family dwellings or multiple-family dwellings consisting of no more than two (2) units. There shall be no exceptions to the application of this chapter except as granted for historic structures designated by resolution of the city council. Application of the Swedish architectural design review guidelines identified in Section 17.80.020 of this chapter will apply at different levels of intensity depending on the location of the proposed project:
1. Level 1 intensity shall apply to the downtown triangle bounded by the State Route Freeway 99, 18th Avenue and Sierra Street, with parcels on the north side of Sierra Street within the downtown triangle also included. Level 1 intensity shall also apply to shopping centers, strip malls and parcels adjacent to Sierra Street west of State Route Freeway 99 to Rafer Johnson Drive; on the north side of Sierra Street west from Rafer Johnson Drive to the city limit line; and adjacent to the west side of State Route Freeway 99 north of Sierra Street to the city limit line.
 2. Level 2 intensity shall apply to that portion of the city within the triangle area bounded by Sierra Street, State Route Freeway 99 and Bethel Avenue; between State Route Freeway 99 and Simpson Street north of Sierra Street to the city limit line; and along Draper Street west of State Route Freeway 99.

(Ord. No. 2012-02, § 2(exh. A), 3-7-2012; Ord. No. 2024-07, § 1, 12-18-2024)

17.80.020 Swedish design standards.

The city council is empowered to adopt by resolution Swedish Village Design Standards and Guidelines, which contains specific criteria and guidelines for review of applications for new construction and exterior remodels within the Level 1 and Level 2 areas described in Section 17.80.010 and in accordance with Section 17.80.030. The city council may amend these standards from time to time, by resolution.

(Ord. No. 2012-02, § 2(exh. A), 3-7-2012; Ord. No. 2024-07, § 1, 12-18-2024)

¹Editor's note(s)—Ord. No. 2012-02, § 2, adopted Mar. 7, 2012, deleted the former Ch. 17.80, §§ 17.80.010—17.80.040, and enacted a new Ch. 17.80 as set out herein. The former Ch. 17.80 pertained to architectural design review and derived from Ord. No. 2010-01, § 1, 7-7-2010.

17.80.030 Architectural design review.

As part of the site plan review process, any project located within a Level 1 or Level 2 area as described in Section 17.80.010, shall be reviewed for compliance with the Swedish Village Design Standards and Guidelines as follows:

Level 1. All new construction and exterior remodeling shall conform to the Swedish Village Design Standards and Guidelines as adopted by the city council.

Level 2.

- A. The project applicant shall make a good faith effort to conform new construction and exterior remodeling to the traditional and historic theme of the Swedish Village Design Standards and Guidelines with emphasis on the use of wood or wood in combination with brick, stone or stucco masonry, in the design of exterior walls.
- B. Taking into consideration the type and size of the project, the project applicant shall make good faith efforts to incorporate as many Level 1 intensity elements as possible, including, without limitation, flower boxes, planters, awnings, mullion windows, use of brick or stone, and emulation of half-timbering, and/or such additional decorative features as window shutters, Dala horses, banners, Swedish and American flags, and other items with a Swedish theme.

(Ord. No. 2012-02, § 2(exh. A), 3-7-2012; Ord. No. 2024-07, § 1, 12-18-2024)

17.80.040 Drawings to be submitted.

Projects subject to architectural review are required to submit an application to the planning department. Applications should be submitted concurrent with site plan review applications, if applicable.

Included in the project application package submitted to the planning department shall be architectural drawings or sketches, drawn to scale, showing all elevations of the proposed structures as they will appear upon completion of construction. All exterior surfacing materials and colors shall be specified. Scale drawings of all signs shall be submitted showing size, location, material, colors and illumination (if any).

(Ord. No. 2012-02, § 2(exh. A), 3-7-2012; Ord. No. 2024-07, § 1, 12-18-2024)

17.80.050 Referral and action.

- A. The planning department shall review all project application drawings subject to review within fifteen (15) days after the project application is deemed complete by the city.
- B. The planning department shall determine whether the project complies with the Swedish Village Design Standards and Guidelines and either approve, approve with conditions ensuring compliance, or deny the architectural review.
- C. For projects requiring subsequent approvals by the planning commission and/or city council, the planning department determination shall be included in the reports to the planning commission or city council.

(Ord. No. 2012-02, § 2(exh. A), 3-7-2012; Ord. No. 2024-07, § 1, 12-18-2024)

17.80.060 Appeals to planning commission.

- A. Within ten (10) calendar days after the date of decision on an architectural review application by the planning department, the decision may be appealed to the planning commission by the applicant or any other interested party. An appeal shall be filed with the planning department. The appeal shall specifically identify the error or abuse of discretion by the planning department or other reasons for the appeal.
- B. The appeal shall be placed on the agenda of the planning commission's next regular meeting after expiration of the ten-day appeal period. The planning commission shall approve, approve with conditions, or disapprove a project based on the findings set forth in Section 17.72.050 of this title. The decision of the planning commission shall be final unless appealed to the city council pursuant to Section 17.04.090 of this title.

(Ord. No. 2012-02, § 2(exh. A), 3-7-2012; Ord. No. 2024-07, § 1, 12-18-2024)

RESOLUTION NO. 2012-18

**A RESOLUTION OF THE CITY COUNCIL
ADOPTING THE SWEDISH VILLAGE
STANDARDS AND GUIDELINES.**

WHEREAS, the Kingsburg City Council did amend the Zoning Ordinance, Change of Zone 2011-01, on March 7, 2012 to eliminate the Architectural Design Review Board; and,

WHEREAS, the Kingsburg City Council did amend the Zoning Ordinance, Change of Zone 2011-01, to allow the adoption of Swedish Village Standards and Guidelines by resolution of the City Council; and,

WHEREAS, the adoption of the Swedish Village Standards and Guidelines will further the City of Kingsburg goals of requiring new development to preserve the long standing goals of the General Plan to preserve the City of Kingsburg Swedish architectural theme; and,

WHEREAS, The Kingsburg City Council did adopt a negative declaration for the Zoning Ordinance amendments that determined that the proposed amendments would not have an effect on the environment in accordance with the California Environmental Quality Act (CEQA).

NOW THEREFORE, BE IT RESOLVED that the Kingsburg City Council adopts the Swedish Village Standards and Guidelines as attached in Exhibit "A".

* * * * *

I, Barbara Carpenter, Deputy City Clerk of the City of Kingsburg, do hereby certify that the foregoing resolution was duly passed and adopted at a regular meeting of the Kingsburg City Council held on the 4th day of April, 2012 by the following vote:

Ayes:	Council Members:	Creighton, Karstetter, Reilly, Roman, and Mayor Blayney
Noes:	Council Members:	None
Absent:	Council Members:	None
Abstain:	Council Members:	None



Barbara Carpenter, Deputy City Clerk

EXHIBIT "A"

Swedish Village Standards and Guidelines

Sections:

- I. Introduction
- II. Applicability
- III. Purpose and Organization
- IV. Swedish Village Style

I. Introduction

The following architectural design review standards and guidelines are intended to achieve the architectural theme of a "Swedish Village" for the central commercial core, office, commercial and industrial corridors which are related to the commercial core and which comprise the visual entrances to the City from Highway 99.

Rather than providing a strict set of standards that are so rigid that they preclude innovation and creativity in the design of buildings and sites in interpreting and achieving the Swedish Village concept called for by the General Plan, these standards and guidelines are intended to establish parameters by which the Architectural Design Review Committee can judge the acceptability of a given proposal with respect to advancing the Swedish Village Concept.

II. Applicability

Design review provisions of this Section shall apply to any permitted or conditional use identified in this Title that requires Planning Commission review other than single-family dwellings or multiple-family dwellings consisting of no more than two units. There shall be no exceptions to such application except as may be granted for historic structures designated by resolution of the City Council.

