

**KINGSBURG CITY COUNCIL
REGULAR MEETING MINUTES
May 31, 2022**

Invocation was given by Mayor Pro Tem Vince Palomar, followed by the Pledge of Allegiance led by Mayor Pro Tem Vince Palomar.

6 P.M. REGULAR SESSION MEETING:

Call to Order and Roll Call – Mayor Pro Tem Vince Palomar called the regular meeting of the Kingsburg City Council to order at 6:01 pm.

Council Members Present: Jewel Hurtado, Brandon Pursell, Jr., Michelle Roman and Mayor Pro Tem Vince Palomar.

Council Members Absent: Mayor Laura North.

Staff Present: City Manager Alexander Henderson, City Attorney Michael Noland, Finance Director Alma Colado, City Engineer Dave Peters and City Clerk Abigail Palsgaard.

Approve Agenda: A motion was made by Council Member Pursell, Jr., seconded by Council Member Hurtado, to approve the agenda, as published. The motion carried by unanimous voice vote of those Council Members present.

Presentations:

Mayor Pro Tem Palomar presented Kira Wilson with a proclamation honoring her 2022 California Interscholastic Federation Scholar-Athlete of the Year award. Council congratulated her.

Sponsor: Council Member Palomar

Public Comments:

Janet Kelly, resident, Council should listen to constituents, should not govern on a person's lifestyle.

Carol Williams, resident, rebutted points of previous public comment.

Cindy Rieger, non-resident, continued to rebut the points of previous public comment.

Lance Jackson, resident, duty of elected government to focus on the duties of an elected official.

David Jackson, non-resident, asked council to represent their constituents.

Mathew Cook, resident, commented on extreme watering throughout town in the time of the drought.

Consent Calendar: A motion was made by Council Member Roman, seconded by Council Member Pursell, Jr., to approve the items appearing on the Consent Calendar. The motion carried by unanimous voice vote of those Council Members present.

- 5.1 Approval of City Council Minutes:** Approve the minutes from the May 18, 2022 Regular City Council Meeting as prepared by City Clerk Abigail Palsgaard.
Sponsor: City Clerk's Office

- 5.2 Approve the Accountant Job Description-** Staff Report by Director of Administrative Services Christina Windover.
Sponsor: Administrative Services
- 5.3 Adopt Resolution 2022-026 updating the City's Code of Ethics filer list for the FPPC-** Staff Report by City Clerk Abigail Palsgaard.
Sponsor: City Clerk's Office
- 5.4 Adopt Resolution No. 2022-029- A Resolution Of The City Council Of The City Of Kingsburg, County Of Fresno, State Of California Initiating Proceedings For The Annual Levy And Collection Of Assessments For The City Assessment District No. 93-01 For Fiscal Year 2022/23 Pursuant To The Landscaping And Lighting Act Of 1972, Part 2 Of Division 15 Of The Streets And Highways Code And As Provided By Article Xiii D Of The California Constitution; And Ordering The Preparation Of An Engineer's Report In Connection Therewith-** Staff Report prepared by Finance Director Alma Colado
Sponsor: Finance Department
- 5.5 Adopt Resolution No. 2022-030- A Resolution Of The City Council Of The City Of Kingsburg, County Of Fresno, State Of California Preliminarily Approving The Report Of The Engineer In Connection With The Annual Levy Of And Collection Of Assessments For The City Assessment District No. 93-01 For Fiscal Year 2022/23, Pursuant To The Landscaping And Lighting Act Of 1972, Part 2 Of Division 15 Of The Streets And Highways Code And As Provided By Article Xiii D Of The California Constitution-** Staff Report prepared by Finance Director Alma Colado
Sponsor: Finance Department
- 5.6 Adopt Resolution No. 2022-031- A Resolution Of The City Council Of The City Of Kingsburg, County Of Fresno, State Of California Declaring Its Intention To Order The Annual Levy And Collection Of Assessment For The City Landscape Maintenance Assessment District No. 93-01 For Fiscal Year 2022/23 Pursuant To The Landscaping And Lighting Act Of 1972, Part 2 Of Division 15 Of The Streets And Highways Code And As provided By Article Xiii D Of The California Constitution, And Appointing A Time And Place For Hearing Protests-** Staff Report prepared by Finance Director Alma Colado
Sponsor: Finance Department
- 5.7 Adopt Resolution 2022-032 - Approving the Request to Apply for the E-Mobility Commerce Grant Program through the San Joaquin Valley Air Pollution Control District.-** Staff Report by Community Services Director Adam Castaneda.
Sponsor: Administrative Services
- 5.8 Adopt Resolution 2022-033 and Accept the Funding Claim for Local Transportation Funds (TDA) and State Transit Assistance Funds (STAF) apportionment and authorize the Finance Director to sign and submit the Fiscal Year 2021-2022 Transportation Funding Claim.-** Staff Report by Finance Director Alma Colado.
Sponsor: Finance Department

5.9 Approve Requested Closures of Smith Street for Bella Boots Events on 7/1/2022, 7/29/2022, 8/26/2022, 9/30/2022 and 10/28/2022 - Staff Report by Community Services Director Adam Castaneda.
Sponsor: Community Services

Regular Calendar

Roundabout Bid Acceptance and Project Update

Sponsor: Engineering Department

City Engineer Dave Peters presented the plan for the Sierra Bethel Roundabout, big trucks will not have any issues. Grant will fund \$976,625. The base bid is \$971,946 with an add alternate is \$75,000 for landscaping and a breakaway coffee pot. Council Member Roman asked about painting the coffee pot to match the water tower. City Engineer Peters said yes, we still have the stencils. Council Member Roman wanted to make sure that it is noted that this has been discussed with packing houses and trucking companies.

