



City of Kingsburg
PLANNING APPLICATION
 City Hall, 1401 Draper Street, Kingsburg, CA 93631
 (559-897-5328 (559)897-6558) Fax

OFFICE USE ONLY

Date Received: _____
 File No.: LLA- _____
 Mailing Radius: N/A _____
 Fee: **\$1500.00** _____

Applicant _____
 e-mail address _____
 Applicant's Address _____
 City _____ State _____ Zip _____ Day Phone _____
 Representative _____
 e-mail address _____
 Representative's Address _____
 City _____ State _____ Zip _____ Day Phone _____
 Property Owner (if other than applicant) _____
 e-mail address _____
 Owner's Address _____
 City _____ State _____ Zip _____ Day Phone _____

- Please check all for which you are applying (Separate forms are required for each item):
- Administrative Approval
 - Conditional Use Permit
 - Conceptual Presentation
 - Environmental Assessment
 - General Plan Amendment
 - Lot Line Adjustment
 - Parcel Map
 - Parcel Map Exemption
 - Planned Unit Development
 - Rezone/Prezone
 - Sign Review
 - Site Plan Review
 - Tract Map
 - Variance
 - Zone Change

Please indicate if correspondence is to be sent by Postal service or e-mail to:
Please circle one
 Applicant Representative Property Owner

Description of Request (attach additional sheet if necessary) _____

Project Location _____ Current Designation _____

APPLICANT/REPRESENTATIVE: I have reviewed this completed application and the attached material. The information provided is accurate. I understand the city might not approve this request, or might set conditions of approval.

Signed _____ Date _____

PROPERTY OWNER/AUTHORIZED AGENT: I have read this completed application and consent to its filing.
 (Notarized letter from owner/agent may be required)

Signed _____ Date _____

OFFICE USE ONLY

ROUTE TO: <input type="checkbox"/> Planning Director <input type="checkbox"/> City Engineer <input type="checkbox"/> Public Works <input type="checkbox"/> Police Department	<input type="checkbox"/> Building Official <input type="checkbox"/> SKF <input type="checkbox"/> Fire Department
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RETURN TO:
 Planning Department Secretary
 Phone (559)897-5328
 Fax (559)897-6558

Distribution Date _____ Received by _____ Comments Attached Yes No

N.R.U.Q. FORM ATTACHED YES NO



CITY OF KINGSBURG
PLANNING DEPARTMENT
1401 DRAPER STREET
LOT LINE ADJUSTMENT

The conveyance of a portion of one's ownership to an adjacent property owner which represents an adjustment of boundaries

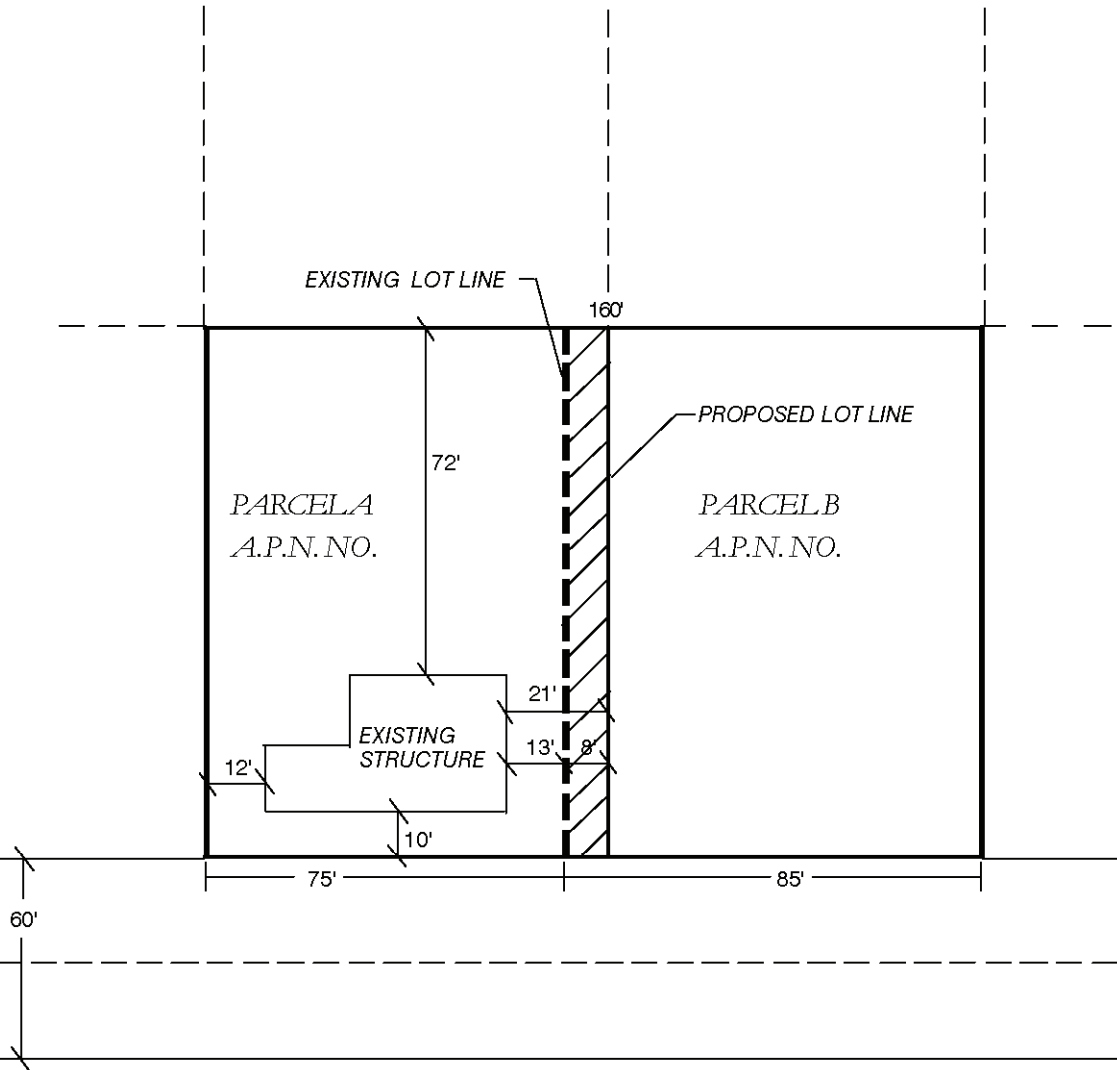
The following information must be contained in this application, and filled out completely. No public hearing is required for this application, but must be approved by the Planning Commission. If all required information is not provided as part of the application it will not be accepted and returned as incomplete.