- A. Level 1 intensity as described in Section 17.80.010(B)(1).
- B. Level 2 intensity as described in Section 17.80.010(B)(2).
- C. **Exemptions.** Structures designated as historic shall be exempt from these standards and guidelines. Exemptions shall be made for all structures which have been officially designated on the National Register of Historic Places or which are designated as a Registered Historical Landmark by the State of California. Exemptions may also be designated by the City Council, upon the advice of the Kingsburg Historical Society. The City Council shall maintain a Master List of Historic Structures exempt from these standards and guidelines. For purposes of City designations, only structures which meet the criteria below will be eligible for consideration by the City Council:
 - 1. A structure may be designated a Local Architectural Landmark if it is a prototype or an outstanding example of a period, style, architectural movement or method of construction, or if it is a notable work or the best surviving work of a pioneer architect, designer or master builder.

2. An architectural landmark generally will be considered only on its original site if its significance is basically derived from its design relationship to its site.
3. A reconstructed or extensively rehabilitated building generally will not be considered unless no other authentic structure of its type survives within the community.
4. Local Architectural Landmarks achieving recognition since 1940 will be considered only if they possess exceptional design merit of transcendent significance.
5. The site must be visibly accessible to the public.
6. Only the exterior walls, roof and other exterior features of a structure shall be subject to the application of these criteria. Interiors may be modified as necessary to accommodate approved uses or changes.

III. Purpose and Organization

These standards and guidelines provide guidance with regards to architectural character, quality, and aesthetic as follows:

- A. **General to Swedish Village Design.** These guidelines describe different approaches to Swedish architectural expression that applicants may utilize and establish a range of acceptable precedents appropriate to the Swedish Village.
- B. **General Massing and Roofs.** These standards and guidelines describe different techniques for building massing, including approaches to bases and foundations, wall treatments, and roof forms and orientations.
- C. **Openings (Windows and Doors).** These standards and guidelines describe different approaches to façade composition, and appropriate placement, proportion, and treatments for windows, doors, and storefronts.
- D. **Exterior Elements.** These standards and guidelines describe different approaches to important exterior elements, including balconies, awnings, light fixtures, and planter boxes.
- E. **Colors and Materials.** These standards and guidelines describe the range of exterior colors and materials that are appropriate and acceptable.

IV. Swedish Village Style

A. General to Swedish Village Design

General

1. New construction and exterior remodeling within the Village Area shall conform to the traditional and historic theme of 18th and 19th Century Sweden, with emphasis on the use of wood or wood in combination with brick, stone or stucco masonry, in the design of exterior walls.
2. The Swedish Village style in Kingsburg draws from a variety of factors and influences:
 - a. Historic wood-framed structures of 18th and 19th century Swedish towns;
 - b. Similar wood-framed buildings of the late 19th century Victorian and Edwardian styles as found in California;
 - c. The American Arts and Crafts tradition as it is expressed in early 20th century towns in the Central Valley;
 - d. The "Storybook" or Tudor styles of the early 20th century.

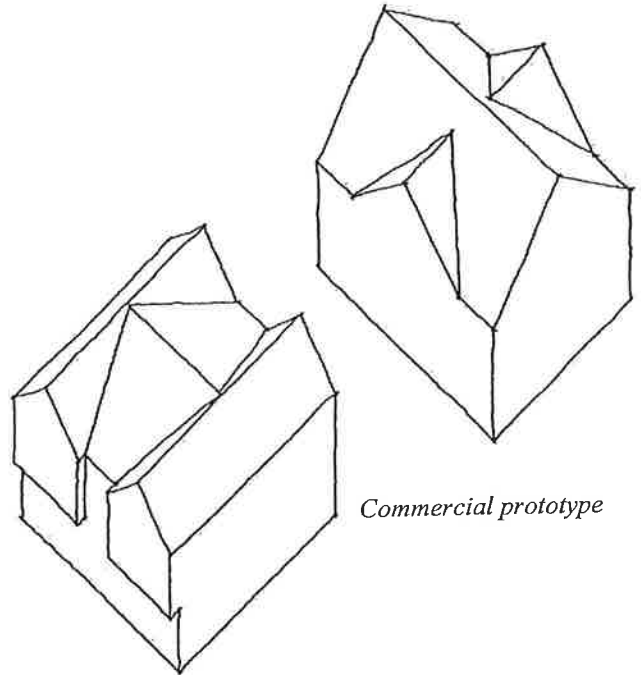
Essential Characteristics

1. Simple, 1.5 to 2.5-story massing, with steeply-pitched roofs utilizing dormers and gable ends;
2. The use of half-timbered elements, including gable ends, dormers, and second stories, that achieve an authentic appearance and pattern of historic Swedish architecture;
3. Well-composed facades utilizing vertically-proportioned windows and doors, and storefronts with divided lights; and
4. Integrated design elements that evoke traditional Sweden, including shutters, awnings, light fixtures, gates, and flower boxes.

B. General Massing and Roofs

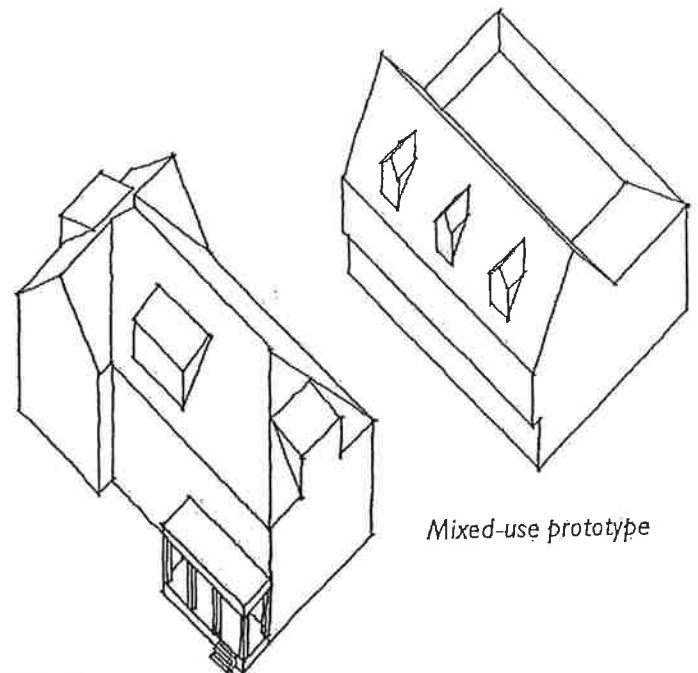
General Massing

Swedish design should utilize 1.5 to 2.5 story massing with steeply pitched roofs that incorporate gable ends and dormers.



