

MINUTES FOR THE JUNE 17, 2020 JOINT MEETING OF THE KINGSBURG CITY COUNCIL,
BOARD OF DIRECTORS OF THE CITY OF KINGSBURG PUBLIC FINANCING AUTHORITY,
AND BOARD OF DIRECTORS OF THE SUCCESSOR AGENCY OF THE KINGSBURG
REDEVELOPMENT AGENCY

THE MEETING WAS HELD VIA TELECONFERENCE PURSUANT TO EXECUTIVE ORDER N-29-20 ISSUED BY GOVERNOR GAVIN NEWSOM. THE COUNCIL CHAMBER WILL BE CLOSED TO THE PUBLIC. THE PUBLIC HAD THE OPTION TO CALL 1 (559) 207-3003 PASSCODE 5821 TO PROVIDE COMMENTS ON AGENDA ITEMS. WRITTEN COMMENTS COULD HAVE BEEN SUBMITTED BY MAIL OR EMAIL TO APALSGAARD@CITYOFKINGSBURG-CA.GOV. THE CUT OFF FOR WRITTEN COMMENTS WAS 6/16/2020 at 4:30pm. THEY WERE NOT READ OUT LOUD.

Invocation was given by Pastor Tim Boyton, Kingsburg Covenant Church

6 P.M. REGULAR SESSION MEETING:

Call to Order and Roll Call for each entity: At 6pm Mayor Roman called the joint meeting of the Kingsburg City Council, the Board of Directors of the City of Kingsburg Public Financing Authority, and the Board of Directors of the Successor Agency of the Kingsburg Redevelopment Agency to order. During the joint meeting, the Members of the Kingsburg City Council will be concurrently sitting as the Members of the Board of Directors of the City of Kingsburg Public Financing Authority and the Board of Directors of the Successor Agency of the Kingsburg Redevelopment Agency.

Members of the City Council and respective Boards present by teleconference: Jewel Hurtado, Vince Palomar, Sherman Dix, Laura North, and Mayor Michelle Roman.

Staff present via teleconference: City Attorney Michael Noland and City Engineer Dave Peters.

Staff present: City Manager Alexander Henderson, Finance Director Alma Colado, Police Chief Neil Dadian and City Clerk Abigail Palsgaard.

Public Comments: None.

Approve Joint Meeting Agenda: A motion was made Member Palomar, seconded by Member Dix, to approve the joint agenda. The motion carried by unanimous roll call vote.

Joint Meeting Consent Calendar: Items considered routine in nature are to be placed on the Consent Calendar. They will be considered as one item and voted upon in one vote unless individual consideration is requested. Each vote in favor of the Consent Calendar is considered and recorded as a separate affirmative vote in favor of each action listed. Approval of the Consent Calendar items include recitals reading ordinance(s) by titles(s) only and adoption of recommended action(s) contained in Staff Reports.

Member Dix moved that Items 4.1, 4.2, and items 4.5-4.10 be approved. The motion was seconded by Member North and carried by unanimous roll call vote.

(To be approved only by City Council)

- 4.1 Approval of City Council Minutes:** Approve the minutes from the June 3, 2020 Regular City Council Meeting as prepared by City Clerk Abigail Palsgaard.

- 4.2 Check Register:** Ratify/approve payment of bills listed on the check register for the period May 28, 2020 through June 10, 2020 as prepared by Accounts Payable Clerk Grace Reyna.
- 4.3 Pulled**
- 4.4 Pulled**
- 4.5 Adopt Resolution No. 2020-036- Resolution Of The City Council Of The City Of Kingsburg Requesting The Board Of Supervisors Of The County Of Fresno To Consolidate And Canvass The Election And Permit The County Clerk/Registrar Of Voters Of Fresno County To Render Specified Services To The City Of Kingsburg Relating To The Conduct Of The Municipal Election To Be Held In The City Of Kingsburg, November 3, 2020, And Appropriating Funds To Pay For Said Services-** Staff Report prepared by City Clerk Abigail Palsgaard.
- 4.6 Amendment No. 1 CDBG Agreement No. 19-597- Authorize City Manager to execute Amendment No. 1 and transmit the document to the County of Fresno for consideration by the Board of Supervisors.** - Staff Report by City Engineer Dave Peters.
- 4.7 Adopt Resolution 2020-041 Accepting the Funding Claim for Local Transportation Funds (TDA) and State Transit Assistance Funds (STAF) apportionment and authorize the Finance Director to sign and submit the Fiscal Year 2019-2020 Transportation Funding Claim.-** Staff Report prepared by Finance Director Alma Colado.
- 4.8 Authorize City Manager to execute the Irrevocable Offer of Dedication and Transmit the Document to Caltrans for Recordation** - Staff Report by City Engineer Dave Peters.

