

## **IMPORTANT NOTICE REGARDING CITY OF KINGSBURG PUBLIC MEETINGS**

Based upon recommendations from the CDC regarding social distancing relative to COVID-19 (coronavirus) and in accordance with the applicable provisions of Executive Orders N-25-20 and N-29-20 issued by Governor Newsom (“EO”), all public meetings will be held via teleconference. The City will have available a free call-in conference call number for those who wish to listen and/or provide public comment during the public comment period of the agenda or on a specific agenda item.

Those wishing to join via call-in conference should call (US): 1 (425) 436-6338 (Access code: 166391#). If you are intending to comment, we are asking you to please contact City Clerk Abigail Palsgaard in advance of the meeting at [apalsgaard@cityofkingsburg-ca.gov](mailto:apalsgaard@cityofkingsburg-ca.gov), or by calling 559-897-6520. We are asking those to pre-register so that we can keep the meeting orderly, given everyone will be non-visible. There will still be time to provide public comment should you not pre-register. We will be asking all those interested to please call in 5 minutes prior to the regular meeting start time and keep their telephones on “mute” unless speaking during the public comment portion of the agenda or speaking on a specific agenda item after the Mayor requests public comment on the specific agenda item. If you would like to comment, please say your name clearly for the record.

If you need any special assistance or have questions please contact City Clerk Abigail Palsgaard at [apalsgaard@cityofkingsburg-ca.gov](mailto:apalsgaard@cityofkingsburg-ca.gov), or by calling 559-897-6520.

The City will also be providing a video stream of the teleconference for those wishing to listen. The stream will be available via the [City’s official Facebook page](#). The live stream will not be monitored for comments/questions. The video will be made available after the meeting for those who do not have a Facebook account.

For continual updates regarding COVID-19, visit the city’s website at [www.cityofkingsburg-ca.gov](http://www.cityofkingsburg-ca.gov).



## City of Kingsburg

1401 Draper Street, Kingsburg, CA 93631-1908  
Phone (559)897-5821 Fax (559)897-5568

Mayor Michelle Roman  
Mayor Pro Tem Laura North  
Council Member Sherman Dix  
Council Member Vince Palomar  
Council Member Jewel Hurtado

City Manager Alexander J. Henderson

# AGENDA KINGSBURG CITY COUNCIL SPECIAL MEETING

Council Chamber, 1401 Draper Street, Kingsburg, CA 93631 (559) 897-5821  
[www.cityofkingsburg-ca.gov](http://www.cityofkingsburg-ca.gov)

**Monday, March 23, 2020 at 6 pm**

1. **Call to order and roll call –**
2. **Public Comments** - Any person may directly address the Council at this time on any item not on the agenda and that is within the subject matter jurisdiction of the Council. A maximum of five minutes is allowed for each speaker.
3. **Regular Calendar**
  - 3.1 **Adopt Resolution 2020-022 A Resolution Of The City Council Of The City Of Kingsburg Proclaiming The Existence Or Threatened Existence Of A Local Emergency (Covid-19)**  
Possible Action(s):
    - a. Presentation by City Manager Alexander Henderson
    - b. Council Discussion
    - c. Action as Deemed Necessary
4. **City Manager's Report**
5. **Other Business that may come properly before the City Council**
6. **Adjourn Special Kingsburg City Council Meeting.**

Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection at City Hall, in the City Clerk's office, during normal business hours. In addition, such writings and documents may be posted on the City's website at [www.cityofkingsburg-ca.gov](http://www.cityofkingsburg-ca.gov).



Meeting Date: 03/23/2020  
Item No.: 3.1

**CITY COUNCIL SPECIAL MEETING STAFF REPORT**

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**REPORT TO:** Mayor Roman & City Council

**REPORT FROM:** Alexander J. Henderson, City Manager, ICMA-CM      **REVIEWED BY:** MN

**AGENDA ITEM:** Resolution Proclaiming the Existence or Threatened Existence of a Local Emergency (Covid-19)

**ACTION REQUESTED:**  Ordinance  Resolution  Motion  Receive/File

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**EXECUTIVE SUMMARY**

Section 2.40.060 of the Kingsburg Municipal Code empowers the Director of Emergency Services for the City of Kingsburg to request the City Council to proclaim the existence or threatened existence of a local emergency when the City of Kingsburg is affected or likely to be affected by the actual or threatened existence of conditions of disaster or of extreme peril to the safety of persons within the City.