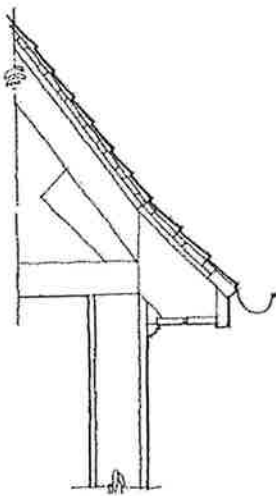
Commercial prototype

Multifamily/Mixed-use

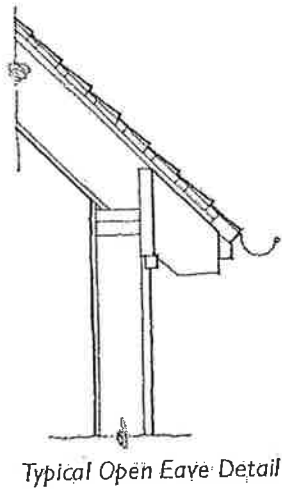
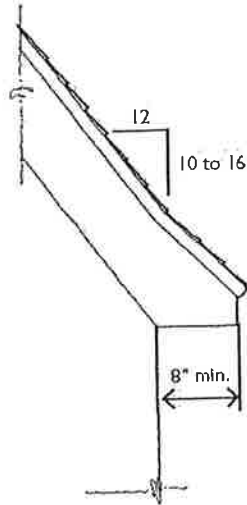


Mixed-use prototype

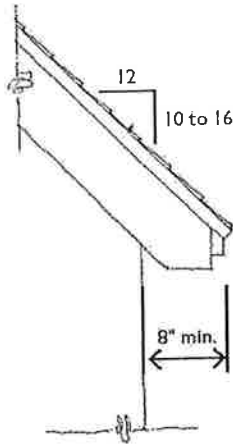
Townhouse prototype



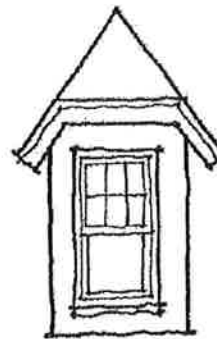
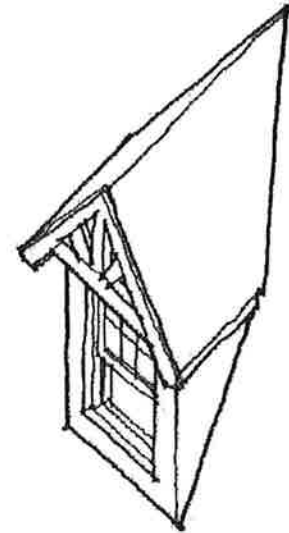
Typical Closed Eave Detail



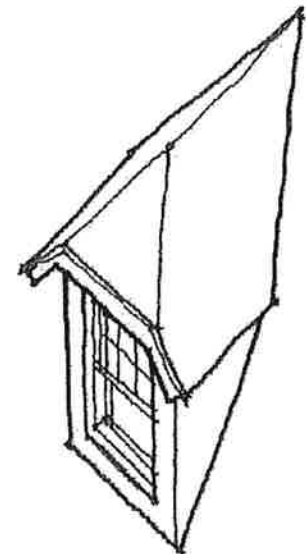
Typical Open Eave Detail



Typical Gable Dormer



Typical Chamfered Dormer



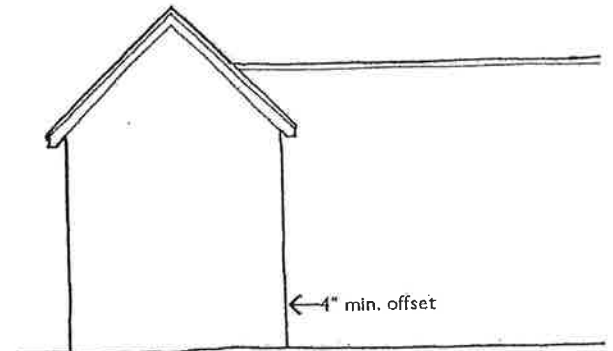
B. General Massing and Roofs (continued)

Roofs

1. Roofs are typically pitched, with some gabled or hipped, with roof slopes ranging from 10 in 12 to 16 in 12.
2. Renovated and existing commercial buildings may have low-sloped or flat roofs.
3. Flat roofs shall provide a parapet to conceal fl at roof areas.
4. Mansard roofs may be utilized to simulate second stories on existing flat-roofed structures. Where the side elevation is exposed, the mansard roof shall either turn the corner or articulate a gable end.
5. Skylights shall be flat (non-bubble) unless concealed behind a parapet.

Roof-Wall Connections

1. Eaves typically utilize exposed rafter tails or the use of decorative brackets.
2. Roof overhangs shall have a minimum 8" overhang at eave and rake.



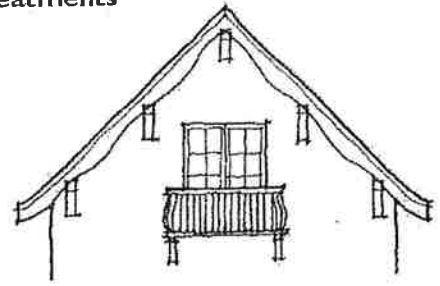
Mansard roof articulated as a gable end on the side elevation

B. General Massing and Roofs (continued)

Primary Walls

1. Primary walls are predominantly clad in stucco, brick, or siding.
2. Exposed wood shall be painted, or stained.
3. Brick mortar joints shall be struck.
4. Stucco shall be smooth and sand finish only.
5. The vertical delineation of wall materials should be used sparingly. Two or more wall materials may be combined on one facade only with the lighter material above the other, more substantial material (e.g. wood above stucco or masonry, or stucco above masonry).
6. Decorative moldings, cornices, or an applied ornament of stone or cast concrete may be used to express the vertical division between the base, the body, and the top.
7. Cantilevers shall be supported by visible brackets scaled as if they were supporting the weight of the mass above.
8. Exterior walls visible from streets and/or public right of ways shall be consistent and integral with the overall theme of the building.
9. Half timbering may be utilized to delineate gable ends, half stories, and second stories. Half timbering shall be at least 6" nominal dimension.