(To be approved only by Board of Directors of the Successor Agency of the Kingsburg Redevelopment Agency)

- 4.9 Approval of Kingsburg Redevelopment Successor Agency Minutes** - Approve the minutes from the regular meeting held on June 19, 2019 as prepared by City Clerk Abigail Palsgaard.

(To be approved only by Board of Directors of the Kingsburg Public Financing Authority)

- 4.10 Approval of Kingsburg Financing Authority Minutes** - Approve the minutes from the regular meeting held on June 19, 2019 as prepared by City Clerk Abigail Palsgaard.

Pulled Consent Calendar Item 4.3- Award the Marion St Cap Seal & Williams Street Overlay Project to VSS International Inc. in the amount of \$353,986.29- Staff Report prepared by City Engineer Dave Peters.

Council Member Dix asked about Project A and Project B of this project being the same item but with different bids and why Don Berry, who is local, had a higher bid. City Engineer Dave Peters explained that it was bid together, just in two separate projects since the funding is different. Prices are different because Don Berry doesn't do slurry and was going to sub it out.

A motion was made by Council Member Dix to approve Item No. 4.3 of the Consent Calendar as stated above. The motion was seconded by Council Member North and carried by roll call vote

Pulled Consent Calendar Item No. 4.4- Approve the Proposed Wage Schedule. - Staff Report prepared by Director of Administrative Services Christina Windover.

Council Member Dix stated that he would like to see what the changes are that we are approving. He said that he also wanted to know why Water Operator III is down from 2019. City Manager Alexander Henderson stated that he will look into it. He recommended that we table it to the July 15 meeting and make it retroactive. A motion was made by Council Member Hurtado, seconded by Council Member Palomar, to table Consent Calendar Item No. 4.4 until the July 15 meeting. The motion carried by unanimous roll call vote.

REGULAR CALENDER

PUBLIC HEARING-Landscaping and Lighting Assessment District No. 93-01- Consider Approval of Engineer's Report and Levy and Collection of Assessments within such District for Fiscal Year 2020/2021- Staff Report Prepared by Finance Director Alma Colado
(Action only by the City Council)

Open Public Hearing – Mayor Roman opened the public hearing at 6:17 P. M.

Presentation - Finance Director Alma Colado presented the Engineer's Report with the total levy of \$102,445.83.

Council Discussion - None

Open Public Comment - 6:20 P. M. - None

Close Public Comment – 6:20 P.M.

Continued Council Discussion – None

Close Public Hearing – 6:20 P. M.

A motion was made by Council Member North, seconded by Council Member Palomar, to Adopt Resolution No. 2020-037 Approving the Engineer's Report for Assessment District No. 93-01 and the Levy and Collection of Assessments within such District for Fiscal Year 2020/2021 and Confirming Diagrams and Assessments Pursuant to the Provisions of Part 2 of Division 15 of the California Streets and Highways Code and as Provided by Article XIII D of the California Constitution. The motion carried by unanimous roll call vote.

PUBLIC HEARING - Fiscal Year 2020/2021 Budget Review-Consider 2020/2021 Fiscal Year Recommended Executive Budget

Open Public Hearing – Mayor Michelle Roman opened the public hearing at 6:22 P. M.

Presentation- City Manager Alexander Henderson stated that the Budget is \$25 million, down 10% from last year. The Budget sets the Financial Policy for the year and has community information. It has a full

strategic plan, and goals, a structurally balanced budget. There are some unknowns with regards to the impact of COVID-19.