City Engineer Dave Peters said traffic will continue to go through during construction. The timeline is June 2022 to August 2022. The construction company is trying to have it completed by the start of school. Mayor Pro Tem Palomar asked about the size of the coffee pot. City Engineer Peters said it will be 20 feet tall. Council Member Pursell, Jr. said the city is growing and we need roadway infrastructure improvements. The City will have to update it in the future, this way we can use grant money. City Engineer Dave Peters said the reason for the grant was that there were a lot of accidents when it had a two way stop. Now it is a 4 way stop and traffic is getting backed up, this will make the intersection efficient and safe.

Council Member Pursell, Jr. motioned, seconded by Council Member Hurtado, to award the Bethel & Sierra Roundabout project to Don Berry Construction, Inc. in the amount of \$1,046,946.00, which includes the base bid plus the additive alternat. The motion carried by unanimous voice vote of those Council Members present.

2022-2023 City Manager's Recommended Budget Introduction - Staff Report by City Manager Alexander Henderson.

Sponsor: City Manager's Office

City Manager Alexander Henderson reviewed this current year budget. He said we had passed a skinny budget due to covid and the financial unknowns. The revenues are outpacing the expenditures by \$800,000. The surplus will be moved to the waterfall fund as directed in the City's policy. Council Member Pursell, Jr. asked if we have a timeline for ARPA funds. City Manager Henderson said not yet.

City Manager Henderson reviewed the General Fund revenue forecast- sales tax will outpace property tax for the first time since he has been at the City. The General Fund expenditures include the new accountant positions. The solid waste fund is in the negative, staff is working on the Prop 218 election to raise rates to cover the cost. Council and staff discussed the water fund and that the turf replacement program will continue. He reviewed the CIP projects and CalPERS. The waterfall fund will have over \$3,000,000 projected by the end of Fiscal Year 2022-2023. All funds budget is at \$33 million. The presented budget is fiscally responsible and structurally balanced. Mayor Pro Tem Palomar asked about the Civic Rec software, as of right now you have to come in to rent the park or pay for recreation? City Manager Henderson said yes. This software will assist with reservation and payments. We are applying for a grant

to help pay for the startup costs since it will cut back on emissions from people having to drive to City Hall. City Council said good job.

Council Reports and Staff Communications

Community Services Commission- City Manager Henderson reported they met last week, brief updates with Prop 68 grant.

Public Safety Committee- Mayor Pro Tem Palomar said they have not met.

Chamber of Commerce – Council Member Pursell, Jr. said they have not met.

Economic Development- Council Member Roman said they met last week.

Finance Committee- City Manager Henderson said they have not met.

Planning Commission- City Manager Henderson said they met regarding housing units.

South Kings Groundwater Sustainability Agency Joint Powers Authority (SKGSA)- Council Member Hurtado said nothing to report.

Downtown Business Improvement District- Council Member Hurtado said the BID discussed website and photos, success of the Swedish festivals.

Council of Governments- Council Member Roman said they discussed Measure C.

Council Member Reports- Council Member Hurtado commented that she had a great time at the Swedish Festival and the City Awards Ceremony. Council Member Roman spoke about the ribbon cutting at Linnaea Villas, it is a beautiful facility. She is impressed with the Fresno Housing Authority's quality of the projects. She spoke about free zoo tickets that will be given out in Fresno County with FCRTA proving rides. Council Member Pursell, Jr. enjoyed the Swedish Festival. He said it was nice to hear that senior residents from Kingsburg were able to move to Linnaea Villas to be able to stay in town. Council Member Roman thanked the Chamber of Commerce, Lions, and city staff for a successful Swedish festival. Mayor Pro Tem Palomar thanked Rotary for honoring his dad for his 40th consecutive Dala Horse Trot. He said Linnaea Villas is really nice.

City Manager's Report -City Manager Henderson spoke about the State Water Board Emergency Conservation Regulation. We are handing out citations, no more warning. Council Member Roman asked how do you want people to report overwatering. City Manager Henderson said it is best to go to the City's website and enter it in the request tracker. Council Member Roman asked who is in charge of monitoring over watering. City Manager Henderson said it is water department. Fire is doing weed abatement. Having a specific location is important when reporting over watering. Wells may have to be metered in the future. The street projects and the Madsen trail will be next week.

Future Agenda Items:

Public Hearings:

1. Landscape and Lighting Assessment District No. 93-01
2. Fiscal Year 2022/2023 Executive Budget
3. Annual Allocation And Issuance Of Residential Housing Units

Sponsor: City Staff

At 7:22pm the Kingsburg City Council adjourned out of the Regular Calendar into Closed Session to discuss the following item(s):

- 9.1 CONFERENCE WITH REAL PROPERTY NEGOTIATOR**
California Government Code Section 54956.8
Fresno County Assessor's Parcel Number: APN: 394-042-04
City Negotiator: Alexander J. Henderson
Under Negotiation: Rental Terms and Conditions

At 7:41 P. M. the City Council Adjourned out of Closed Session into the Regular Kingsburg City Council Meeting and report out of Closed Session.

City Attorney Michael Noland said that there is nothing to report.

The Regular Kingsburg City Council Meeting was adjourned at 7:41 P. M.

Submitted by:

Abigail Palsgaard, City Clerk