Wall Treatments

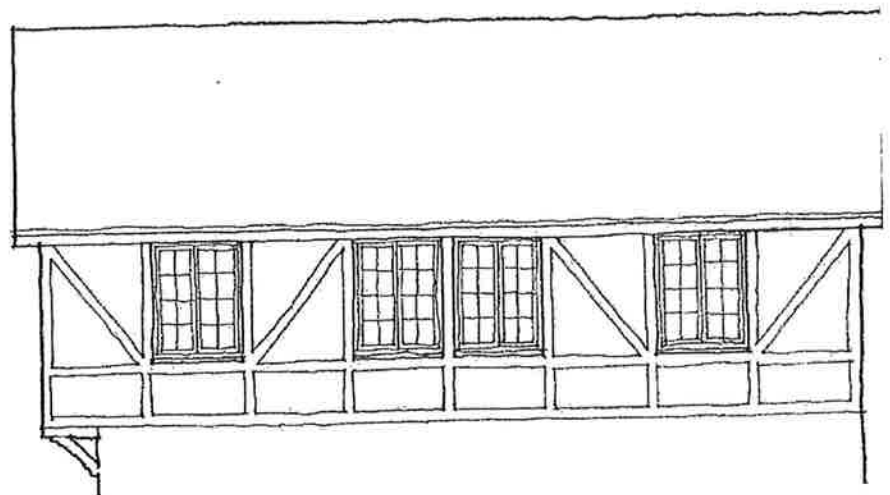


Typical Gable End Half-Timber Treatments

Cantilevered Wall Treatments



Typical Cantilevered Gable



Typical Cantilevered Second Floor

C. Openings**Facade Composition**

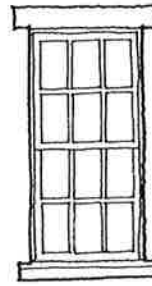
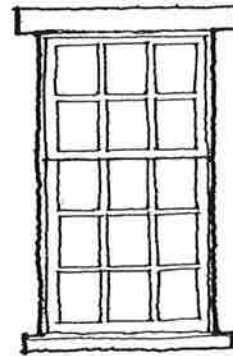
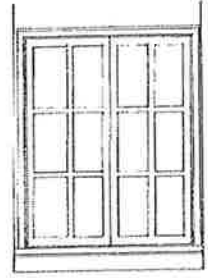
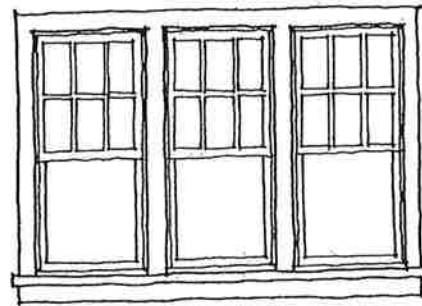
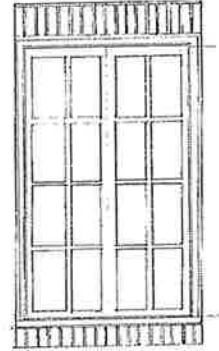
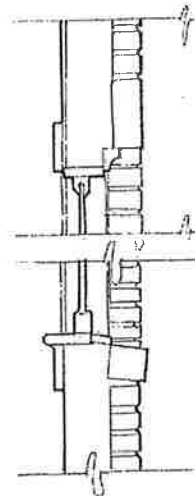
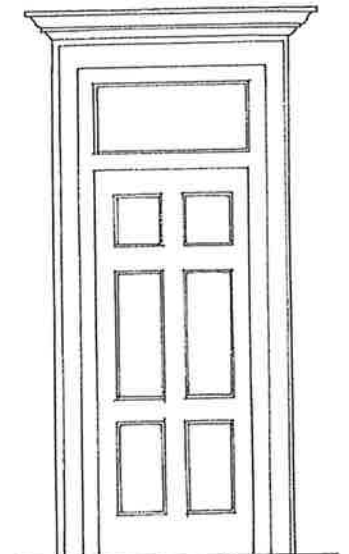
Simple and regular rhythm of openings.

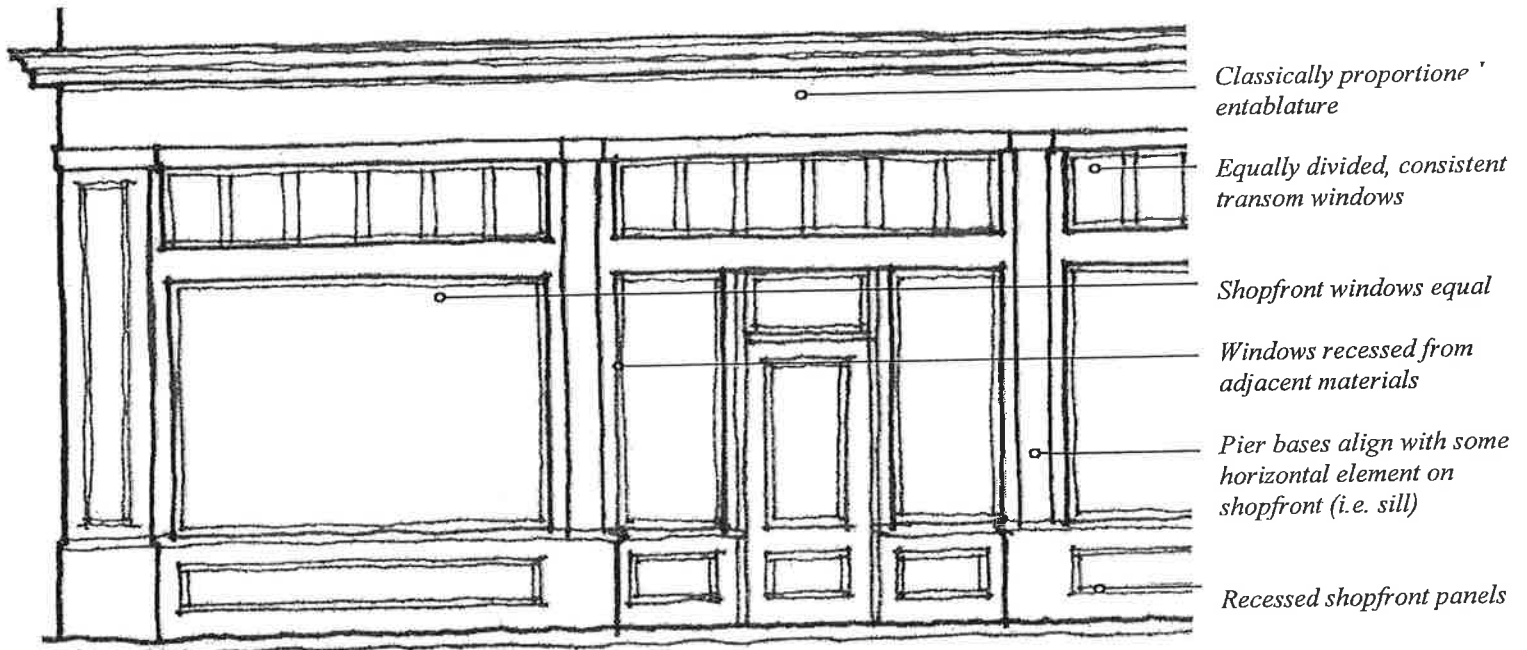
Windows

1. Windows may be double hung, single hung, or hinged casement. On side and/or rear elevations of mid-block (non-corner) buildings, horizontal slider windows may be utilized.
2. When utilized with stucco or masonry cladding materials, windows shall be framed with a minimum 2.5" brickmould.
3. When utilized with wood cladding materials, windows shall be framed with a minimum 3.5" wood or fiber cement trim.
4. All windows must have a sill. The sill should not be integrated into a "picture frame" surround.
5. Windows are typically vertically- or square-proportioned and multi-paned with exterior true or simulated muntins.
6. Window panes may typically be in a 1-over-1, 6-over-1, 6-over-6, or 6-over-9, divided light pattern.
7. When windows are ganged together, the window frames or a minimum 3" mullion shall frame each individual window.
8. Shutters, when used, shall be sized equal to 1/2 the width of the window and shall be placed as if they were operable.

Doors

1. When utilized with stucco or masonry cladding materials, doors shall be framed with a minimum 2.5" brickmould.
2. When utilized with wood cladding materials, doors shall have a trim surround with a 3.5" minimum wood or fiber cement trim.
3. Panels and windows should be simple and rectilinear.
4. Transom windows are encouraged.

Double-hung Windows*Typical Upper Floor Window***Casement Windows***Typical Ground Floor Window**Typical Grouping of Windows**Typical Brick Window Head/Sill**Typical Door with a Transom Window*

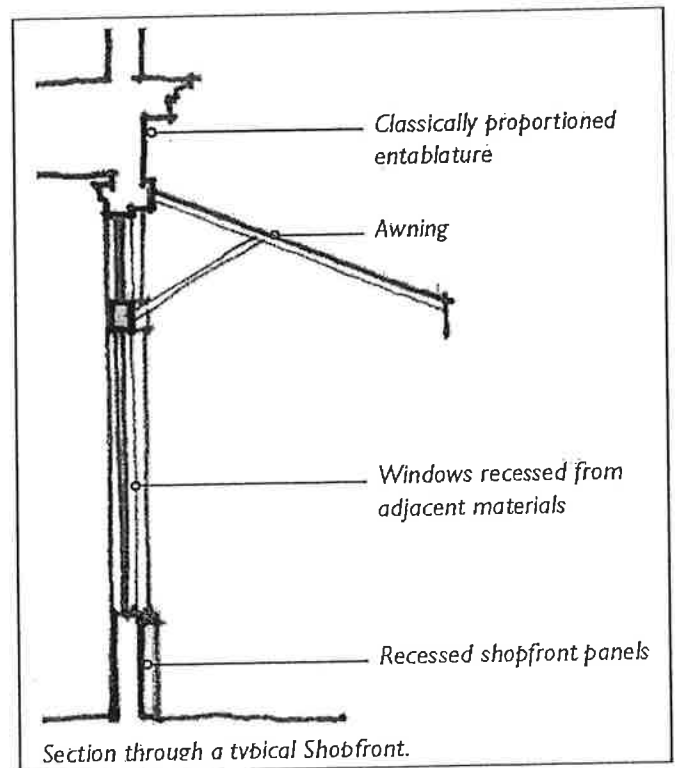


Elevation of a typical Shopfront.

