

**Kingsburg City Council
Regular Meeting
December 7, 2016**

5:00 P.M. CLOSED SESSION

Mayor Bruce Blayney called the Kingsburg City Council to order at 5:05 P. M.

Council Members present: Ben Creighton, Staci Smith, Michelle Roman, and Mayor Bruce Blayney.

Council Members absent: Sherman Dix

Staff present: City Manager Alex Henderson, City Clerk Abigail Palsgaard, and City Attorney Michael Noland (arriving at 5:25 P. M.)

The City Council immediately went into Closed Session to discuss the following item:

1. **“Conference with Legal Counsel- Existing Litigation –**
California Government Code Section 54956.9 (a)
Name of Case: City of Kingsburg v. Dow Chemical Company, et. Al., San Francisco
County Superior Court, Case/ No. CGC-13-534431”

Closed Session adjourned - 5:59 P. M.

Invocation was given by Pastor Michael Rice of Kingsburg Orchard Bible Fellowship, followed by the Pledge of Allegiance led by Mayor Bruce Blayney.

6:00 P.M. REGULAR MEETING

Call to Order and Roll Call – At 6:04 P. M. Mayor Blayney called the Regular Meeting of the Kingsburg City Council to order.

Council Members present: Ben Creighton, Staci Smith, Sherman Dix, Michelle Roman, and Mayor Bruce Blayney.

Staff present: City Manager Alex Henderson, City Attorney Michael Noland, and City Clerk Abigail Palsgaard.

Closed Session – No announcement

Public Comments – None

Approve Agenda – A motion was made by Council Member Creighton, seconded by Council Member Dix, to approve the Agenda, as published. The motion carried by unanimous voice vote.

Consent Calendar – A motion was made by Council Member Roman, seconded by Council Member

Smith, to approve the items appearing on the Consent Calendar. The motion carried by unanimous voice vote.

- 1. Approval of City Council Minutes** – Approve the minutes from the November 16, 2016 City Council Meeting as prepared by City Clerk Abigail Palsgaard.
- 2. Treasurer’s Report**– Approve the Treasurer’s Report as of September 30, 2016 as prepared by Finance Director Maggie Moreno
- 3. Accept 19th Avenue Rehabilitation Project** - Accept the 19th Avenue Rehabilitation project constructed by Bush Engineering and authorize the City Engineer to file the Notice of Completion. Staff Report Prepared by City Engineer Dave Peters.

Pulled Consent Calendar Items: None

REGULAR CALENDAR

Animal Shelter Agreement (Second Chance Animal Shelter of Selma)

City Manager Alex Henderson reviewed his report which states that the City Council has been examining animal control procedures over the past several months. In September the Council amended outdated code language to assist in the technical process for issues related to animal control. In addition, staff has met with third party agencies to help evaluate our existing protocols as relates to abandoned animals.

Mr. Henderson reviewed a proposal to contract with a non-profit group, Second Chance Animal Shelter of Selma (SCAS) which would provide increased and improved services related to the care of these animals. Second Chance will take care of animals, take care of the kennels, give shots, and provide monthly reports for \$1250 a month. It is a non-profit organization that is independent of any city.

Sarah Chambless, Executive Director of SCAS, explained the history of the volunteer group and services provided with an overall goal of better care for animals and to have a say of how animals are treated. Discussion of the intake process followed including: scanning for microchipping, shots, deworming, finding owners, adoption numbers, dealing with injured or sick animals and live release rates.

The public was given an opportunity to express opinions following which Council Member Dix moved that this discussion be tabled. The motion died for lack of a second and discussion continued. Council Member Dix then moved that this item be removed from the calendar to March 15, 2017. The motion was seconded by Council Member Roman and carried by unanimous voice vote.

Ordinance Amending Paragraphs A. and B. of Section 17.54.020 of Chapter 17.52 Of Title 17 of the Kingsburg Municipal Code Pertaining to Off-Street Parking

City Manager Alex Henderson reviewed the history of the off-street parking provisions that have been updated and clarified in accordance with previous discussion and guidance.

A motion was made by Council Member Roman, seconded by Council Member Creighton, to waive the first reading and introduce Ordinance No. 2016-005 of The City of Kingsburg Amending Paragraphs A. and B.

of Section 17.54.020 of Chapter 17.52 of Title 17 of The Kingsburg Municipal Code Pertaining To Off-Street Parking, and pass to a second reading with the following recital constituting the first reading of the title of the Ordinance:

“AN ORDINANCE OF THE CITY OF KINGSBURG AMENDING
PARAGRAPHS A. AND B. OF SECTION 17.54.020 OF CHAPTER 17.52 OF
TITLE 17 OF THE KINGSBURG MUNICIPAL CODE
PERTAINING TO OFF-STREET PARKING”

The motion carried by unanimous voice vote.

Petition to Create a Community Facilities District - Staff Report prepared by City Manager Alex Henderson.

City Manager Alex Henderson reviewed his report regarding discussion of formation of a Community Facilities District over the past several months related to public safety services.

Following brief comment, a motion was made by Council Member Dix to approve and execute the proposed petition to begin proceedings related to the establishment of a Community Facilities District and related matters. The motion was seconded by Council Member Smith and carried by unanimous voice vote.

Façade/Alley Improvement Update – Staff Report prepared by City Manager Alex Henderson.

City Manager Alex Henderson updated the Council on projects that have been approved and are either completed or underway since the formation of the City’s Façade/Alley Improvement Program. There was brief discussion and comment. No action required.

Council Reports and Staff Communications

- a. **Community Services Commission** – Council Member Roman reported that they met on November 28th and discussed the skate park and goals for the budget year.
- b. **Public Safety Committee** – No report
- c. **Chamber of Commerce** – Council Member Smith reported that the Santa Lucia event and parade was successful. There will be a Chamber Mixer on December 20th at the Police Department at 5:30pm.
- d. **Economic Development** – Council Member Dix reported that they met last Friday with a consultant who is working on an old 99 project for Measure C.

City Manager Alex Henderson said that the Small Business Revolution went as well as it can. The small business owners that they met with did an amazing job. We are going to meet in January to see what is the best way to spread the word when they announce in February because you only have one week to vote.

- e. **Finance Committee** – No report. Will meet in January.

f. **Planning Commission** – Has not met

g. **City Manager's Report** – None

Other Business as May Properly Come Before the City Council

Council Member Roman said that at the Santa Lucia festival they had a table to pass out Small Business Revolution information. She said that the light in that area is darkened because the tree is over grown.

Adjourn – At 8:22 P. M. Mayor Blayney adjourned the Regular Kingsburg City Council Meeting.

Submitted by:

Abigail Palsgaard, City Clerk