Public Safety Tax (Measure E) 
Citizens Oversight Committee 
AGENDA 

VIA TELECONFERENCE PURSUANT TO EXECUTIVE ORDER N-29-20 
ISSUED BY GOVERNOR GAVIN NEWSOM. THE COUNCIL CHAMBER WILL 
BE CLOSED TO THE PUBLIC. PUBLIC WILL HAVE THE OPTION TO CALL 1 
(559) 207-3003 PASSCODE 5821 TO PROVIDE COMMENTS ON AGENDA 
ITEMS. WRITTEN COMMENTS WILL CONTINUE TO BE SUBMITTED BY 
MAIL OR EMAIL TO APALSGAARD@CITYOFKINGSBURG-CA.GOV. THE 
CUT OFF FOR WRITTEN COMMENTS IS 5/18/2020 at 3:30pm. THEY WILL 
NOT BE READ OUT LOUD.

Tuesday, May 19, 2020 at 4pm

1. **Call to Order.**

2. **Public Comments.** Any person may directly address the Committee at this time on any item not on the agenda, or on any item that is within the subject matter jurisdiction of the Committee. A maximum of five minutes is allowed for each speaker.

3. **Approval of Minutes:** Approve the minutes from the April 16, 2019 Public Safety Tax Citizens Oversight Committee as prepared by City Clerk Abigail Palsgaard.

4. **Measure E 2019-20 Update and 2020-2021 Budget Planning**
   - Police Department Presentation by Chief Neil Dadian.
   - Fire Department Presentation by Chief Daniel Perkins.
   - Accept Budget Plan in Compliance with Resolution No. 2018-051.

5. **Other Business.**

6. **Adjournment.**
Public Safety Tax (Measure E)
Citizens Oversight Committee
April 16, 2019 – 5:30pm

Call to order: At 5:31pm Chairwoman Smith called the Public Safety Tax (Measure E) Citizens Oversight Committee.

Members present: Bryan Cogburn, Porfirio Chavez, Jerry Avedikian, Vice Chair John Matic and Chairwoman Staci Smith.

Members absent: None.

Staff present: City Attorney Michael Noland, Finance Director Alma Colado, Police Chief Neil Dadian, Interim Fire Chief Tim Sendelbach and City Clerk Abigail Palsgaard.

Public Comments: None.

Review of June 5, 2018 Public Safety Tax (Measure E) Ballot Language & Citizens Oversight Committee
City Attorney Mike Noland advise the council on the regulations of spending the Public Safety Sales Tax revenue. The purpose of the Public Safety Tax (Measure E) Citizens Oversight Committee is to review proposed expenditures for the future fiscal year and review expenditures that were made in the previous fiscal year. The Committee will advise the Council regarding their findings.

Measure E 2018-19 Update and 2019-2020 Budget Planning
Chief Neil Dadian presented the Fiscal Year 2018/19 expenditures. In Fiscal Year 2018/19 the Police Department hired 2 reserves as full time officers at the beginning of the fiscal year. The Police Department will spend $13,400 M&O on safety equipment, communications, vehicle maintenance, and fuel. Capital outlay will go towards tablets/other technology. The new tablets for in the vehicles can be used in the station also. Fiscal Year 2019/20 expenditures will add one additional police officer (total of 3). Capital outlay will have purchases of tasers, carbines, training, overtime, technical support and 7 new patrol vehicles.

Committee asked about the vehicles. The Committee wanted to know if there will be any cuts for spending from the general fund. Police Chief Dadian said no, spending will be a little higher. The Committee asked about vehicle replacement- how many years. Police Chief Dadian said 8-10 years, not a lot of hard miles other than brakes and tire. He doesn’t want to go past 100k miles. He has one person per vehicle so that person is responsible and will take better care of their vehicle.

Fire Department Presentation by Interim Chief Tim Sendelbach.
Interim Chief Tim Sendelbach presented the Fiscal Year 2018/19 expenditures. In Fiscal Year 2018/19 they hired 3 Measure E fire fighters. Now has a 4-0 staffing. Measure E New Engine 141 should arrive in May. Chief Sendelbach discussed the new reserve program that will have higher qualifications, a pilot program with 6-0 staffing during peak hours, and the BSAFE inspection program. The Committee asked about keeping the explorer program. Chief Sendelbach said yes, Joey Frankmore is in charge. The Committee asked about weed abatement. Chief Sendelbach said their approach proactive, not reactive. The Committee asked what the minimum staffing is. Chief Sendelbach said it is 4-0. Committee and staff discussed reserve qualifications.
Member Avedikian motioned, seconded by Member Chavez, to accept the Budget Plan in Compliance with Resolution No. 2018-051. The motion passed with an unanimous voice vote.