C. Openings (continued)

Shopfronts

1. All regulations regarding windows and doors described in this section apply to windows and doors that are a part of a shopfront assembly.
2. Shopfront infill assemblies shall be made of painted or varnished wood, aluminum-clad wood, or painted metal.
3. In multistory buildings, there shall be a horizontal band, articulated fascia, and/or entablature to separate the ground level shopfront from the upper floors above. This band may be incorporated into the shopfront design.
4. Porches, galleries, and awnings may be incorporated into shopfront designs.
5. Lighting shall be mounted on the storefront wall, preferably centered on the piers between windows/doors or centered above the windows/doors of the shopfront. In instances where projected shed roofs are used over entries the lighting may be mounted in the shed underside.
6. Shopfront edges should integrate heavier piers or pilasters to visually carry the weight of the building above.
7. See Section 4.20.100 (Shopfront Standards) for additional standards.
8. See Division 4.60 (Signage Standards) for additional standards.



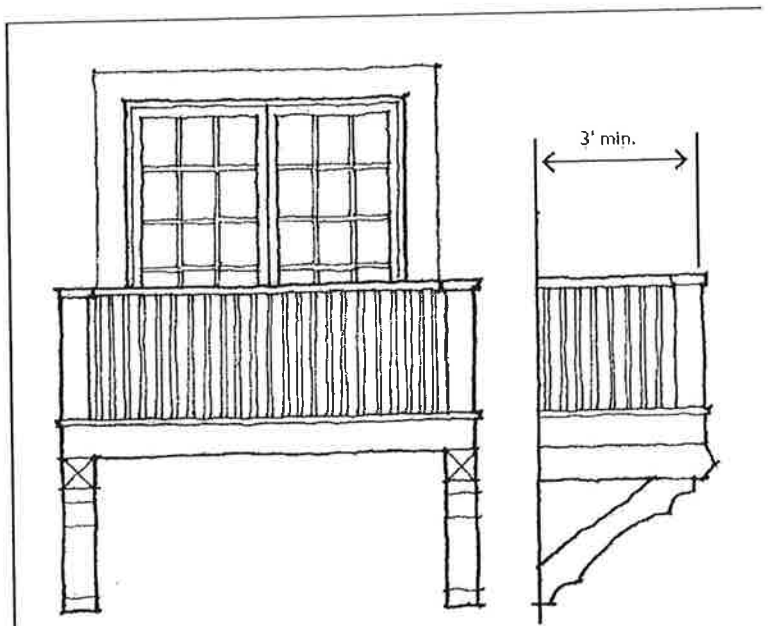
D. Exterior Elements

Canopies & Awnings

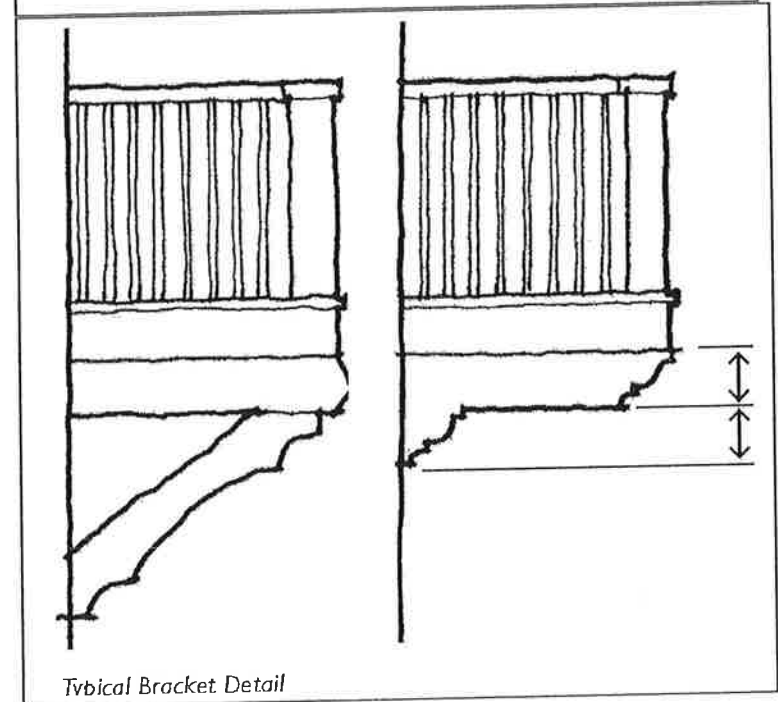
1. The use of canvas awnings over doors and windows is encouraged.
2. See Section 4.20.100 (Shopfront Standards) for additional standards.

Balconies

1. Balconies shall be made of wood or metal, and may be open or covered.
2. Spindles and balusters on balconies shall not exceed six inches on center, or as required by the Building Code, whichever is less.
3. Second floor balconies shall have a minimum height clearance of 10 feet from grade.
4. Second floor balconies should be a minimum of 3' deep.
5. Cantilevered balconies shall be supported by visible brackets scaled as if they were supporting the weight of the mass above.



Typical front and side elevation of a balcony



Typical Bracket Detail

E. Materials and Colors	
Materials	
Cladding	Brick, with struck mortar joints. Stucco, smooth and sand finish. Siding in wood, composition board, or fiber-cement board with horizontal shiplap, beaded lap, or beveled profile. Vinyl and/or T-111 siding are not allowed.
Half Timbering	Timbering in wood or fiber-cement board. Stucco wall surfaces shall be smooth and sand finish.
Foundations	Stone, cast stone, painted concrete, or stucco.
Roofing	Wood shake or fiberglass shingles.
Windows	Wood, aluminum-clad wood, or metal, with exterior true or simulated true divided lights. Glass should be clear and non-reflective.
Doors	Principal doors in factory-painted aluminum, fiberglass, or aluminum-clad wood. French doors and sliders in wood, aluminum-clad wood, or fiberglass. Vinyl windows are not allowed.
Trim	Wood, composition board, fiber-cement board, and molded millwork for built-up sections. PVC trim is not allowed. For soffits and porch ceilings, GWB, plaster, T&G wood, exposed rafters, or composite. Continuous perforated soffit materials and the use of vinyl panel systems are not allowed.
Gutters	Half round or ogee-profile metal. PVC is not allowed.
Downspouts	Round or rectangular metal. PVC is not allowed.
Brackets	Wood or clad wood.
Railings	Square balusters, turned spindles in wood or wrought iron. No anodized finishes are permitted.

D. Materials and Colors (continued)	
Colors	
Cladding	White, off-white, cream, grey-green, grey-blue, grey, light yellow, red, terracotta, or yellow.
Half Timbering	Darker than and in contrast with other exterior finishes of building walls.
Roofing	Roof shingles are typically dark grey or black.
Windows	Sashes and frames in white or off-white; Shutters in black, red, dark grey, or dark green.
Trim	White or off-white.
Gutters/ Downspouts	White, off-white, painted dark green or dark red.
Railings	White, off-white, or light grey.
Additional colors conditional upon approval of the Architectural Design Review Committee.	



Example of Swedish Architectural Style along Draper Street.