Council Discussion – Council Member Dix stated that it is a great job as it has been for a couple of years. It is easy to read and to understand what is happening in the City. He stated that under “Special Funds”, he would like to allocate the \$600,000 for a sports park and would like to allocate the money to facilitate as we have done in previous years. Mayor Roman said that she is 100% behind the sports complex. She said she would like to see where the money is coming from. Council Member North clarified that we are just earmarking the money, not adding to it. Council Member Palomar said that he would like to show everyone that we are committed to the project. Council Member Dix stated that the funds are Impact Fees that we must use for specific projects.

Open Public Comment - At 6:31P. M. Mayor Roman opened for public comment- None

Close Public Comment – At 6:31 P. M. Mayor Roman closed the public comment period.

Continued Council Discussion – Council Member Palomar asked if the 10% reduction of revenue is due to the pandemic. City Manager Alexander Henderson said yes, Sales Tax and TOTS, and potential for less building permits if there is a recession. We are budgeting conservatively.

Close Public Hearing – Mayor Michelle Roman closed the Public Hearing at 6:33 P. M.

Council Member Dix said that he would move to adopt Resolution No. 2020-038 approving the City of Kingsburg 2020/2021 Fiscal Year Budget; including the Kingsburg Public Finance Authority and Successor Agency of the Kingsburg Redevelopment Agency budgets with the modification that the Special Recreation Fund allocates the \$600,000 for acquisition or other costs for the Sports Complex as has been done in prior budgets. Council Member Palomar seconded the motion which carried by unanimous roll call vote.

Gann Limit Adoption for 2020-2021 Fiscal Year Budget Figures-Staff Report Prepared by Finance Director Alma Colado
(Action only by the City Council)

City Manager Alexander Henderson stated each year the City Council must approve a resolution to adopt Gann Limit for the City for the new fiscal year budget figures using the County or City Growth percentage for calculations.

Council Discussion- None.

Public Comment- None

A motion was made by Council Member North, seconded by Council Member Hurtado, to adopt Resolution No. 2020-039 for the adoption of the 2020-21 Gann Limit. The motion carried by unanimous roll call vote.

**Community Facilities District 2017-01 FY2020-21 Levy- Staff Report prepared by City Manager Alexander Henderson
(Action only by the City Council)**

Nathan Perez, DTA- explained that the Council needs to recertify the Community Facilities District. This is our first year of having permits pulled, 47 permits at about \$31,000.

Council Discussion - None.

Public Comment - None.

A motion was made by Council Member Hurtado to Adopt Resolution No. 2020-040 – Resolution of the City Council of the City of Kingsburg, Acting in its Capacity as the Legislative Body of Community Facilities District No. 2017-1 (Public Services District) Authorizing the Levy of a Special Tax for Fiscal Year 2020-2021. The motion was seconded by Council Member North and carried by unanimous roll call vote.

**Coronavirus Disease (COVID-19) Update- Staff Report by City Manager Alexander Henderson
(Action only by the City Council)**

City Manager Alexander Henderson explained that Fresno County had permission to move to stage 3 as of 6/12. We have opened all playgrounds with restrooms. The pool is open for lap swimming and aqua aerobics. We have permission to use school facilities to start the Summer Recreation Program next week. City Hall reopened to the public as of 6/12. Friday afternoon handwashing stations were installed. There are 17 active covid-19 cases in Kingsburg. We have expanded outdoor dining for restaurants. We notified businesses on 6/5. Two businesses have contacted us so far. The testing clinic went well last week.

Informational only – No action necessary.

**Crime Statistics Report for the Month of May 2019 and General Police Department Update-
Crime Statistics Report prepared by Kingsburg Police Department Records Supervisor Corina Padilla.
(Action only by the City Council)**

Police Chief Neil Dadian reviewed the report stating that crime is low overall. We had a death which has been ruled a homicide. It is unknown if the cause of death was a gunshot wound or from getting hit by a vehicle. We have had calls for service for social distancing: 10 in March, none in April and one in May in regards to Bella Creamery. Zero bail is going away. Peace rally went really well last week. Participants were very respectful and everyone got to express their first amendment rights. We are receiving strong support from the community during this stressful time. We are thankful to Council, staff, and all of our residents.

