

**MINUTES
KINGSBURG CITY COUNCIL
REGULAR MEETING
FEBRUARY 19, 2020**

6:00 P.M. REGULAR SESSION MEETING:

Invocation was given by Deacon Steve Wright, Holy Family Catholic Church, followed by the Pledge of Allegiance led by Mayor Michelle Roman.

Call to Order and Roll Call – At 6:00 P. M. Mayor Michelle Roman called the regular meeting of the Kingsburg City Council to order.

Council Members present: Jewel Hurtado, Vince Palomar, Laura North, Sherman Dix, and Mayor Michelle Roman.

Staff present: City Manager Alexander Henderson, City Attorney Michael Noland, City Clerk Abigail Palsgaard, Finance Director Alma Colado, Director of Administrative Services Christina Windover, and Police Records Supervisor Corina Padilla.

Public Comments: None

Approve Agenda: A motion was made by Council Member Hurtado, seconded by Council Member North, to approve the Agenda as published. The motion carried by unanimous voice vote.

Consent Calendar: Council Member Dix asked that Items No. 4.9 - 4.11 be pulled because he has a financial relationship with one of the applicants. A motion was made by Council Member North, seconded by Council Member Palomar, to approve the Consent Calendar Items except Items 4.9, 4.10, and 4.11. The motion carried by unanimous voice vote.

A motion was made by Council Member North, seconded by Council Member Hurtado, to approve Items 4.9, 4.10, and 4.11 of the Consent Calendar. The motion carried, four in favor, Council Member Dix recusing himself.

- 4.1 Approval of City Council Minutes:** Approve the minutes from the February 5, 2020 Regular City Council Meeting, as prepared by City Clerk Abigail Palsgaard.
- 4.2 Check Register:** Ratify/approve payment of bills listed on the check register for the period January 30, 2020 through February 12, 2020 as prepared by Accounts Payable Clerk Grace Reyna.
- 4.3 Waive the second reading and adopt Ordinance No. 2020-001, An Ordinance Of The City Of Kingsburg Adding Chapter 16.42 To Title 16 Of The Kingsburg Municipal Code Pertaining To The Construction Of Model Homes And Production Homes with the following recital constituting reading the title of the Ordinance:**

“AN ORDINANCE OF THE CITY OF KINGSBURG ADDING CHAPTER 16.42 TO
TITLE 16 OF THE KINGSBURG MUNICIPAL CODE PERTAINING TO THE
CONSTRUCTION OF MODEL HOMES AND PRODUCTION HOMES”

- 4.4 **Council review and accept public comment regarding the FY2017/2018 and FY 2018/19 Development Impact Fee Annual Report and file the subject report with the Office of the City Clerk.-** Staff Report prepared by Finance Director Alma Colado.
- 4.5 **Adopt Resolutions 2020-011; 2020-012; 2020-013; 2020-014; 2020-015; 2020-016; 2020-017; 2020-018; 2020-019 Approving the Budget Amendments As Presented And Recommended By The Finance Committee-** Staff Report Prepared by Finance Director Alma Colado.
- 4.6 **Award a Contract to Willdan Financial Services for a Cost Allocation Plan Update -** Staff Report Prepared by Finance Director Alma Colado.
- 4.7 **Approve the Updated Public Works Director Job Description-** Staff Report prepared by Director of Administrative Services Christina Windover.
- 4.8 **Approve The City of Kingsburg participation in the Fresno County's Urban County Community Development Block Grant (CDBG) Program Years 2021-22, 2022-23 and 2023-24 and authorize the City Manager to sign the Joint Powers Agreement on the City's behalf.**
- 4.9 **Planning Commission Re-Appointment-** Affirm Mayor Roman's re-appointment of Paul Kruper to the Planning Commission to a term that is set to expire November 2023.
- 4.10 **Planning Commission Appointment-** Affirm Mayor Roman's appointment of Briana Valdez to the Planning Commission to a term that is set to expire November 2022.
- 4.11 **Planning Commission Appointment-** Affirm Mayor Roman's appointment of Robert Anthony Gonzales to the Planning Commission to a term that is set to expire November 2024.
- 4.12 **Public Safety Committee Appointment-** Affirm Mayor Roman's appointment of Vincent Lathom III to the Public Safety Committee to a term that is set to expire November 2023.