Example of Swedish Architectural Style along Draper Street. (Good massing and details, but signage is not appropriate)

FY26 REVENUE UPDATE

VISIT



ONE OF THE U.S. FINALISTS

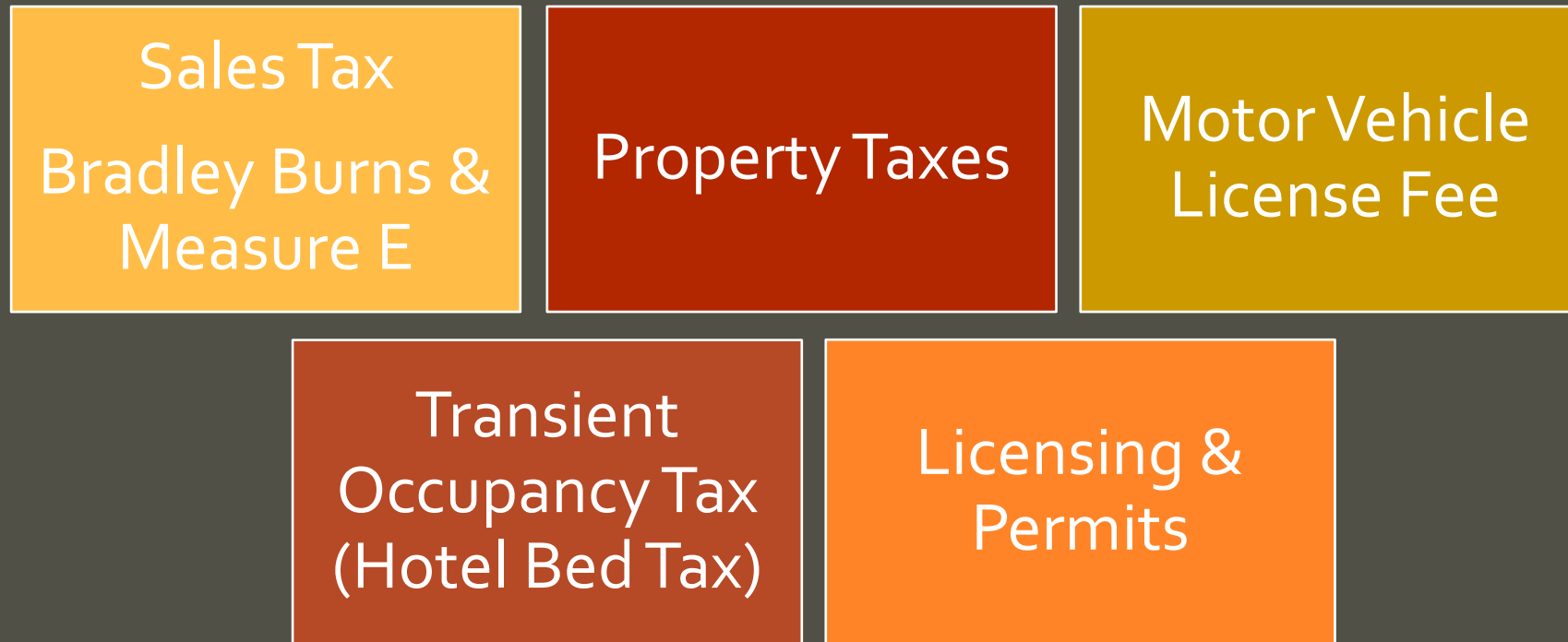
FOR SEASON TWO OF THE SMALL BUSINESS REVOLUTION



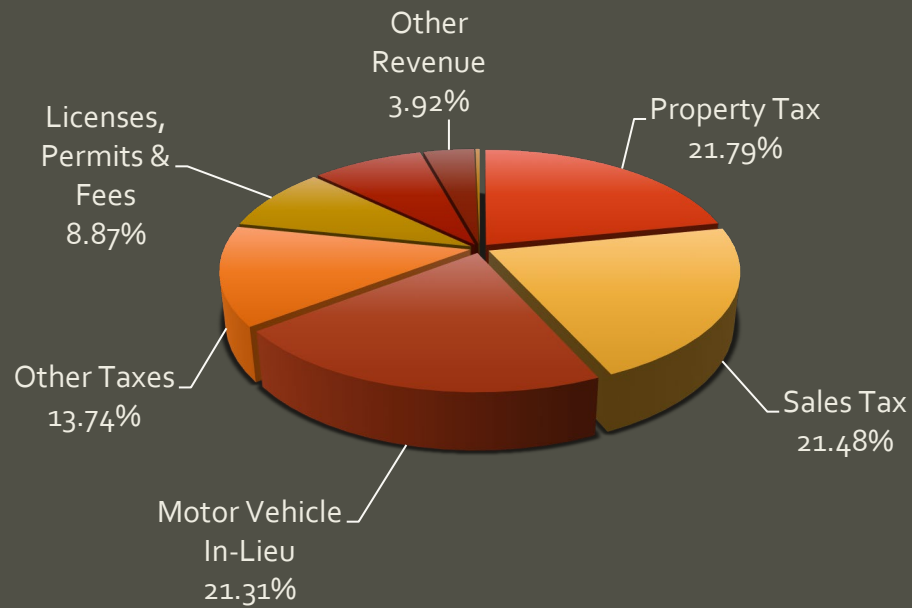
**COME
SEE WHY**

March 18, 2026

REVENUE SOURCES



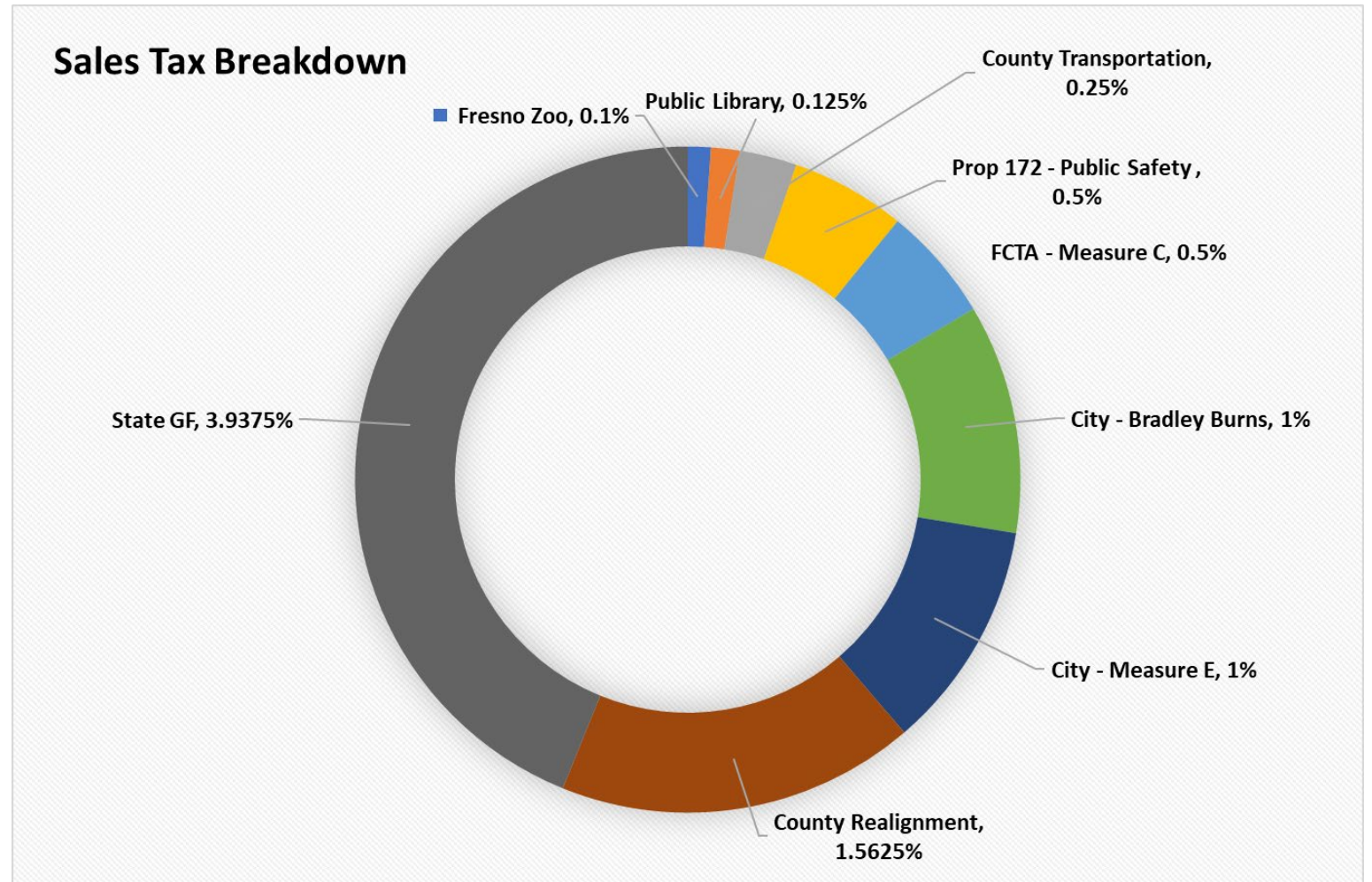
GENERAL FUND REVENUE FORECAST: FY2026



	<u>25/26</u>	
Property Tax	\$ 1,648,257	21.79%
Sales Tax	\$ 1,625,000	21.48%
Motor Vehicle In-Lieu	\$ 1,611,564	21.31%
Other Taxes	\$ 1,039,300	13.74%
Licenses, Permits & Fees	\$ 671,200	8.87%
Transfer In	\$ 647,303	8.56%
Other Revenue	\$ 296,155	3.92%
Charges for Services	\$ 25,430	0.34%
	<u>\$ 7,564,209</u>	100.00%

WHERE YOUR SALES TAXES GO

0.1%	Fresno Zoo
0.125%	Public Library
0.25%	County Transportation
0.5%	Prop 172 - Public Safety
0.5%	FCTA - Measure C
1%	City - Bradley Burns
1%	City - Measure E
1.5625%	County Realignment
3.9375%	State GF
8.975%	





Top 25 Sales Tax Remitters

ARCO AM/PM MINI MARTS
CHEVRON SERVICE STATIONS
CHEYENNE'S STEAKHOUSE
CORSARO'S FAMILY PIZZA
CVS/PHARMACY
DESIGN MACHINE & MANUFACTURING
DOLLAR TREE STORES
GUARDIAN INDUSTRIES
J & T JUNCTION
KINGSBURG TRUCK CENTER
MCDONALD'S RESTAURANTS
ME-N-ED'S PIZZA PARLOR
NAPA AUTO PARTS
NELSON'S ACE HARDWARE
PCA CENTRAL CALIFORNIA CORRUGATED
PLAINSTAR SUPPLY
ROADHOUSE 99
SAVE MART SUPERMARKETS
SHELL SERVICE STATIONS
SILVAS OIL COMPANY
TACO BELL
VALERO SERVICE STATIONS
VILLAGE TIRE SALES
WALGREEN'S DRUG STORES
WILLIAM OSCAR MAJORS



TOP 25 SALES TAX REMITTERS (ALPHABETICAL ORDER)

SALES TAX - BRADLEY BURNS

*ESTIMATED
JAN-JUNE FY26
ESTIMATES PROVIDED
BY MUNISERVICES

*ESTIMATES IN RED

CDTFA Collection	2021-22	2022-23	2023-24	2024-25	2025-26	Percentage Change
July	\$86,641	\$92,154	\$104,328	\$101,670	\$116,936	15.01%
August	\$108,587	\$115,146	\$100,864	\$114,627	\$112,811	-1.58%
September	\$167,431	\$222,439	\$158,103	\$165,167	\$216,169	30.88%
1Q Total	\$362,659	\$429,738	\$363,295	\$381,465	\$445,916	16.90%
October	\$97,414	\$108,590	\$102,317	\$103,529	\$99,455	-3.94%
November	\$109,180	\$105,900	\$96,950	\$119,538	\$122,362	2.36%
December	\$174,525	\$155,559	\$171,178	\$195,391	\$185,140	-5.25%
2Q Total	\$381,118	\$370,049	\$370,445	\$418,458	\$406,957	-2.75%
January	\$83,751	\$103,296	\$107,870	\$112,547	\$102,700	-8.75%