**Other Business:** Next tentative meeting will be 8/20/2019 @5:30pm.

**Adjournment:** Chairwoman Smith adjourned the meeting at 6:30pm.
## MEASURE E PUBLIC SAFETY TAX

**Description:** Kingsburg voters approved a 1% sales and use tax on June 5, 2018. Revenues can only be used for the purpose of public safety activities (police, fire/EMS).

**Budget Highlights:** Revenues are based upon forecasts provided by the City’s third party sales tax consultant.  

**NOTE:** The charts below reflect 2020-2021 proposals.

### Table: Measure E

<table>
<thead>
<tr>
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</thead>
<tbody>
<tr>
<td><strong>REVENUE</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1% Voter Approved Tax</td>
<td>-</td>
<td>-</td>
<td>$1,144,067</td>
<td>$1,418,964</td>
<td>$1,650,000</td>
<td>$1,550,000</td>
</tr>
<tr>
<td>Interest</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>From Other Funds</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>$1,146</td>
<td>-</td>
</tr>
<tr>
<td>From Fire Marshal Services</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>$1,144</td>
<td>-</td>
</tr>
<tr>
<td><strong>TOTAL REVENUES</strong></td>
<td>$ -</td>
<td>$ -</td>
<td>$1,144,067</td>
<td>$1,532,964</td>
<td>$1,651,146</td>
<td>$1,550,000</td>
</tr>
</tbody>
</table>

| **POLICE EXPENDITURES** | $ - | $ - | $175,233 | $309,463 | $278,766 | $396,180 |
| Wages and Benefits | $ - | $ - | $100,264 | $359,762 | $433,266 | $515,986 |
| Maintenance and Operation | $ - | $ - | $25,826 | $40,532 | $36,119 | $49,777 |
| Debt Service | $ - | $ - | - | $50,000 | - | - |
| Capital Outlay | $ - | $ - | - | $3,677 | $499,445 | $574,000 |
| Training | $ - | $ - | - | $5,000 | $6,987 | $10,000 |
| **Total Police** | $ - | $ - | $204,735 | $893,995 | $895,872 | $757,957 |

| **FIRE/EMS EXPENDITURES** | $ - | $ - | $707,241 | $529,756 | $533,160 | $679,636 |
| Wages and Benefits | $ - | $ - | $100,264 | $359,762 | $433,266 | $515,986 |
| Maintenance and Operation | $ - | $ - | $25,826 | $40,532 | $36,119 | $49,777 |
| Debt Service | $ - | $ - | - | $50,000 | - | - |
| Capital Outlay | $ - | $ - | - | $3,677 | $599,445 | $62,000 |
| Training | $ - | $ - | - | $5,000 | $6,987 | $10,000 |
| **Total Fire/EMS** | $ - | $ - | $911,976 | $1,423,751 | $1,429,032 | $1,455,592 |

| **TOTAL EXPENDITURES** | $ - | $ - | $1,176,976 | $1,923,751 | $1,922,198 | $2,034,628 |

| **Net Revenue/(Expenditures)** | $ - | $ - | $232,091 | $109,213 | $222,114 | $94,408 |

| **Changes in Fund Balance** | $ - | $ - | $232,091 | $109,213 | $222,114 | $94,408 |

| **Beginning Fund Balance July 1** | $ - | $ - | $232,091 | $109,213 | $222,114 | $94,408 |
| **Ending Fund Balance June 30** | $ - | $ - | $232,091 | $341,304 | $454,205 | $548,613 |