Council thanked the Chief and officers, stating that it starts from the top. The Unity rally was extremely successful. Council Member Hurtado stated that she really loves to hear about how our community cares about the police and she is glad to hear part one crimes are down. She is thankful for all the officers going to work every day. Police officers defend citizens when someone is in danger. Council Member North stated that she is praying over staff and thanked Chief for his great leadership.

Bethel Avenue / Sierra Street Roundabout Update- Staff Report prepared by City Engineer David Peters
(Action only by the City Council)

City Engineer David Peters explained that these are Highway Safety Funds. We are moving forward with rights-of-ways to construct the project.

Council Member Hurtado asked when the construction is set to take place? Dave Peters said late spring to early summer next year. Council Member North said that she would like property owners to be notified early. Mr. Peters said that we have reached out to Caltrans. The City can meet with property owners with the 3rd party present. Council Member North asked if the area will be closed during construction. Mr. Peters said no, it will be built in parts. Council Member Hurtado asked how long construction would last? Mr. Peters said 4 and ½ months. Council Member North said that she would like a Dala horse in the middle. Mr. Peters said that somethings we can and cannot do. Mayor Roman said that she had a concern about trucks. Mr. Peters said that he has reached out to trucking companies. The red brick part of the circle (truck apron) makes it easy for them to move around them. The local tucking company is in touch with neighboring trucking companies.

Informational- No Action Necessary

Quarterly Code Enforcement Update- Report prepared by Building Official Edward Jakubowski
(Action only by the City Council)

Building Official Edward Jakubowski stated that he worked with Jose, the Intern, to notify businesses of the COVID restrictions. We have closed most cases that were open when he started. Compliance has taken about 33 days. He discussed the 21st Avenue receivership that will go to auction probably in the Fall and the City will be reimbursed for fees.

Council Member Palomar asked for an update at 670 Quinicy Street. Mr. Jakubowski said that he hasn't had verbal contact, just written contact. Council Member Dix asked for an update on the commercial property abatement, Larson's. Mr. Jakubowski said he has had contact with potential users. Council Member Dix thanked him for his hard work, stating that Code Enforcement is important to the City.

Informational – No action necessary.

Council Reports and Staff Communications

Community Services Commission – Council Member North reported that it has not met.

Public Safety Committee – Council Member Palomar reported that it has not met.

Chamber of Commerce – Council Member Hurtado reported that it met last week. Fireworks will be taking place on July 3rd at 9:15 P. M. They are looking for donations. The Chamber Office is now open to the public.

Economic Development Committee – Council Member Dix reported that they are set to meet this Friday to discuss a potential City gift card.

Finance Committee- Council Member Dix reported that it has not met.

Planning Commission- City Manager Alexander Henderson reported that it met last week and approved an extension on a tentative map for a single-family residential subdivision.

South Kings Groundwater Sustainability Agency Joint Powers Authority- Council Member Dix reported that it has not met.

City Manager's Report- City Manager Alexander Henderson reported that we have a new Public Works Director, Daniel Galvez, who is scheduled to start July 1. He has been in contact with Caltrans with the number of accidents. They are evaluating existing traffic patterns. A Special Meeting might be needed regarding the Linnaea Villas in early July.

Other Business that may come properly before the City Council

Cancellation of the 7/1/2020 City Council Meeting- Council concurred.

Mayor Roman stated that she has reached out to Buddy Mendez regarding Fresno County Business Grants. Applications are being screened and letters will be sent out this Friday with checks the following week.

Council Member North stated that she wants to be proactive for people to see the fireworks safely. Maybe we will need to close some streets.

Future Agenda Items - None

At 7:41 P. M. Mayor Michelle Roman adjourned the Joint Meeting of the Kingsburg City Council, Board of Directors of the City of Kingsburg Public Financing Authority, and the Board of Directors of the Kingsburg Redevelopment Successor Agency.

Submitted by:

Abigail Palsgaard, City Clerk