February	\$83,365	\$98,734	\$88,308	\$116,777	\$111,800	-4.26%
March	\$214,357	\$186,586	\$234,597	\$144,954	\$172,903	19.28%
3Q Total	\$381,472	\$388,617	\$430,776	\$374,278	\$387,403	3.51%
April	\$100,265	\$96,017	\$97,071	\$118,511	\$116,100	-2.03%
May	\$136,509	\$112,333	\$135,340	\$132,139	\$126,400	-4.34%
June	\$177,411	\$167,001	\$176,552	\$197,449	\$195,551	-0.96%
4Q Total	\$414,185	\$375,350	\$408,963	\$448,099	\$438,051	-2.24%
Total	\$1,539,434	\$1,563,755	\$1,573,479	\$1,622,299	\$1,678,327	3.45%
Annual Variance	22.84%	1.58%	0.62%	3.10%	3.45%	

MEASURE E – PUBLIC SAFETY SALES TAX

- Measure E – 1% Public Safety Sales Tax
 - Voter Approved (72%) in 2018
 - Revenues are more diversified than the Bradley-Burns tax. (e.g.) Includes new vehicle purchases by Kingsburg residents.
 - Full 1% for destination based online purchases (Bradley Burns purchases are shared through the County pool).



Initial Growth Since 2018, Has Since Leveled



Funds both Police and Fire Efforts

PUBLIC SAFETY SALES TAX - MEASURE E

*ESTIMATED JAN-JUNE FY25
ESTIMATES PROVIDED BY
MUNISERVICES

*ESTIMATES IN RED

CDTFA Collection	2021-22	2022-23	2023-24	2024-25	2025-26	Percentage Change
July	\$177,164	\$181,214	\$191,005	\$174,120	\$188,662	8.35%
August	\$202,636	\$189,059	\$189,707	\$193,233	\$193,675	0.23%
September	\$263,444	\$299,783	\$309,196	\$277,670	\$281,634	1.43%
1Q Total	\$643,245	\$670,056	\$689,908	\$645,023	\$663,971	2.94%
October	\$172,945	\$187,168	\$169,394	\$190,696	\$193,055	1.24%
November	\$181,573	\$177,827	\$176,002	\$183,466	\$201,289	9.71%
December	\$285,611	\$314,793	\$311,516	\$304,319	\$314,409	3.32%
2Q Total	\$640,129	\$679,788	\$656,913	\$678,481	\$708,753	4.46%
January	\$168,942	\$184,830	\$194,714	\$172,841	\$154,400	-10.67%
February	\$179,202	\$187,745	\$184,786	\$170,688	\$166,100	-2.69%
March	\$348,184	\$299,491	\$269,349	\$279,426	\$310,516	11.13%
3Q Total	\$696,329	\$672,066	\$648,849	\$622,955	\$631,016	1.29%
April	\$185,241	\$193,934	\$170,697	\$187,438	\$175,900	-6.16%
May	\$210,825	\$223,320	\$202,940	\$219,897	\$189,300	-13.91%
June	\$379,948	\$237,798	\$268,397	\$323,286	\$353,736	9.42%
4Q Total	\$776,015	\$655,051	\$642,033	\$730,620	\$718,936	-1.60%
Total	\$2,755,717	\$2,676,961	\$2,637,703	\$2,677,079	\$2,722,676	1.70%
Annual Variance	19.14%	-2.86%	-1.47%	1.49%	1.70%	