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### REVENUE & EXPENSE TREND

- **TOTAL REVENUES**
- **TOTAL EXPENDITURES**

- **2019-20**
- **2020-21**
<table>
<thead>
<tr>
<th>ACCOUNT NUMBER</th>
<th>ACCOUNT DESCRIPTION</th>
<th>FY 16/17 ACTUALS</th>
<th>FY 17/18 ACTUALS</th>
<th>FY 18/19 ACTUALS</th>
<th>FY 19/20 ACTUALS</th>
<th>FY 19/20 BUDGET</th>
<th>PROJECTED YEAR END</th>
<th>PROPOSED YEAR END</th>
<th>Percent Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>106-0000-404-0400</td>
<td>MEASURE E TAX</td>
<td>$ -</td>
<td>$ -</td>
<td>$ 1,144,067</td>
<td>$ 1,418,964</td>
<td>$ 1,102,955</td>
<td>$ 1,650,000</td>
<td>$ 1,550,000</td>
<td>9.23%</td>
</tr>
<tr>
<td>106-0000-404-0101</td>
<td>INTEREST</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ 1,146</td>
<td>$ 1,146</td>
<td>9.23%</td>
</tr>
<tr>
<td>106-0000-404-0401</td>
<td>TRANSFER TO MEASURE E</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ 100,000</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>-100.00%</td>
</tr>
<tr>
<td>106-0000-404-0402</td>
<td>FIRE MARSHAL SERVICES</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ 14,000</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>-100.00%</td>
</tr>
<tr>
<td><strong>TOTAL MEASURE E REVENUE</strong></td>
<td></td>
<td>$ -</td>
<td>$ -</td>
<td>$ 1,144,067</td>
<td>$ 1,532,964</td>
<td>$ 1,104,101</td>
<td>$ 1,651,146</td>
<td>$ 1,550,000</td>
<td>1.11%</td>
</tr>
</tbody>
</table>

**Revenues**  
- $ - | $ - | $ 1,144,067 | $ 1,532,964 | $ 1,104,101 | $ 1,651,146 | $ 1,550,000 | 1.11% |

**Expenses**  
- $ - | $ - | $ 911,976 | $ 1,423,751 | $ 1,051,619 | $ 1,422,045 | $ 1,455,592 | 2.24% |

$ - | $ - | $ 232,091 | $ 109,213 | $ 52,481 | $ 229,101 | $ 94,408
## Measure E Police

<table>
<thead>
<tr>
<th>Account Number</th>
<th>Account Description</th>
<th>FY 16/17 Actuals</th>
<th>FY 17/18 Actuals</th>
<th>FY 18/19 Actuals</th>
<th>FY 19/20 Projected</th>
<th>Change</th>
<th>FY 20/21 Proposed</th>
<th>Percent</th>
</tr>
</thead>
<tbody>
<tr>
<td>106-3400-549-5101</td>
<td>Salaries</td>
<td>$122,938</td>
<td>$192,764</td>
<td>$170,908</td>
<td>$241,587</td>
<td>25.33%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>106-3400-549-5102</td>
<td>Overtime</td>
<td>$15,589</td>
<td>-</td>
<td>$16,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>106-3400-549-5106</td>
<td>Special Project OT</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>$20,000</td>
<td>0.00%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>106-3400-549-5121</td>
<td>Fica</td>
<td>-</td>
<td>-</td>
<td>$14,662</td>
<td>$22,765</td>
<td>0.47%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>106-3400-549-5123</td>
<td>PERS</td>
<td>-</td>
<td>-</td>
<td>$14,652</td>
<td>$20,414</td>
<td>18.91%</td>
<td></td>
<td></td>
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<tr>
<td>106-3400-549-5125</td>
<td>Medical</td>
<td>-</td>
<td>-</td>
<td>$8,199</td>
<td>$23,872</td>
<td>162.21%</td>
<td></td>
<td></td>
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<tr>
<td>106-3400-549-5127</td>
<td>Workers Comp</td>
<td>-</td>
<td>-</td>
<td>$17,058</td>
<td>$18,573</td>
<td>8.88%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>106-3400-549-5129</td>
<td>Uniform Allowance</td>
<td>-</td>
<td>-</td>
<td>$3,213</td>
<td>$3,313</td>
<td>2.99%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>106-3400-549-5131</td>
<td>EAP</td>
<td>-</td>
<td>-</td>
<td>$25</td>
<td>$25</td>
<td>-20.0%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>106-3400-549-5133</td>
<td>Life Insurance</td>
<td>-</td>
<td>-</td>
<td>$144</td>
<td>$33.33</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL WAGES &amp; BENEFITS</strong></td>
<td></td>
<td>$175,233</td>
<td>$309,433</td>
<td>$288,776</td>
<td>$396,182</td>
<td>28.02%</td>
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<td></td>
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</tbody>
</table>

