

**KINGSBURG CITY COUNCIL  
REGULAR MEETING MINUTES  
July 19, 2023**

**Council Chamber, 1401 Draper Street, Kingsburg, CA 93631**

Invocation was given by John Palms, Kingsburg Task Force, followed by the Pledge of Allegiance led by Mayor Vince Palomar.

**6 P.M. REGULAR SESSION MEETING:**

**Call to Order and Roll Call:** Mayor Palomar called the regular meeting of the Kingsburg City Council to order at 6:03pm.

**Council Members Present:** David M. Silva, Staci Smith, Laura North, Brandon Pursell, Jr., Mayor Vince Palomar.

**Approve Agenda:** A motion was made by Council Member Smith, seconded by Council Member Silva to approve the items appearing on the Consent Calendar. The motion carried by an unanimous voice vote.

**Presentations:**

*Proclamation for Fire Service Professional, Captain Allan Wayne Osborne 30 year anniversary.*

*Sponsor: Fire Department*

Fire Chief Dan Perkins presented Captain Osborne the proclamation. The council and staff congratulated and thank Captain Osborne for his service.

**Public Comments:**

Matthew Tuttle, Chief of Staff for Assembly Member Devon Mathis, Kingsburg is new to the district, wanted to introduce himself.

**Consent Calendar:** A motion was made by Council Member Pursell Jr., seconded by Council Member North, to approve the items appearing on the Consent Calendar. The motion carried by an unanimous voice vote.

- 5.1 Approval of City Council Minutes:** Approve the minutes from the June 21, 2023, Regular Council Meeting as prepared by City Clerk Abigail Palsgaard.  
*Sponsor: City Clerk's Office*
- 5.2 Check Register:** Ratify/approve payment of bills listed on the check register for the period June 13, 2023, through July 10, 2023, as prepared by Accounts Payable Clerk Marsha Alves.  
*Sponsor: Finance Department*
- 5.3 Adopt Resolution 2023-033 authorizing the Community Services Director and City Manager to execute contract(s) with FMAAA for the fiscal year beginning July 1, 2023 to June 30 2024, including any subsequent amendments and all necessary supporting documents-** Staff Report prepared Community Services Director Adam Castaneda  
*Sponsor: Community Services Department*
- 5.4 Approve the Cancellation of the September 20, 2023, Regular City Council Meeting-** Staff Report by City Manager Alexander Henderson.

*Sponsor: City Manager's Office*

- 5.5 June 2023 Crime Stats-** Accept and file the Police Department's June 2023 Crime Stats.  
*Sponsor: Police Department*
- 5.6 June 2023 Townsend Public Affairs Update Report-** Accept and file the June 2023 Townsend Public Affairs Update Report.  
*Sponsor: City Manager's Office*
- 5.7 Designate Mayor Vince Palomar as the Voting Delegate of the 2023 Annual League of California Cities Conference, Mayor Pro-Tem Brandon Pursell, Jr. as the first Voting Delegate – Alternate and Council Member Staci Smith as the second Voting Delegate-Alternate.**  
*Sponsor: City Clerk's Office*
- 5.8 Approve the proposed Property Tax Allocation Agreement between the City of Kingsburg and the Fresno County Fire Protection District, pending their Board's approval of the same.-** Staff Report prepared by City Manager Alexander Henderson  
*Sponsor: City Manager's Office*
- 5.9 Approval the Automatic -Aid Agreement with Fresno County Fire Protection District - FCFPD/CAL FIRE pending their Board's approval of the same.-** Staff Report prepared by Fire Chief Daniel Perkins  
*Sponsor: Fire Department*

## **Regular Calendar**

**Fiber Optic Broadband Update** – Staff Report prepared by City Manager Alexander Henderson  
*Sponsor: City Manager's Office*

Reggie Gierke, President of Kingsburg Media Foundation, reviewed the map with completed construction. While the project is on schedule, there were some slowdowns with utilities and Caltrans. Phase 3 should be done by no later than the end of August. Council discussed the federal ACP program that takes off \$30 from customer's internet bill. They also discussed coverage, timetables and the different issues including PGE. Council thanked Kingsburg Media Foundation.

Informational – No action needed.