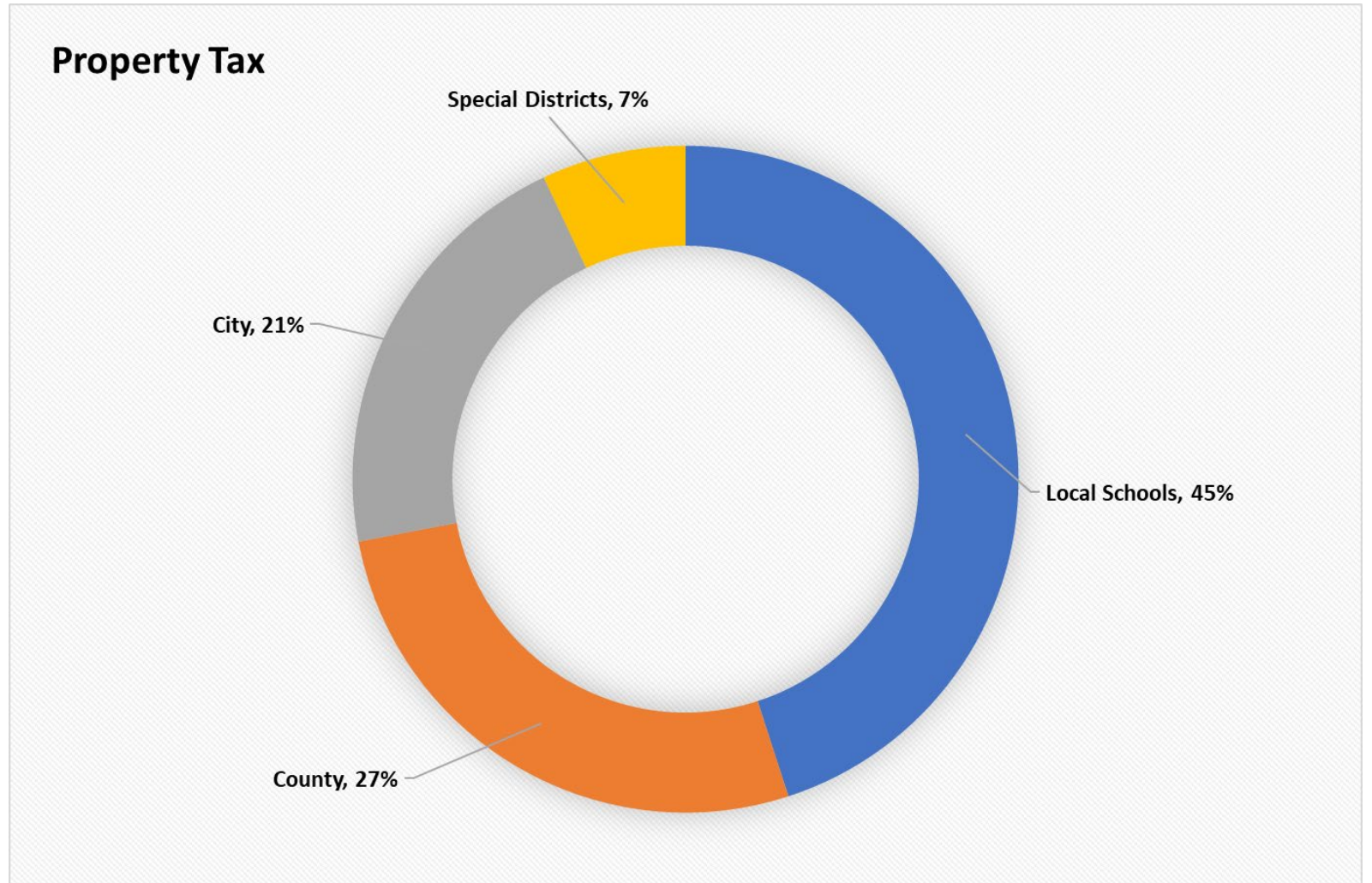
PROPERTY TAX

- An ad valorem tax imposed on real property and tangible personal property
- Maximum 1% rate (Article XIII A) of assessed value, plus voter approved rates to fund debt
- Assessed value capped at 1975-76 base year plus CPI or 2%/year, whichever is less
- Property that declines in value is reassessed to the lower market value.
- Reassessed to current full value upon change in ownership (with certain exemptions)
- Allocation: shared among cities, counties and school districts according to state law.

PROPERTY TAX; IN LIEU OF VEHICLE LICENSE FEES

- Californians have paid the vehicle license fee (VLF), also called the “motor vehicle in-lieu tax,” with their vehicle registrations since 1935. The California Constitution requires the proceeds of the 0.65% VLF to go to cities and counties only and prohibits the Legislature from directing that the funds be used to pay for new state mandates on local government after 2010.
- Prior to 2004, Vehicle License Fee (VLF) revenues were collected and allocated statewide among cities and counties (per capita for cities)
- Significant financial transactions were legislated in 2003-04 and 2004-05 in order for the State to cope with severe fiscal problems. There were three main components: the Sales Tax Triple Flip, Educational Revenue Augmentation Fund (ERAF) III, and the property tax swap of motor vehicle license fees (VLF).
- In essence, the VLF swap monies can be considered a subset of property taxes collected by the city.

WHERE YOUR PROPERTY TAX GOES



TRANSIENT OCCUPANCY TAXES (TOT)

- The Transient Occupancy Tax (TOT) is a tax of 12% of the rent charged to transient guests in hotels/motels, including properties rented through home sharing services like Airbnb.
- The TOT is commonly known as a “bed tax”.
- Approved increase from 8% to 12% by Kingsburg voters (75.56%) November 4, 2008.

LICENSES AND FEES

Includes several regulatory collections made each year.

- Business Licenses (regular and Business Improvement District)
- Park Reservations
- Recreation Program Fees (Pool Programs, Rentals, etc.)
- Planning and Zoning Fees (Site Plan Review, Conditional Uses)
- Building Permit Fees (including plumbing, electric, PV, etc.)
- Plan Check & Engineering Fees
- State mandated fee collection (construction demo, ADA, energy)

SUMMARY OF REMAINING MAJOR FUNDS

Fiscal Year	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	Percentage Change
Property Taxes	\$1,341,501	\$1,403,217	\$1,514,948	\$1,654,973	\$1,786,227	\$1,831,248	2.52%
Motor Vehicle Fees	\$1,185,675	\$1,265,202	\$1,359,673	\$1,508,971	\$1,587,748	\$1,679,730	5.79%
Transient Occupancy	\$349,913	\$436,439	\$417,970	\$401,115	\$385,962	\$388,750	0.72%
Permits & Fees	\$1,275,796	\$1,374,760	\$920,349	\$937,231	\$1,356,178	\$1,240,578	-8.52%
Total	\$4,152,885	\$4,479,619	\$4,212,940	\$4,502,290	\$5,116,115	\$5,140,306	0.47%
YoY	3.58%	7.87%	-5.95%	6.87%	13.63%	0.47%	

FY26 ESTIMATES IN RED

SUMMARY & OUTLOOK

- Most revenues trending in-line with projections (Sales Taxes are higher in the first 2 quarters.)
- Fuel Sales remain a large portion of Bradley Burns revenues; recent volatility in oil prices have driven prices higher (higher sales tax potential)
- Property taxes showing steady increases over the past 5 years due to new housing, higher values when houses sold (not as prone to economic variables).
- Development-based permitting remains steady but is dependent upon economic activity (both residential and commercial). Crinklaw Phase V will drive more SFR permits in 2026 than 2025.
- Economists originally expected resilient moderate growth for 2026. Concerns include recent global conflict leading to stagflation, potential AI market corrections, and higher unemployment.

QUESTIONS?