## Measure E Fire

<table>
<thead>
<tr>
<th>Account Number</th>
<th>Account Description</th>
<th>FY 16/17 Actuals</th>
<th>FY 17/18 Actuals</th>
<th>FY 18/19 Actuals</th>
<th>FY 19/20 Projected</th>
<th>Change</th>
<th>FY 20/21 Proposed</th>
<th>Percent</th>
</tr>
</thead>
<tbody>
<tr>
<td>106-6200-549-5101</td>
<td>Salaries</td>
<td>$60,200</td>
<td>$165,673</td>
<td>$165,655</td>
<td>$214,926</td>
<td>29.73%</td>
<td></td>
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<tr>
<td>106-6200-549-5102</td>
<td>Overtime</td>
<td>-</td>
<td>$10,841</td>
<td>$14,454</td>
<td>$15,000</td>
<td>33.33%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>106-6200-549-5106</td>
<td>Parttime Reserves</td>
<td>-</td>
<td>$22,642</td>
<td>$22,642</td>
<td>$22,642</td>
<td>0.00%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>106-6200-549-5121</td>
<td>Fica</td>
<td>$7,384</td>
<td>$17,369</td>
<td>$38,895</td>
<td>$66,529</td>
<td>122.96%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>106-6200-549-5123</td>
<td>PERS</td>
<td>-</td>
<td>$27,427</td>
<td>$38,054</td>
<td>$38,054</td>
<td>35.53%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>106-6200-549-5127</td>
<td>Workers Comp</td>
<td>-</td>
<td>$27,633</td>
<td>$27,633</td>
<td>$27,633</td>
<td>5.38%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>106-6200-549-5129</td>
<td>Uniform Allowance</td>
<td>-</td>
<td>$10,080</td>
<td>$10,080</td>
<td>$10,080</td>
<td>0.00%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>106-6200-549-5131</td>
<td>EAP</td>
<td>-</td>
<td>$85</td>
<td>$85</td>
<td>$85</td>
<td>0.00%</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL WAGES &amp; BENEFITS</strong></td>
<td></td>
<td>$100,254</td>
<td>$192,762</td>
<td>$257,260</td>
<td>$359,702</td>
<td>43.42%</td>
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### CITY OF KINGSBURG

**SPECIAL REVENUE - PUBLIC SAFETY FUNDS**

**BUDGET PREPARATION WORKSHEET - EXPENSES**

**FOR FISCAL YEAR 2020-21**
Kingsburg Police

Measure E Expenditures FY 18/19 Recap
Measure E Expenditures FY 19/20
Measure E Spending Plan FY 20/21

Presented by
Neil G. Dadian
Chief of Police
FY 18/19 Spending Plan

- Personnel
  - 2 police officers

- Maintenance & Operations
  - $13,400

- Capital Outlay
  - $90,000
    - Tablets/Other tech

- Actual - $3,677
  - Miscellaneous equipment purchases
FY 19/20 Spending Plan

• Personnel
  • 3 police officers

• Maintenance & Operations  $30,400

• Capital Outlay  $69,000
  • Tasers, carbines, training, OT, tech

• Vehicles  $420,000
  • 7 new patrol vehicles
FY 19/20 Expenditures

Equipment

7 Ford Police Interceptor SUV
7 Kingsburg License Plate Frames
20 Standardized ABC 2.5 Fire Extinguisher (Mounted)
22 Panasonic CF-33 Toughbooks w/Tablet Handle
22 Havis CF-33 Vehicle Mounts/Docks
22 Halligan Tools
2 Motorola APX 8000 Duel Band Radios
2 Motorola Blue Tooth Lapel Mics
5 Tasers
FY 19/20 Expenditures

10 Ballistic Helmets (Threat Level IIIA)
30 Riot Face Shields
30 Face Shield Bags
30 Tactical Mesh Vests w/Rescue Handle
1 Ballistic Body Shield
1 Dynamic Entry Door Ram
18 Colt M4 LE Carbines .556 cal
  • Light, Sling, Optic
20 Shotguns Remington 870 12 GA
  • Integrated Forearm Light, Sling, Shock Absorbing Stock
Duty Gear – Measure E Police Officer
FY 19/20 Expenditures