**Program Year 2024-25 Community Development Block Grant Project Discussion** – Staff Report by City Engineer Dave Peters.  
*Sponsor: Engineering Department*

City Engineer Dave Peters explained that there is one area that qualifies for Community Development Block Grant ("CDBG"). The area is Mehlert, 6<sup>th</sup> street and highway 99. We do have the opportunity to upgrade surrounding areas through community projects. One potential project is constructing new bathrooms at Memorial Park. The rehabilitation cost would amount to \$290,000. Replacement with a pre-fabrication would be \$400,000. The current balance for the fund is \$110,000. Council discussed with staff different funding options. Council Member North stated, is central to our town and should reflect Kingsburg standards. Council Member Pursell Jr. asked if we could use multiple funds for this project. Council discussed the implications of using impact fees. City Engineer Peters notified Council the deadline is July 31, 2023 to turn in the application for this project. Council Member North inquired about

other options including a shade structure at Heritage Park. Mr. Peters explained Heritage Park is considered a neighborhood park and would not qualify for the CDBG grant. Council Member Pursell Jr. thinks the CDBG project timeline is too far out and would like to see the bathrooms at Memorial Park upgraded. City Manager Henderson suggested staff could reach out to Fresno County and see if the timeline could be accelerated and report back August 2, 2023. Council agreed.

**Total Compensation Study – Comparator Analysis-** Staff Report by Asst. City Manager/Admin. Services Director Christina Windover  
*Sponsor: Administrative Services Department*

Asst. City Manager/Admin. Services Director Christina Windover presented the Total Compensation Study – Comparator Analysis to the council. Council discussed the timeline which is about 4 months depending on how quickly information is received. Council gave directions to go with the top ten ranked agencies.

### **Council Reports and Staff Communications**

**Community Services Commission** - Met and discussed the dog park including trees, lighting, and restrooms. They received an Athwal Park update. Veterans Park at Century homes is almost completed.

**Public Safety Committee-** Will meet next week.

**Chamber of Commerce** – There will be a chamber mixer at the United Health Center. Tentative ribbon cutting at the Police Department. Raised \$13,000 for the 3rd of July fireworks fundraiser.

**Economic Development** – Have not met.

**Finance Committee** - Nothing to report.

**Planning Commission** - Have not met.

**South Kings Groundwater Sustainability Agency Joint Powers Authority (SKGSA)** – Will meet August 9, 2023.

**Downtown Business Improvement District** – Currently working on improving the downtown corners for Christmas.

**Council of Governments** - Nothing to report.

**Quarterly Council Update of All Intergovernmental Committees and Boards-** None.

**Council Member Reports-** Council Member Silva remarked the concerts in the park, farmers market, and the dive in movies have been well attended and appreciated by the community. It was mentioned that a local athlete won the college baseball world series and got drafted by the Baltimore Orioles. Council Member Pursell Jr. met with Member Mathis. Council Member North spoke about the kids' tour in City Hall, Bermans and Corsaros. Mayor Palomar discussed the chamber mixer.

**City Manager's Report-** City Manager Alex Henderson gave an update on the 18<sup>th</sup> Ave sidewalk project; all properties are in escrow and the work should start in September. Kwik Korner asked for a 30-day extension, that was granted. The ownership of the Business Park sign has been established. He discussed

the cooling centers and that the pool has been free all this week due to the extreme heat. The City will receive \$350,000 from the State Budget for a fire engine.

**Future Agenda Items:** None.

**The Kingsburg City Council adjourns out of the Regular Calendar into Closed Session at 7:46pm.**

**Future Agenda Items:** None.

**The Kingsburg City Council adjourned out of the Regular Calendar into Closed Session at 7:46 pm:**

- 9.1 CONFERENCE WITH REAL PROPERTY NEGOTIATOR**  
**Government Code Section 54956.8**  
Property: APN 396-09-01  
Agency Negotiator: City Manager Alexander Henderson

**City Council Adjourned out of Close Session into Regular Kingsburg City Council Meeting and report out of Closed Session at 7:51pm.**

City Attorney Mike Noland said there was no report.

**Adjourn Regular Kingsburg City Council Meeting:** At 7:51 P. M. Mayor Palomar adjourned the meeting.

Submitted by:

---

Abigail Palsgaard, City Clerk