REGULAR CALENDAR

Kingsburg Fire Department Pinning Ceremony- Presentation by Chief Daniel Perkins

Chief Perkins asked that a moment of silence be observed for the two Porterville Firefighters that lost their lives in the Porterville Library fire.

Chief Perkins introduced new Kingsburg Fire Department personnel, Captain Jeremy Owens and Firefighter Dariuss Rodriguez, followed by the swearing in and pinning ceremony.

Financial Statements for the Year Ended June 30, 2019 – Consider Statements as prepared by Price Paige & Company. Staff report prepared by Finance Director Alma Colado

Representatives from Price Page & Company presented the Financial Statements and explained the process. The City received an Unqualified Opinion (clean opinion) which is the best result. The results were and areas of improvement were reviewed. Council asked if the cash at the Building Department is necessary. Finance Director Alma Colado said that it is, for customer service.

A motion was made by Council Member North, seconded by Council Member Dix to Accept Financial Statements for Year Ended June 30, 2019. The motion carried by unanimous voice vote.

Crime Statistics Report for the Month of January 2020 and General Police Department Update-
Crime Statistics Report prepared by Kingsburg Police Department Records Supervisor Corina Padilla.

Police Records Supervisor Corina Padilla reported that in 2019 the Records Department processed 1,658 reports that included reading every single report, verifying, stating, dissemination, and uploading to District Attorney's office for prosecution. The Police Department completed 140 public Livescans in 2019. In 2019 Police Services Technician Eva Zimmerman processed 418 articles of evidence including 16 weapons and released 22 articles. Evidence processing and storage is key to convictions. Records Supervisor Corina Padilla stated that they are converting storage to hold evidence. The January 2020 Crime Stats were reviewed. Council Member Dix asked about reviewing home surveillance video. Council thanked Records Supervisor Corina Padilla for all that she does.

Informational - No action necessary.

Council Reports and Staff Communications

Community Services Commission- Council Member North said they will meet next Wednesday.

Public Safety Committee- Council Member Palomar said they will meet next Tuesday.

Chamber of Commerce – Council Member Hurtado reported Chamber Vice President Jason Poyner resigned, they discussed car show, starting monthly mixer, annual chamber membership meeting, potential workshops to benefit businesses, and progress with the Downtown Business Improvement District. Mayor Roman mentioned the SKF Mixer in March.

Economic Development – Council Member Dix stated that they meet tomorrow morning to discuss agritourism. City Manager Henderson said the 5 Cities Fresno County Economic Development JPA are working on rebranding.

Finance Committee- Council Member Dix said they met a few weeks ago. City Manager Henderson said that a couple items on consent were recommendations from the meeting.

Planning Commission- Mayor Roman reported that they participated in a joint workshop regarding property zoning and use in Tulare County.

South Kings Groundwater Sustainability Agency Joint Powers Authority (SKGSA) Council Member Dix discussed ponding basin options to take the Consolidated Irrigation District water immediately. A couple of Kingsburg's will be able to take 300 to 400 of the 1000 acre feet. There will be a cost to convert them to Consolidated Irrigation District standards requiring the ability to measure the flow of water in to the basin.

City Manager's Report- City Manager Henderson gave an update regarding the T-Mobile merger, Public Works Director Darren Hayes upcoming retirement and applying for a California League for Cities award for the City's partnership with the Kingsburg Tri-County Health Care District.

Other Business that may come properly before the City Council

None.

Future Agenda Items

None.

Adjourn Kingsburg City Council Regular Meeting into Closed Session – Mayor Roman adjourned the meeting into closed session at 6:55pm to discuss the following item(s):

9.1 CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

Initiation of litigation pursuant to California Government Code Section 54956.9(c)

(One potential case)

Adjourn out of Closed Session into the Regular Kingsburg City Council Meeting and report out of Closed Session – Mayor Roman adjourned out of closed session into the regular meeting at 7:36pm.

Mayor Roman reported there was nothing to report.

Adjourn – Mayor Roman adjourned the Regular Kingsburg City Council Meeting at 7:36pm.

Submitted by:

Abigail Palsgaard, City Clerk