International, national, state, and local health and governmental authorities are responding to an outbreak of a respiratory disease caused by a novel coronavirus named “SARSCoV-2,” and the disease it causes has been named “coronavirus disease 2019,” abbreviated COVID-19, (“COVID-19”).

Staff is recommending the City Council proclaim the existence or threatened existence of a local emergency as a result of COVID-19, and authorize the Director of Emergency Services for the City to issue rules and regulations following such proclamation as empowered by Chapter 2.40 of the Kingsburg Municipal Code.

To accomplish staff recommends, approval of a resolution for the City Council to resolve as follows:

1. Proclaim that a local emergency now exists throughout the City.
2. During the existence of this local emergency, the powers, functions, and duties of the Director of Emergency Services and the Kingsburg Disaster Council shall be those prescribed by state law, ordinances and resolutions of the City and by the City of Kingsburg Emergency Plan.
3. The need for continuing this local emergency shall be reviewed as required by Government Code Section 8630, or as modified by the Governor, and the City Council shall proclaim the termination of this local emergency at the earliest possible date that conditions warrant.

**RECOMMENDED ACTION BY CITY COUNCIL**

For the City Council to approve:

1. A request from the Director of Emergency Services for the City of Kingsburg that the City Council of the City of Kingsburg proclaim the existence or threatened existence of a local emergency (COVID-19)

2. Adopt Resolution 2020-022 of the City Council of the City of Kingsburg proclaiming the existence or threatened existence of a local emergency (COVID-19).

**FINANCIAL INFORMATION**

**FISCAL IMPACT:**

- |                              |            |
|------------------------------|------------|
| 1. Is There A Fiscal Impact? | <u>N/A</u> |
| 2. Is it Currently Budgeted? | <u>N/A</u> |
| 3. If Budgeted, Which Line?  | <u>N/A</u> |

The declaration of emergency will not incur any costs for the City, and may help the City receive disaster funding in the event that the City has to expend funds on dealing with COVID-19 and related issues.

**ATTACHED INFORMATION**

1. Resolution 2020-022

**CITY OF KINGSBURG**

**RESOLUTION NO. 2020-022**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KINGSBURG  
PROCLAIMING THE EXISTENCE OR THREATENED EXISTENCE  
OF A LOCAL EMERGENCY (COVID-19)**

**WHEREAS**, California Government Code Section 8630 and Kingsburg Municipal Code Chapter 2.40 empowers the City Council to proclaim a local emergency when the City of Kingsburg is affected or likely to be affected by the actual or threatened existence of conditions of disaster or of extreme peril to the safety of persons within the City; and

**WHEREAS**, as empowered by Kingsburg Municipal Code Section 2.40.060, the City's Director of Emergency Services has requested that the City Council proclaim the existence or threatened existence of a local emergency as a result of the COVID-19 pandemic and the resulting public health emergency; and

**WHEREAS**, the City Council has considered such request from the Director of Emergency Services; and

**WHEREAS**, conditions of disaster or of extreme peril to the safety of persons within the City have arisen within the City of Kingsburg caused by the threatened spread of COVID-19, and the conditions warrant and necessitate proclaiming the existence or threatened existence of a local emergency.

**NOW, THEREFORE**, the City Council of the City of Kingsburg resolves as follows:

1. Proclaims that a local emergency now exists throughout the City.
2. During the existence of this local emergency, the powers, functions, and duties of the Director of Emergency Services and the Kingsburg Disaster Council shall be those prescribed by state law, ordinances and resolutions of the City, and by the City of Kingsburg Emergency Plan.
3. The need for continuing this local emergency shall be reviewed as required by Government Code section 8630, and the City Council shall proclaim the termination of this local emergency at the earliest possible date that conditions warrant.

The foregoing resolution was introduced and adopted at a special meeting of the City Council of the City of Kingsburg held on March 23, 2020, by the following vote, to wit:

AYES:

NOES:

ABSTAIN:

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Abigail Palsgaard, City Clerk  
City of Kingsburg