30 Reflective Safety Yellow Traffic Vests
18 Reflective Safety Yellow Raincoats w/Hoods
22 Electronic Flares (6 pack)
24 Flair Container Safety Tubes
22 Stop Stick Portable Tire Deflation Device
A/V Enhancements to Police Station Interview Room
2 40” Monitors - Briefing Room A/V Enhancements
4 75” Monitors - Training Room A/V Enhancements
1 Podium - Briefing Room Enhancement
FY 19/20 Expenditures

Training

One-Day Patrol Seminar
• 2 Measure E Funded Officers

Raid Planning Training
• 17 Police Officers
Spending Plan FY 20/21

Personnel
- 3 police officers
- 1 Police Services Technician

Capital Projects
- $80k Budgeted
- Pistol Replacement
- Personal Safety Equipment Upgrade
  - Field Grade Duty Belt, Holster, etc.
- Class A Duty Belt Upgrade
- Technology
  - Training & Equipment Tracking
  - Personnel System
  - Investigative Tools
  - Citizen Reporting Software
Spending Plan FY 20/21

Vehicles
- $240k Budgeted
- 3 Ford PI SUV
- 1 Pickup Truck

Training
- $10k Budgeted
- Report Writing
  - All Department
- Reflex Optic Sighting Systems – Handgun
  - All Officers
- 40 Hour Defensive Handgun Course
  - 9 Police Officers
MEASURE E PUBLIC OVERSIGHT COMMITTEE REPORT
FY 19/20 – PROJECTED 20/21

DANIEL C. PERKINS
FIRE CHIEF
DISCUSSION ITEMS

- **Measure E Projects FY 19/20**
- **Measure E Proposed Projects FY 20/21**
MEASURE E PROJECTS FY 19/20

PERSONNEL

• 3 Positions – Enabled 4 Person Response

RESERVE PROGRAM

• Revamped program
• Hired NEW Personnel
• Gained P/T Administrative assistance
• Gained P/T Fire Prevention assistance
• Allowed Prevention Activities to occur
• Peak Hour Staffing-Pilot Program
• Allowed capture of missed calls during peak demand
MEASURE E PROJECTS FY 19/20

RADIOS

- (12) NEW Handheld BK KNG 2

PPE

- (4) Complete Sets of Turnouts
- (13) NFPA compliant All-weather jackets
COMMAND VEHICLE
OUTFITTING

• Code -3 Lighting & Sirens
• In-Cab Radios
MEASURE E PROJECTS FY 19/20

TRAINING

• Sent 9 personnel to Regional Rescue Task Force Training courses:
  • Rescue Systems I, II
  • Confined Space Tech,
  • Trench Rescue Tech

• Hosted:
  • Driver Operator 1A, 1B
  • Instructor 1
  • Trench Rescue Tech.
MEASURE E PROJECTS FY 20/21

PERSONNEL

• Maintain 3 Positions

RESERVE PROGRAM

• Maintain current Positions:
  o P/T Admin. Asst. P/T Fire Prevention
• Add Part-Time Non-Safety Paramedic position for Peak Hour Staffing

RADIOS

• Replace additional Handheld radios
• Replace/ Upgrade unit Radios in ME142, T145, 501, 502, U140
MEASURE E PROJECTS FY 20/21

**PPE**
- Purchase NFPA compliant WLFF Gear for all personnel
- Replace (4) Structural Firefighting ensembles that have timed-out

**SCBA FILL STATION**
- Revamp 503 for Portable Air Refill Unit

**T145 EQUIPMENT**
- Outfit to meet FIRESCOPE Truck Typing standards.
MEASURE E PROJECTS FY 20/21

TRAINING

• Provide Training in:
  Driver Operator, Truck Operations
  Firefighter II, Company Officer and Chief Officer Course tracks.

• Provide further training in WLFF:
  Single-unit resource- Safety Officer, Fire Line Medic, Plans and Logistics Sections.

• Provide further training in: Rescue Task Force assignments- REMS, TFL/STL, Swift Water Tech, Technical Search Specialist.
MEASURE E PUBLIC OVERSIGHT COMMITTEE REPORT
FY 19/20 – PROJECTED 20/21