Along with the attached application please include (2) copies of a neatly drawn, detailed map, showing the proposed transaction (acceptable drawing sizes: 8 ½" x 11", 11" x 17", or 18" x 26"). At least one copy of said map must be 8 ½" x 11" or 11" x 17". This map must include the following information:

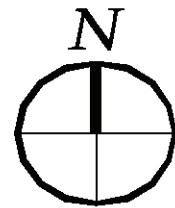
1. The boundary lines and dimensions of the original parcels.
2. The existing and proposed legal description of the parcels.
3. The proposed division lines, dimensions and area of each parcel created, and the proposed change of boundary line.
4. The identification of each parcel with number or letter.
5. All existing buildings, structures, wells, septic tanks and leaching fields within 100 feet of all existing or proposed boundary lines with their major exterior dimensions and distances from boundary lines.
6. The location and widths of any abutting public road right-of-way or private road easements.
7. The locations of any electric, telephone, cable television or gas facilities.
8. The north arrow and scale.
9. A designation of which parcel each person will receive.
10. A copy of a recorded deed showing ownership of parcels to be altered.
11. The attached application which is due no less than four weeks prior to the Planning Commission meeting.
12. Show existing Zoning of the subject parcel.
13. Supply preliminary title report of subject parcel(s), updated within 90 days.

An example of the information required is included in this application packet.

EXAMPLE PLAT



LOT SQUARE FOOTAGE	PARCEL A	PARCEL B
EXISTING		
PROPOSED		



PROPERTY TO BE TRANSFERRED

LOTLINE ADJUSTMENT PLAT, EXHIBIT "A"

TITLE OF PLAT _____
 ENGINEERING COMPANY _____
 ADDRESS _____
 PHONE NUMBER _____
 ENGINEER'S LICENSE NO. SEAL _____

DATE _____
 SCALE _____
 PAGE ___ OF ___

CITY OF KINGSBURG
PLANNING AND DEVELOPMENT DEPARTMENT
1401 Draper Street Kingsburg, CA 93631
PHONE 559-897-5328 FAX 559-897-6558

RECORDING REQUESTED BY and
AFTER RECORDING, RETURN TO:

City of Kingsburg
Planning and Development Department
1401 Draper Street
Kingsburg, CA 93631

<h2>NOTICE OF LOT LINE ADJUSTMENT</h2>
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Pursuant to Section 66412.d of the Government Code (Subdivision Map Act) of the State of California, the City of Kingsburg Planning and Development Department hereby certifies that a lot line adjustment was approved on aaaaaaaaaaaaaa for the properties described in Exhibit "A" which is attached and incorporated herein and effected by:

LOT LINE ADJUSTMENT APPLICATION NUMBER:

PARCEL(S):

PROPERTY OWNER(S) _____

This Notice of Lot Line Adjustment is for notification purposes only and does not effect or accomplish the adjustment of the property line(s) described in Exhibit "A". The Planning Department does not guarantee that the properties described in Exhibit "A" match the above referenced Lot Line Adjustment of Record of Survey. Executed by the City of Kingsburg on this aaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaa.

Planning and Development F gr ctwo gpv
City of Kingsburg