

**Kingsburg Finance Committee  
Regular Meeting Minutes  
March 24, 2020**

**Call to order:** Chairman Sherman Dix called the meeting to order at 6:00pm.

**Members present:** Alma Colado, Alexander Henderson, Michelle Roman and Chairman Sherman Dix.

**Member absent:** None.

**Staff present:** City Clerk Abigail Palsgaard.

**Public Comments:** None.

**Approval of Minutes:** Member Roman motioned, seconded by Member Colado to approve minutes from the January 28, 2020 Finance Committee Meeting as prepared by City Clerk Abigail Palsgaard. The motion passed with a unanimous voice vote.

**2019/2020 Capital Improvement Plan Update**

Member Henderson explained the budget process and that the Capital Improvement Plan is reviewed by the Finance Committee, City Council and allows for public comment in both meetings. This is the review of the current fiscal year. The Committee reviewed the potential upgrades to the Council Chambers for streaming capabilities. There are retention and storage issues that need to be examined. Kingsburg Media Foundation is working on installing cameras at City Hall and the Police Department. The Public Safety Committee wanted to use some of their funds to expand the camera system. The price was discussed and Member Roman asked if it is going out to bid to ensure the City is getting the best price. Member Henderson said with the purchasing policy the City will get multiple quotes. Member Henderson discussed the façade and alley grant program; 3 applications have been approved as a part of this fiscal year. The Committee discussed LAFCO and expanding the City's sphere of influence. City Engineer Dave Peters has been working on a parking study from a grant and will report to Council in June. There are road projects that have occurred and will start this construction season. There has been a handful of Measure E purchases including roughly 9 police squad cars, in various stages of preparation to be used. The Crandell Swim Complex project has been completed other than some small punch lists items. Completed Phase 1 of Athwal Park, purchased trucks for public works, one through water, the other through parks. CDBG grant will replace the flooring at the Senior Center, should occur this spring. TCP treatment plant projects are moving forward. All wells must be chlorinated since we run a loop. The funds came from our settlement.

Chairman Dix said it is hard to think to add to it, with what is going on. What on this list is money that has already been budgeted or is money we must spend? He asked if we have heard from the League of Cities regarding grants for either public or private entities. Member Henderson said it is possible to utilize FEMA dollars, but we are not sure right now. Staff is working on getting resource information for residents and businesses. As of right now the city hasn't had a lot of hard costs losses, but if the economy slows revenues can slow. All construction is seen as essential; City Engineer Peters hasn't seen a slow down on projects. The Committee discussed the reduction in sales taxes due to gas prices and the lack of activities. Member Henderson said should be getting new sales tax projections by the end of this week. Member Roman said she thinks planning for the next couple months is essential.

**Other Business**

Chairman Dix would like to see the forecasting of revenue during COVID 19 and he thanked staff for being able to adapt.

**Adjourn:** The meeting was adjourned to the next regular meeting at 6:23pm.